



# *Virtual Learning* 2020-2021

## **Steps for joining a Google Classroom**

1. In the address bar, type [www.google.com](http://www.google.com)
2. On the top right hand corner there is a blue rectangle that says log in
3. If you are already logged in with another account, you will need to switch users so that you are logged in with a student EMSB email
4. Log in to google using a student EMSB email and password.
5. Once logged in, click on the google apps icon also on the top right which is a square shape composed of dots (looks like a waffle).
6. Here you must click on Google Classroom.
7. Once you are in google classroom, on the top right corner, click on the + symbol.
8. Click on join class and enter your class code (provided by homeroom teacher) where it says “class code” and then click join.
9. When it is time to join a meeting, click on the class in google classroom. At the top of that class page, there is a meet link under the class title. Click on it to join the meeting. You are only allowed to join once the teacher has initiated the meeting. Please be patient!