



École Pierre Elliott Trudeau School
GOVERNING BOARD AGENDA
December 6, 2022 @ 7:00PM
Virtual via Teams

Minutes taken by Jan Barbieri

Participants

PRESENT: (16 total / 14 (of 14) voting members present / 0 guests)

Voting members

Parents: Daniel Tatone, Jan Barbieri, Christi Milsom, Jasmin Legatos, Geoff Nairn,
Darcy Kiefer, Evelyn Tsang

Teachers: Mary Carone, Michael L'Altrella, Dina Simec, Leanna Verrillo, Carissa
Valente

Other staff: Mara Filippone (daycare), Maria Depalma-Nitti (support)
(Support and daycare)

Non-voting members

Principal: Tanya Alvares

Com. reps:

Commissioner: Agostino Cannavino

Guests: none

ABSENT:

Jonathan Marcanio (comm. Rep)

1. Call to Order

The meeting was called to order by D. Tatone at 7:01 pm.

2. Adoption of Agenda

C. Valente motioned to adopt the agenda, seconded by E. Tsang, motion unanimously resolved.

Vote: 14-0-0

3. Approval of Minutes (November 2022)

E. Tsang motioned to approve November 2022 GB minutes, seconded by G. Nairn, motion unanimously resolved.

Vote: 14-0-0

4. Business Arising from the Minutes

4.1 GB Community Member #2

T. Alvares met with Roots of Empathy and determined they won't be appropriate for community rep. member; Cabane declined participating this year. D. Kiefer will speak with woman in the chalet across from the park. C. Milsom will contact Récolte store if needed. Follow up in January.

4.2 PLCs – Update Activities during PLC days

The last PLC is next week. PLCs will have to stop for the rest of this school year due to a conflict with the daycare educator collective agreement. Staff has been informed. Banking hours to cover PLC supervision time is not permitted. To plan PLCs for next school year (2023-24), we will have to include cost of supervision (approximately \$25 per educators for 45 minutes 2x a month). We will revisit parent volunteer idea in the new year, which could free up money to pay for the supervision. PLCs are for 19 weeks, 21 groups of students. Parents would have to commit to several ateliers and adhere to lesson plan, etc., to ensure consistency and quality in the workshops. In the new year, T. Alvares will make available a list of criteria for parent workshop animators.

5. **Question Period**

No questions to report.

6. **New Business**

6.1 PET Budget – Funds

T. Alvares presented the budget document.

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

WHEREAS this budget is based on the 2022-2023 MEQ budgetary parameters;

WHEREAS this budget also includes funds rolled over from prior year;

C. Milsom MOVED and **G. Nairn** SECONDED that the governing board of **Pierre Elliott Trudeau School**, adopt the school budget for the 2022-2023 school year, as

presented by the school Principal, **Tanya Alvares**, which forecasts revenues of **\$226,186** and expenditures of **\$226,186**;

AND THAT the budget be submitted to the English Montreal School Board for final approval.

Motion unanimously resolved.

Vote:14-0-0

7. Reports

7.1 EMSB Parent's Committee Report

D. Tatone reported on Dec. 1 meeting: presentation from virtual school program; discussion of parent conference for 2023; expansion of MIND school to secondary 1&2; reviewed complaint procedure for students/parents, which can be access on the school website (Services section > how to file a complaint).

7.2 Commissioner's Report

A. Cannavino reviewed complaint process in further detail and summarized last meeting: parent commissioners were sworn in; transportation contracts were approved; financial statements were adopted; governance and ethics committee members were elected; pastry and pharmacy technician assistant programs were approved; discussed having a dedicated STM bus from Rivière-des-Prairies to Rosemont High.

7.2 Treasurer's Report

Nothing to report.

7.4 Principal's Report

T. Alvares reported. Construction on doors almost complete. Parent-teacher interviews were held virtually; parent-teacher interviews by invitation will be held in-person in March. A new snow removal company has been hired. Holiday food drive has begun. Lockdown drill (code silver) will happen on Dec. 15. A community officer presented on code silver to the entire staff. Letter to parents will be sent out the week of the drill.

7.5 Teacher's Report

M. Carone reported. A committee of teachers is planning holiday activities, details to come.

7.6 PPO Report

D. Kiefer reported. So far, \$5,053 has been collected for TCBY (note: this is not final amount and is not the school's profit). Data on chocolate fundraiser to come. Scholastic French book fair total is \$5,447. The Perfection fundraiser brought in \$835 in sales

(percentage that goes to the school not available). Some people had trouble logging in to place orders. Two upcoming fundraisers: St-Viateur Bagels and Valentine's Day dance. L. Verrillo motioned to approve St-Viateur bagels fundraiser (\$8 for a bag of 6 bagels) January 10-20, 2022, seconded M. Carone, motion unanimously resolved.

Vote: 14-0-0

C. Valente motioned to approve the Valentine's Day dance fundraiser, tickets \$10 for adult \$5 for kids, to take place Friday, Feb 10, from 6:30pm to 9 pm, seconded by C. Milsom, motion unanimously resolved.

Vote: 14-0-0

D. Kiefer motioned to approve up to \$200 to purchase a Santa costume to be used at Santa breakfast events, seconded by G. Nairn, motion unanimously resolved.

Vote: 14-0-0

7.7 Grad Committee

T. Alvares reported. Looking for alternatives to a 6th grade class trip because prices have gone up considerably. Light-blue grad hoodies have been ordered and should arrive in January. Hoping to start pizza fundraiser in January. C. Valente mentioned progress on the yearbook: kids are working hard four days a week on it, enjoying the process.

7.8 Green Committee Report

No meeting since last GB meeting. Promoting green initiatives at school events, focusing on recycling and encouraging reusable materials.

7.9 Daycare/Lunch Report

M. Filippone reported. There will be two ped days on Dec 9 and Jan 9, both will be in-house.

8. **Varia (2 minutes)**

8.1 Principle Criteria Intro & Prep

Selection criteria for the principal will be reviewed at the January GB meeting. D. Tatone placed last year's criteria document in chat and Teams docs folder. Asked members to review the document and bring any changes or suggestions to January GB meeting to keep the discussion succinct.

9. **Date of Next Meeting – Jan 17**

10. **Adjournment**

C. Milsom motioned to adjourn the meeting, seconded by L. Verrillo, motion unanimously resolved. Meeting adjourned at 8:34 pm.

Vote: 14-0-0