



YOUNG CENTRE RENTAL PACKAGE

Ideal for corporate meetings, cultivation and fundraising events, presentations, product launches and cocktail parties, the Young Centre is the perfect venue to lure your guests away from the bustle of Toronto and into the world we'll help you to create.

RENTAL RATES

Event Spaces

SPACE	WEEKLY	1 DAY (Monday to Friday)	½ DAY (Monday to Friday)	1 DAY (Saturday or Sunday)	½ DAY (Saturday or Sunday)
Kevin and Roger Garland Cabaret	\$2704	\$680	\$420	\$880	\$530
Sandra Faire and Ivan Fecan Atrium	N/A	\$2400	\$1460	\$3120	\$1870

Studios and Classrooms

ROOM	WEEKLY	1 DAY (Monday to Friday)	½ DAY (Monday to Friday)	1 DAY (Saturday or Sunday)	½ DAY (Saturday or Sunday)
TD, RBC and Studio 2	N/A	\$420	\$250	\$540	\$330
Barbara and Mary Burns Classroom and Small Classroom	N/A	\$210	\$120	\$270	\$170

Please Note: All rates are subject to HST.

Monday through Saturday rental rates for the theatres include technician time and Front of House support. Sunday rental rates *do not* include any technician time or FOH support and additional charges will apply.

The DAY rate refers to a period of up to 9 hours; the ½ DAY rate refers to a period of 4 hours or less.

If your organization is a registered not for profit organization or a registered charity, please contact the Operations Services Coordinator for our not for profit rates. A formal estimate of all charges will be provided to you prior to a binding agreement.

Contact Us:

416.866.8666 x417 or email rentals@youngcentre.ca

For more information visit www.youngcentre.ca

Young Centre for the Performing Arts

50 Tank House Lane, Toronto, ON M5A 3C4



AVAILABLE SPACES

Tank House Theatre

The Tank House is a black box theatre that is multi-configurable and (dependent on configuration) can hold up to 100 patrons, with 74 being the typical set up. Perfect for small theatre productions, workshops and lectures; the comfortable velour seats have lectern arms for note-taking.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	100
Wedding Ceremony	100

Kevin & Roger Garland Cabaret

The Cabaret is a warm, multifunctional space that can accommodate up to 90 people. A control booth overlooks the Cabaret allowing lighting and sound to be controlled from outside the room for concerts, corporate events, and wedding ceremonies. A baby grand piano completes the space.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	90
Wedding Ceremony	90
Performance (with small stage)	90
Meeting	45
Seated Dinner	60
Presentation with screen	90

TD Studio

Adjacent to the Atrium, the TD Studio is a studio space with a lighting grid that can double as a small performance space. Easy access to the Atrium makes it ideal for small events open to the public.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	60
Wedding Ceremony (with aisle)	50
Performance	60
Meeting	30
Seated Dinner	60
Presentation with screen	60

RBC Studio

The RBC Studio is the Young Centre's largest studio and, as it is equipped with a lighting grid, it can double as a small performance space. The RBC is suitable for small invited audiences.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	60
Wedding Ceremony (with aisle)	50
Performance	60
Meeting	30
Seated Dinner	60

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Studio 2

Studio 2 is a studio space that can double as a small performance space. It has a lighting grid and shares a booth with the Tank House Theatre. Studio 2 is a wonderful ancillary space for events in the Tank House Theatre.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	84
Wedding Ceremony (with aisle)	70
Performance	84
Meeting	50
Seated Dinner	84

Sandra Faire & Ivan Fecan Atrium

The Atrium is an elegant, soaring space that is ideal for anything from informal corporate events to small performing arts activities. Exclusive access to the Atrium can only be accommodated on Sundays.

<u>Configuration</u>	<u>Capacity (max.)</u>
Reception	185
Wedding Ceremony (with aisle)	96
Performance	100
Meeting	N/A
Seated Dinner	80

Barbara Mary Burns Classroom and Small Classroom

The Barbara Mary Burns Classroom and Small Classroom are ideal for small meetings, or as breakout spaces for special events.

The Barbara Mary Burns Classroom has a maximum capacity of forty, and the Classroom has a maximum capacity of thirty-five.



PLANNING YOUR EVENT

Book your event at the Young Centre for the Performing Arts in four easy steps:

Step 1 – Submit your rental request to the Operations Services Coordinator either by using our online Event Booking Request Form or by emailing rentals@youngcentre.ca.

Please be sure to include the following information:

- ✓ Complete contact information, including address (in order to enter your request into the booking system)
- ✓ Whether your organization is a not-for-profit organization or commercial enterprise
- ✓ The date of the event (please indicate if this is firm or flexible)
- ✓ Approximate time frame (from set up to tear down)
- ✓ The number of people to accommodate
- ✓ The purpose of the event (product launch, wedding ceremony, holiday reception, etc)
- ✓ The set up style of the event (theatre style seating, round tables, stand-up reception, board meeting set up, etc.)
- ✓ Any equipment requirements (screen, projector, sound, lighting, tables, chairs, etc)
- ✓ Whether Internet will be required
- ✓ If available, a timeline on how the event will run
- ✓ Any additional information that may be useful

Space usage is subject to availability. Submission of a request does not secure a hold or a booking. Depending on the nature of your event, you may be asked to fill out an Event Information Form. Should space be available, a formal estimate will be created for your review.

Step 2 – Upon approval of the rental request, the Young Centre's Operations Services Coordinator will prepare and send out an agreement. The Licensee will have ten days to review the agreement and resolve any questions that may arise. All questions can be directed to the Operations Services Coordinator.

Step 3 – Sign and return one copy of the License Agreement, along with payment to the Operations Services Coordinator by the deadline indicated. The Young Centre requires a deposit of 50% of the rental fee upon signing. The remaining balance is due thirty days prior to the first date of booking if the event is ticketed, seven days prior to the event if not.

Step 4 – Once your event is confirmed and contracted, we will work closely with you on all the preparations for your event at the Young Centre for the Performing Arts.



CATERING GUIDELINES

The Young Centre works with a list of Preferred Caterers. These fabulous companies are all committed to providing quality food services, along with excellent customer care.

Please be aware that in addition to arrangements made with the caterer of your choice, the following should also be considered:

1. Young Centre Preferred Caterers: A standard catering fee of 15% of the final food bill before tax is payable to the Young Centre by the caterer. The cost is normally passed on to you by your caterer.
2. Other Caterers: External Caterers **may not** be used without the prior approval of the Young Centre via the Operations Services Coordinator. A standard catering fee of 20% of the final food bill is payable to the Young Centre. The cost will be billed directly to you from the Young Centre upon receipt of the catering invoice. All external catering must be supplied by an insured caterer. The Young Centre requires an insurance certificate from all external caterers at least 7 days prior to an event.
3. All beverage and alcohol service must be arranged through the Young Centre Café; at this time, the Young Centre Café cannot provide food service. Please contact the Young Centre Operations Services Coordinator for more details on alcohol and beverage service at the Young Centre.
4. A \$150.00 cleaning fee may be charged on all events Monday to Friday, to cover the costs of cleaning. A charge of \$350.00 will be charged for Sunday events.
5. Where applicable, additional staff and rental charges may apply.
6. Please contact our caterers directly to obtain a quote.

PREFERRED CATERERS:

Exclusive Beverage

Supplier:

Young Centre Café
GBSP Centre Corp.
Mimi Warshaw
mimi.warshaw@youngcentre.ca
416.866.8666 ext 417

10tation Event Catering
Vanessa Gomes
vanessa@10tation.com
416.243.5144
www.10tation.com

Exclusive Event Rentals

Supplier:

Chair-man Mills Inc.
Marni Berman
416.391.0400
www.chairmanmills.com

Preferred Caterers:

Les Louises
Erin Malin
416.345.9686 ext. 119
info@leslouises.com
www.leslouises.com

The Tempered Room
Michelle Cyr – Event Manager
catering@thetempere room.com
(416) 546-4274
www.thetempere room.com

Sublime Catering
Michael Tong
michaeltong@sublimecatering.ca
416.927.7900
www.sublimecatering.ca

Mill Street Restaurants
Joanna Britton – Events
Manager
Toronto & Ottawa, Ontario
(416) 681-0338 x 1
www.millstreetbrewery.com

Presidential Gourmet
Melissa McGowan
melissa@presidentialgourmet.ca
416.466.7272
www.presidentialgourmet.ca

Season 2 Taste
Melanie Dunkelman
melanied@rogers.com
416-409-1453
<http://season2tastecatering.com>

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