
Subject: Minutes of Governing Board Meeting No. 1 for 2020-21 School Year

Location: Virtually on Microsoft TEAMS **Date:** October 6, 2020

Present: Parents: Sandra Gabriele, Dino Santelli, Talia Ricci, Jonathan Stein, Daniel Tatone, Patty Foschi, George Mitchell

Teachers: Mary Cerone, Laura Anne Bouffard, Jennifer Lacroix, Lidia Loren Niro

Also present: Tanya Alvares (Principal), Mara Filippone (Daycare Tech)

Absent / Regrets: Nadia Di Mattia (Teacher), Mary Nitti (Support Staff), Angelo Loffredi (Community Rep)

1. Call to Order

The meeting was called to order at 7:05pm by Tanya Alvares

2. Adoption of the Agenda

Nothing to add to the agenda. Daniel motioned to approve the agenda. Sandra seconded. All in favor.

3. Approval of Minutes from June 18, 2020

Dino motioned to approved the minutes. Sandra seconded. All in favor.

4. Review of GB Rules and Regulations

The GB is defined as the structures partnership of parents and staff. A document was distributed to members detailing the summary of responsibilities and the code of conduct.

5. Election of Executives

5.1 Chairperson – Dino Santelli

5.2 Secretary – Rotating Parents

5.3 Treasurer – George Mitchell

5.4 PPO Delegate – Dino Santelli

5.5 Confirmation of Parent Delegate – Daniel Tatone & Talia Ricci as alternative.

6. Question Period

No parent present to ask questions.

7. Business Arising from Last Meeting

7.1 Beautification Project

A meeting was held between the city, project manager and architect. The target is to break ground by March 1st and begin with the senior yard. Buses will need to be moved for pick up and drop off on Cartier street. The staff parking will be moved ~~again~~ to the south end of the senior yard. ~~This change will create~~ creating a safer drop off area by the junior yard. However, with the move of the parking, the number of spaces will be reduced. City says bixies will be relocated. New street signs will be posted for Cartier, Belanger and Chabot street. Final architectural plans are being completed. Phase 1 (senior yard) should be completed by summer-~~2020~~ 2021. Phase two (junior yard) should be done in fall or summer 2021. It was asked that the school presents final plans, design and timeline to the PET community once all info is received. A strong argument was presented about having outdoor space that can double as an outdoor classroom.

7.2 Kathy Magi-Loffredi Heritage Foundation

A follow-up discussion regarding naming the sensory room after the late Kathy Magi-Loffredi. The previous GB chair was supposed to speak with Mr. Loffredi about offering some sort of alternative as many donators contributed to the sensory room. The PET community appreciates all the items and funds donated by the foundation and would like to offer an alternative space that can be named after Mrs. Kathy Magi-Loffredi.

8. New Business

8.1 PELO is on hold due to government restrictions related to covid.

8.2 Extra-curricular activities are on hold due to government restrictions related to covid.

8.3 PLCs – Cannot occur this year due to the government restrictions, therefore the funding approved last year from PPO will remain in PPO. Sandra encourages to maintain the PLCs and look into other ways of achieving the necessary time off by organizing activities within bubbles. Jennifer shared that logistically, this is almost impossible but is grateful that some of the staff meeting time is dedicated to incorporate some of the interactions that occurred during the PLC time.

8.4 Halloween – PPO has not had a meeting yet so no official activities have been planned. Tanya wants to do something for the children. Dino motioned to approve a budget of \$500 for pumpkins and candy. Seconded by Mary. The children will also be allowed to wear costumes. All were in favor.

9.1 Principal's report

Tanya provided the following update:

There are 326 students, 31 teachers, 5 behavioural technicians and 6 professional staff. At the beginning of the school year, there were three missing teachers. The three missing teachers were replaced although 1 is not permanent. As a result of covid, the professional staff have been working remotely or spending an entire week per school instead of relocating school to school daily.

Lunch supervision has been particularly difficult this year as the students have lunch in their classrooms. The change resulted in an increased need for lunch monitors. The extra costs will exceed the budget and will therefore operate at a deficit.

A parent asked how the extra costs related to covid are being accounted for and Tanya explains that the school and the school board tracks expenses related to covid and should receive additional funding from the government.

Tanya informs the GB that there are 22 homeroom classes:

- 1 x Seeds
- 3 x Pre-K
- 3 x K
- 2 x Grade 1
- 3 x Grade 2
- 2 x Grade 3
- 1 x Grade 3/4 combined
- 2 x Grade 4
- 3 x Grade 5
- 2 x Grade 6

Out of the 326 registered students, there are 7 students attending virtual school.

As everyone knows, the school has to adapt greatly to the situation around Covid. This affects all aspects of the school from lunch, recess times to classroom instruction.

If an entire classroom needs to self isolate, teachers can move to online learning.

The school board announced a virtual workshop for parent related to online learning. I.T. google support will be available to parents and teachers alike.

The nurse's office is the designated isolation room.

Moxel Moxo Media approached the school and offered free masks with the PET logo to all students. 143 masks were ordered. The school received a return of \$54.99 as profit. Ms. Alvares asked the GB for \$105.93 to purchase additional masks of which \$54.99 would be applied as a credit with a balance owing of \$50.94. Daniel motioned to approve. Dino seconded. All in favor.

Tutors are being added based on resource needs, availabilities and budgets. School is waiting for approval to top off teachers with 80% work loads.

9.2 Teachers Report

Teachers are trying to keep the students happy and moving. They are encouraging an active lifestyle. On a global level, teachers are trying to keep up student morale. Changes to the school year require teachers to do more planning and more cleaning. Staff has been amazing at adapting. The K classes have proven to be quite resilient and really been in their groove.???

A discussion about spending fund budgeted was brought up and it was expressed how important it is to spend the fund during the fiscal year as the monies cannot be rolled over into the next year.

Recommendation to provide more props to play outside to home rooms classes.

Suggestion was made to rotate quadrants in the school yard. This is already being implemented with the exception of pre-K and K for security.

9.3 PPO Report

No PPO meeting has been held as of yet. The chocolate fundraiser will not be happening this year.

9.4 Daycare Report

Daycare is a self-financing program. 150 registered students of which 38 of which are ~~separate~~ sporadic and 6 occasional.

There are 10 daycare ~~technicians~~ educators.

Daycare on Ped days are still going on as usual. Mary F. Mara advises how difficult it is to organize back to back ped days. If daycare is to be cancelled on a particular ped day, this information must be communicated to parents well in advance.

It was also requested that permission slips for ped days be sent home weeks in advance.

9. GB meeting

The tentative BG meetings are as follows:

- November 3, 2020
- December 1, 2020
- January 12, 2021
- February 2, 2021
- March 9, 2021
- April 6, 2021
- May 4, 2021
- June 8, 2021

10. Adjournment

Patty F. motioned to adjourn the meeting. Mary C. seconded. All in favor. The meeting was adjourned at 9:39 pm.

Chairperson's signature

Principal's signature