



École Pierre Elliott Trudeau School
GOVERNING BOARD MINUTES
June 13 2023 @ 7:00PM
In Person

PRESENT: (14 total / 12 voting members present / 0 guests)

Voting members

Parents: Daniel Tatone, Jan Barbieri, Darcy Kiefer, Evelyn Tsang, Jasmin Legatos,
Christi Milsom, Geoff Nairn

Teachers: Michael L'Altrella, Leanna Verrillo, Dina Simec

Other staff: Mara Filippone (daycare), Maria Depalma-Nitti (support)
(Support and daycare)

Non-voting members

Principal: Tanya Alvares

Com. reps: absent

Commissioner: Agostino Cannavino

Guests: none

ABSENT: Carissa Valente (teacher), Mary Carone (teacher), Jonathan Marcanio (com. rep)

(Votes: # yays - # nays - # abstentions)

1. Call to Order

The meeting was called to order by D. Tatone at 7:17 pm.

2. Adoption of Agenda

D. Tatone added point 7.09 – Chair's Report; T. Alvares added point 6.3 – MEQ Funded Pre-K Classes Resolution. E. Tsang added point 8.1 – Bill 96.

G. Nairn motioned to adopt the agenda, seconded by D. Kiefer, motion unanimously resolved.

Vote: 12-0-0 Unanimous

3. Approval of Minutes

J. Legatos motioned to approve minutes (May 2, 2023), seconded by E. Tsang, motion unanimously resolved.

Vote: 12-0-0 Unanimous

4. Business Arising from the Minutes

Nothing to report.

5. Question Period

No questions to report.

6. New Business

6.1 School Survey Results

T. Alvares reported on the annual school survey results of cycle 3 students. Survey is administered in November each year; next year they would like to administer it in November and March to compare answers. Survey is intended to gather specific data (student feedback) and measure if past issues have been resolved. T. Alvares discussed grade 5 survey results with the students: outside supervision strategies for student security; students' desire to eat in the classroom; students' desire for more books, games, and other materials in classroom; and students' feelings post-Covid. Students expressed feeling safe, happy that things are back to normal, and reported enjoying Robotics club, art, and the return of extra-curricular activities. Some students expressed increased anxiety when students are sick at school. They like that masks are still available to prevent the spread of viruses. Teachers will receive the data in the new school year. GB members shared some ideas to increase playground privacy along Belanger St. (e.g., decorating some wood panels to attach to fence, inserting privacy slats).

6.2 School Budget – Approval (please see updated motions at the end of the minutes)*

T. Alvares reviewed the 2023-24 lunch and school fees handouts and the school budget. **Lunch fees:** Lunch fees have not increased since last year. **School fees:** Many items have increased in price and some improved items were added. PET uses approved suppliers with discount. This year, the school was advised to include taxes in the cost of supplies. Any tax charged for school supplies that is refunded will go back into the school budget to be used for the students. Error in budget corrected: \$6.61 added for a writer's notebook that was omitted in the grade 3 fees handout; new total of \$193.60. Phys. Ed and outings T-shirts are mandatory for grades 3 and up. **Budget 2023-24:** Budget is adjusted throughout the year. All money received by the school must be spent. Corrections made to budget: donations column numbers should be in MAO column (furniture, etc.); budget adjusted to reflect addition of the writer's notebook to grade 3 (\$6.61 added to final numbers). The final amount for all fees (including omitted writer's notebook) is \$48,529.05. Budget grand total (including omitted notebook) is \$125,608. D.Tatone read resolution text to GB.

**RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET
BY THE SCHOOL GOVERNING BOARD**

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

Christi Milsom MOVED THAT, the governing board of Pierre Elliott Trudeau (012), adopt the school operating budget for the 2023-2024 school year, as presented by the school Principal, Tanya Alvares, which forecasts revenues of \$125,608 and expenditures of \$125,608;

AND THAT the budget be submitted to the English Montreal School Board for final approval.

(N.B.: motion was seconded by M. L'Altrella and unanimously resolved.)

Vote: 12-0-0

6.3 MEQ Funded Pre-K Classes Resolution

T. Alvares presented. The Ministère will fund two (2) K-5 classes, one (1) K-4 class and a split K-4/5 class for 2023-24 school year. D. Tatone read the resolution to GB.

*Ministère de l'Éducation du Québec
(MEQ) Funded Pre-K Classes) 2023-2024*

WHEREAS by virtue of its Bill 5, the Ministère de l'Éducation du Québec (MEQ) is proposing to amend the Education Act in order to allow all children having reached 4 years of age to receive preschool education services;

WHEREAS the MEQ announced the EMSB would be authorized to open existing and new MEQ funded Pre-K classes in 2023-2024 across its network of schools;

WHEREAS, based on the school's enrolment, the Administration of the EMSB identified Pierre Elliott Trudeau to open 2 MEQ funded Pre-K classes in 2023-2024;

WHEREAS the Administration of the EMSB has already undertaken the necessary steps in order to prepare for the opening of the MEQ funded Pre-K classes;

WHEREAS a Governing Board Resolution confirming the opening of MEQ funded Pre-K classes is required;

IT WAS MOVED by Geoffrey Nairn and RESOLVED THAT the Pierre Elliott Trudeau Governing Board approve the opening of 2 MEQ funded Pre-K classes in 2023-24;

IT WAS FURTHER RESOLVED that a copy of the present Resolution be sent to Nathalie Lacroix-Maillette, Regional Director - East Sector.

(N.B.: motion was seconded by L. Verrillo and unanimously resolved.)

Vote: 12-0-0

7. Reports

7.1 EMSB Parent's Committee Report

D. Tatone reported. Parents conference was a success. Lunch and Learns and keynote are available on YouTube.

7.2 Commissioner's Report

A. Cannavino reported. Meeting next week on staffing approvals, budgets review and approval, discussion of Bill 96's impact on student eligibility. Last week's meeting discussed the upcoming new electoral map which proposes new boundaries. This still has other approval steps before it passes. The proposed boundaries will move PET's from its current place with Villeray-St-Michel-Plateau and put it with Point-Aux-Trembles. He objected to the proposed boundary revisions. He thanked the PET GB parents, administration, staff, and GB Chair for giving time to the governing board.

7.3 Treasurer's Report

C.Milsom has prepared the treasurer's report, which will be approved in October 2023.

7.4 Principal's Report

T. Alvares reported. Closing off year and preparing for next year. She thanked the GB members for their service and D. Tatone for chairing. AGA is Thursday, Sept. 14, orientation night.

7.5 Teacher's Report

D.Simec reported. May 12 was the welcome to K-4/5 morning for new students. It was a great day filled with fun, educational activities for the children and their parents. M. L'Altrella reported. The music concert last Thursday was a great success which the students appreciated and enjoyed. L. Verrillo reported. PET hosted 3 schools for ball hockey tournament, PET placed second. Requested that we consider fundraising for classroom fans to help relieve the heat during very hot days. High temperatures, as we had earlier in June, impacts the students' ability to work, which is particularly important during final exams.

7.6 PPO Report

D.Kiefer reported. The spring basket raffle brought in \$1114.15. Movie night sold out. PPO created a fundraising/activities calendar for the 2023-24 year:

- **September:** Laura Secord Chocolate Fundraiser; Pizza Lunch fundraiser begins; Fun Day event with inflatables and dunk tank
- **October:** Pumpkin fundraiser with Pumpkin Patch Party to make pick-up festive; Haunted House event with activity stations
- **November:** Perfection fundraiser (theme: citrus fruits and avocados)
- **December:** Bo-sapin Christmas tree fundraiser; Breakfast with Santa event
- **January:** Bingo fundraiser (to be determined) and pasta night event
- **February:** Scones fundraiser (for graduation fund)
- **March:** St-Patrick's Day Dance (replacing Valentine's Day dance) event
- **April:** Pizza Kit fundraiser
- **May:** Tulips (Mother's Day) fundraiser
- **June:** Bagels fundraiser

G. Nairn motioned to approve all of fall 2023 fundraisers and events (Chocolates, Pumpkins, Perfection, Bo-Sapin fundraisers – see Pizza Lunch fundraiser below); Fun Day, Pumpkin Patch Party, Haunted House, Breakfast with Santa events) seconded by L. Verrillo, unanimously resolved.

Vote: 12-0-0

(NOTE: all fundraisers that MUST BE APPROVED at future meetings are in YELLOW; unhighlighted fundraisers have been approved during this meeting.)

7.7 Grad. Committee

T. Alvares reported. Everything for graduation 2022-23 is booked and preparations are underway; gym decorating with take place Friday.

D. Simec motioned to approve the Pizza Lunch fundraiser to start in September 2023; the Scones fundraiser with proceeds going to the graduation 2023-24 fund; and graduation 2023-24 sweatshirts to be purchased and paid for with the graduation fund; seconded by E. Tsang, unanimously resolved.

Vote: 12-0-0

7.8 Daycare/Lunch Report

M.Filippone reported. Daycare enrollment for 2023-24 is currently at 173 regular attendees and 28 sporadic. Last ped day was success. She thanked the GB for their support over the school year.

7.9 Chair Report

D. Tatone reported. He thanked each GB member individually for giving their time to GB. He also listed some of the accomplishments of GB during the year and his time as chair and highlighted the importance of the GB.

8. Varia

8.1 Bill 96

E. Tsang expressed concerns that Bill 96 fallout will impact the school enrollment. GB discussed the merits of bilingual education, possible francization efforts that could be made in future school years.

9. Date of Next Meeting

The AGA September 14, 2023

10. Adjournment

J. Barbieri motioned to adjourn the meeting, seconded by G. Nairn, motion unanimously resolved. Meeting adjourned at 9:23 pm.

Vote: 12-0-0 Unanimous

***E-Vote: June 14-15, 2023**

J. Barbieri motioned for T. Alvares to adjust the school fees and budget documents to reflect the lower cost of newly resourced, less-expensive binders seconded by M. L'Altrella, motion unanimously resolved.

Vote: 12-0-0

***E-vote: June 19, 2023 – updated 2023-24 budget resolution (to reflect lowered school fees)**

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WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

Evelyne Tsang MOVED THAT, the governing board of Pierre Elliott Trudeau (012), adopt the school operating budget for the 2023-2024 school year, as presented by the school Principal, Tanya Alvares, which forecasts revenues of \$123,145 and expenditures of \$123,145;

AND THAT the budget be submitted to the English Montreal School Board for final approval.

(N.B.: motion was seconded by D. Simec and unanimously resolved.)

Vote: 11-0-0