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**Subject:** Minutes of Governing Board Meeting No. 8 for 2019-20 School Year

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**Location:** Online (through Microsoft Teams) **Date:** June 18, 2020

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**Present: Parents:** Sandra Gabriele, Alex Nemeroff, Justin Turner, Dino Santelli, Frederic Lalonde, Sandra Greco, Rino Mancini

**Teachers:** Sarah Amyot, Patty Foschi, Joseph Glicakis, Jessica Proietti, Anita Sacco, Max Mallette

**Also present:** Tanya Alvares (Principal), Mary Nitti (Community Representative),

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**Absent / Regrets:** Mara Filippone (Daycare Tech), Agostino Cannavino (EMSB Commissioner), Angelo Loffredi (Community Representative).

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**1. Call to Order**

The meeting was called to order at 7:05 pm.

**2. Additions to the Agenda**

No items were added.

**3. Adoption of the Agenda**

Dino motioned for adoption of the agenda; Joseph seconded, and all voted in favour.

**4. Approval of Minutes from May 21<sup>st</sup>, 2020**

One change was made to the minutes from May 21<sup>st</sup>: Dino was listed as present, but since he missed the meeting his name was moved to the "absent" list.

With that change made, Patty motioned for approval of the minutes; Joseph seconded, and all voted in favour.

**5. Business Arising from Last Meeting**

**5.1 Beautification Project**

Tanya relayed the following:

- The school board is taking ownership of the process.

- The budget increase has been approved by the school board.
- We're now waiting for the permit to be issued by the city.
- The plan is to finalize planning in June, do preliminary calculations between June and August, finalize the project plan by the end of August, and go to tender for bids in August.
- We're hoping to have approval by the end of September
- Construction is to happen between October, 2020 and August, 2021 (The senior yard to be done between October and May, the junior yard between May and August).

## **5.2 COVID-19 update**

Tanya relayed the following:

- She thanked her staff for handling Covid-related challenges so well.
- For online teaching in the Fall, the school board is looking at unifying behind one platform: Google Classroom
- With regard to report cards:
  - term 3 evaluation will simply indicate "pass", "not pass" or "not evaluated."
  - Teachers have until June 29<sup>th</sup> to submit comments for report cards.
  - The school has until July 10<sup>th</sup> to give out report cards to parents and students.
  - Report cards will be issued through an online platform; parents will receive a step by step guide to obtaining their report cards.
- The government has stated that for the Fall, they're looking at having elementary kids in clusters of six, where they can sit side by side and not have to respect social distancing.
- It is still not clear what the protocol will be when kids are outside.
- Tanya will be planning and going over options this summer.
- Staff is receiving training with workshops about online learning.
- Learning camps will be offered to students who are struggling.

## **5.3 Annual Report**

Tanya ran the attendees through the Governing Board's annual report, which covered the attendance record of all members. She suggested that we institute a replacement plan for next year.

Justin filled out the annual report. Dino motioned for adoption of the annual report, Joseph seconded, and all voted in favour.

#### **5.4 Financial Report**

Tanya presented the GB financial report, which included the following:

- There is \$750 available, given that the \$250 budget per year has not been spent over the last three years.
- It was decided to discuss how to spend this money in September.

Joseph motioned for approval of the financial report; Jessica seconded, all voted in favour.

#### **6. Question Period**

There were no parents present from outside the Governing Board, therefore there were no questions.

#### **7. New Business**

##### **7.1. Budget**

Tanya first went through the school supply list for each grade.

- The supply lists are in the same format as last year.
- Some items have increased due to prices going up, as well as to include some tax and shipping costs.
- In some cases, items were added to the list from last year.

Of note:

- For Pre-K, there is an increase of about \$3.00 per list as compared to last year.
- For Kindergarten, there is an increase of about \$5.55.
- For Grade 1, there is an increase of about \$3.00.
- For Grade 2, there is an increase of about \$24.00.
- For Grade 3, there is an increase of about \$8.00
- For Grade 4, there is an increase of about \$8.30
- For Grade 5, there is an increase of about \$12.30

- For Grade 6, there is an increase of about \$3

Tanya then took the GB through the 2020/2021 school budget. She maintained that there are still some things missing given we'll only get clarity later in the year.

One request was to increase lunch fees from \$1.40 to \$1.45, which would equate to a \$9 increase over the year.

It was decided that this increase be included in the resolution to adopt the budget.

Joseph motioned for approval of the resolution adopting the budget; Patty seconded, and all voted in favour.

Tanya also brought up the PLC (Professional Learning Community) fund.

She noted that we have about \$22,000 left in the PPO budget right now, and suggested that we take \$10,000 from this and apply it to PLC fund for next year to use for activities for the kids during PLC time) if need be.

Sandra Greco motioned for approval; Anita seconded, and all voted in favour.

## **7.2 Hot Meals Lunch**

The school needs to select a supplier for hot lunches for the coming year.

Johnny from Le Doral, the school's current meal supplier, attended the meeting to explain the upcoming price increase for hot meals supplied by Doral.

- He explained the cost increases coming that were linked to COVID-19.
- The new cost for next year will be \$6.50 per meal, which represents an increase of \$1.00 per meal.

After some discussion, it was decided to continue working with Le Doral as the school's hot meal lunch supplier for 2020-2021.

Dino motioned for approval; Sandra Greco seconded, and all voted in favour.

### **7.3 Photo Company**

Lifetouch has been the supplier of school photos for PET. It was decided to sign on with them as our supplier for the 2020-2021 school year.

Joseph motioned for approval; Anita seconded, and all voted in favour.

### **7.4 Donation for Sensory Room from the Kathy Magi-Loffredi Heritage Foundation**

<http://kmlheritagefoundation.org/background.php>

Justin explained that Kathy Magi-Loffredi Heritage Foundation would like to name the sensory room at PET after Kathy Magi-Loffredi, and have raised about \$15,000 to put toward a donation to this end.

The question was put to the group as to whether to accept the money and name the room after her.

After much discussion, it was decided that given substantial donations multiple other donors have made to the school, the room could not be named solely in her honor.

It was noted that Angelo Loffredi and his family are respected members of the school community; as such we will discuss other options in terms of commemorating Kathy.

### **7.5 Website**

Sandra Gabriele received feedback from some parents — notably those not active on social media — about their difficulties finding timely and relevant information about the school online. She suggested that, in addition to social media channels, the staff could better use the school's website to disseminate news and keep parents up to date.

## **8. Reports**

### **8.1 Parents' Committee (CPC)**

Frederic did not attend the recent Parents' Committee meeting; Sandra relayed the following:

- A few messages came in about the budget.
- Tips for students with special needs were sent around by email.

### **8.2 Treasurer's Report**

Dino relayed that, as noted in the GB financial report, there remains \$750 of unspent money.

### **8.3 Principal's report**

Tanya reported the following:

- It is unfortunate to end the year without being able to say goodbye in person and give the graduating students a send-off.
- Looking forward to welcoming students in September
- Proud and impressed by her staff and school parents.
- Money related to the Toronto graduation trip (for Grade 6 students) is being refunded next week.
- She thanked all the Governing Board members; look forward to next year.
- She thanked the teachers.

### **8.4 Teachers' Report**

Anita reported that, though it will be difficult on the Grade 6 students to end the year without the usual graduation ceremony, we have been able to plan a stand-in ceremony for them on the coming Monday.

### **8.5 PPO Report**

Dino reported the following:

- There remains \$22,000 of unspent money in the PPO budget.
- The PPO offered to refund money collected for the pizza fundraiser, TCBY fundraiser and bowling night, but only a few parents requested to receive the refund offered.

**8.5.1 Grad Committee**

Tanya reported the following:

- We originally thought that we would do something outside, but changed plans due to weather.
- There will be a graduation ceremony indoors since the government recently allowed indoor gatherings of 50 people (there are 40 grads).
- There will be sweatshirts and hats given to the graduate, along with other gifts.

**8.6 Daycare/Lunch Report**

Mara was not in attendance, so there was not anything to report. Tanya did mention that there were 220 kids registered for daycare next year, and that the budget is to be presented in September.

**9. Varia**

The Governing Board would like to record our thanks to the teachers for their hard work during this especially difficult year.

**10. Next GB meeting**

The next Governing Board meeting will be scheduled in September.

**11. Adjournment**

The meeting was adjourned at 9:44pm.

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Chairperson's signature

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Principal's signature