

École Pierre Elliott Trudeau School

6855 Cartier
Montréal, QC, H2G 2W1

Tel: 514-374-7337 Fax: 514-374-7667

www.emsb.qc.ca/petrudeau

2018 – 2019

Name : _____

Homeroom: _____

Address: _____

Postal Code: _____ Telephone Number: _____



Commission scolaire English-Montréal
English Montreal School Board

We have read and discussed the information pages of the agenda.
We also agree to bring our support to the school and its staff members,
and to collaborate with them in order to help our child be successful in school.

Student's signature : _____

Parent's signature : _____

Dress Code/School Colours

The purpose of having a dress code for our children is to instill in them a sense of belonging and identity. This fosters a good educational atmosphere which promotes success.

All students, from Pre-Kindergarten to level 6, are required to adhere to the Pierre Elliott Trudeau dress code:

- **White tops and solid navy blue bottoms** (boys, navy blue trousers; girls, navy skirts, tunics, dress pants).
- **Cardigan sweater and sweatshirt in solid blue, grey or white.**
- **Jeans are not permitted** on regular school days.
- **T-shirt with pictures, slogans and designer/trade name logos are not permitted.**
- **Tank tops or camisoles with thin straps, or excessively tight clothing are not permitted.**
- Expensive jewellery and/or costume jewellery should not be worn, as the school is not responsible for loss or theft of such items.
- Children should not be encouraged to wear make-up or nail polish to school.
- **Flip-flop sandals and open toe shoes are not permitted. Shoes and socks should be worn at all times.** In the winter months, pupils are required to wear boots. They must have shoes to change into. **Boots are not permitted in the classroom.**
- **If your child does not know yet how to tie his/her shoes, please send him/her to school with shoes that tie with Velcro.** Too often children forget to ask for help, and they may fall if they step on an untied shoe lace.

When you are purchasing accessories for your children please buy apparels respecting school colours. It is so pleasing to see all the children in similar colours, and it also avoids arguments at home over what to wear. During the year, there are certain dress down days when children may wear school appropriate clothing other than white and blue. For example, they may wear red on Valentine's Day and green on St. Patrick's Day. **These colour days as well as dress down days will be announced in the monthly newsletter.**

IMPORTANT DATES for 2018- 2019

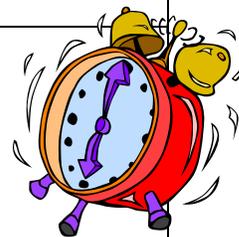
EVENTS	DATES
First day of school for levels 1 to 6 – full day	August 28 th , 2018
Progressive entry for levels Pre-K & K	(A-L) August 29 th (M-Z) August 30 th
Orientation Night/Meet the teacher night	September 6 th
PED DAY	September 24 th
Attestation Day	September 28 th
Regional Ped Day	October 1 st
School Pictures	October 3 rd
Report Card - Progress Report	October 11 th
Regional Ped Day	October 19 th
PED DAY – Teacher’s Convention	November 9 th
Regional Ped Day	November 16 th
1 st Report Card - Formal Report	November 20 th
Parent/Teachers Conferences	November 28 th (evening)
Parent/Teachers Conferences	November 29 th
PED DAY Compensation	November 30 th
Open House	January 24 th
PED DAY	January 25 th
Family Day	February 18 th
2 nd Report Card – Formal Report	February 27 th
Parent/Teacher conferences by invitation	February 28 th
PED DAY compensation	March 1 st
Third Regional PED DAY	March 15 th
PED DAY (Snow Day)	May 10 th
PED DAY (Snow Day)	June 10 th
Level 6 Graduation	June 14 th
MOVING ON Activity for Kindergarten and Pre-Kindergarten	June 20 th
3 rd Report Card – Formal Report & last school	June 21 st

THE SCHOOL DAY

SCHOOL HOURS

** Students arriving after 7:45 am will be considered late.*

7:25 - 7:45	Arrival
7:45 - 9:55	Instructional time
9:30 - 9:45	Recess for Kindergarten
9:55 - 10:10	Recess levels 1 to 6
10:10 - 11:25	Instructional time
11:07 - 12:20	Pre-Kindergarten & Kindergarten Lunch
11:25 - 12:20	Lunch for Levels 1 to 6
12:20 - 2:05	Instructional time for Pre-Kindergarten & Kindergarten
12:20 - 2:10	Instructional time for Levels 1 to 6



The school day begins at 7:45 am. Your child must be in class sitting at his/her desk at this time. We ask that you please respect our starting time in order to maximize instructional time with the least possible distractions.

SCHOOL OFFICE HOURS/DAYCARE

School Office: 7:30 am to 3:30 pm; telephone: 514-374-7337

**Daycare: 7:00 am to 7:25 am
and 2:05 pm to 6:00 pm; telephone: 514-374-0554**

Main Entrance

Everyone coming to Pierre Elliott Trudeau is asked to use the main entrance during school hours. The main door is locked at all times, please ring. If parents come to our daycare, its entrance is located on the side of the school. It has its own doorbell, and also remains locked at all times.

Lates & Absences

If your child is absent or will be coming in late, please notify the school **before 8:30 am**, and give the reason. Your call will reduce the number of phone calls that we have to make. **If a child comes in after 7:45 am, and is late, he/she should report to the office first**, so we can remove his/her name from the list of students who are absent.

Parents of absent students will be contacted to make sure that nothing has happened to them. **As per School Board Policy, your child must bring in a signed and dated note explaining the reason for his/her absence when he/she returns to school. These notes are mandatory, and are kept for the duration of the current school year in the students' academic file.**

Lengthy Absences

Please notify the administration and your child's teachers in writing, if he/she is going to be away for more than a few days. The school calendar has been included in the agenda. We encourage parents not to plan family vacation during the school year, except during the holiday periods marked on the calendar. Taking a child out of school at other times is very disruptive to the child's learning. Please inform the administration in writing if this is inevitable. **Kindly note that teachers are not required to provide work for your child's time out of school if you are going on holidays. Any lengthy absence may jeopardize the educational success of a child. The end of year exams are written during the month of April, May and June. It is important that students at all levels be present at school during that time.**

If your child has a contagious illness, **he/she should not return to school until your family doctor or a medical person from a hospital or CSSS has approved this. A note indicating when your child may return would be greatly appreciated. We must try to prevent other children from catching the same illness and starting a mini-epidemic in the school.**

Early Dismissals

If your child has to leave school early, please **write a note in the agenda** to let your child's teachers know at what time your child will be leaving. When picking up your child, please report to the office. Your child will be sent for if he/she is not already at the office waiting for you.

Please note that if your child normally takes the school bus or goes to daycare, and you wish to make other arrangements for his/her transportation, kindly send a note to your child's teacher, or in an emergency call the office before 1:45 pm.

School Closing Due to an Emergency



If the eventuality that an evacuation of the building were necessary, we would all go to

Notre-Dame-de-la-Consolata, 1700, Jean-Talon Street East Montreal ☎ 514-374-0122.

Once at the evacuation center, we would activate the class telephone chains to notify parents of the emergency, and ask them to come and pick up their children. If it is late enough in the day, we would send bussed children home on the normal school bus and notify the non-bussed children's parents to come and pick them up.

School Nurse / Dental Hygienist



- The nurse will be at the school one day a week, and is responsible for the various public health programs decided upon by the CSSS such as the hearing and vision screening tests given to the Kindergarten students, the immunization programs, etc... The dental hygienist provides a dental check-up program to some of our students in Pre-K to level 3.
- **For hygienic reasons, long hair should be tied back away from the face.**



Medication

When a child needs to take prescribed medication while at school, **a written parental permission must be given to the secretary.** In addition, for safety reasons it is important to remember that **at no time, are children allowed to have in their possession medication of any kind, be it prescribed or over the counter medication.** If a child needs to take prescribed medication, **the medication must be left at the office along with the prescription.** Please note that the school is not allowed to give any medication that was not prescribed to the child. If your child has fever and/or is sick, it is recommended that he or she should stay home.

Accidents

Minor bumps, scrapes, and cuts will be looked after by a staff member. If an accident appears to be more serious or if a child becomes sick in school, every attempt will be made to notify parents immediately. **For this reason, it is important for the homeroom teacher, the office, and the daycare to have up-to-date names and phone numbers so someone can be reached quickly.**

If no person responsible for the child can be reached, the school staff will have to make the decision as to whether a child needs to see a doctor and/or be sent to a hospital at once. Should a child need to be sent to get medical attention, he/she will be accompanied by a staff member who will remain with the child until a family member shows up. If in the opinion of Urgence Santé, the child requires an ambulance, he/she will be sent to the hospital by ambulance.

***The cost of the ambulance is not covered by the School Board or by the school. The parents will be billed by Urgence Santé.**



Library



Starting in Pre-Kindergarten, library books may be borrowed for a week and should be returned on the due date. Children may take out two books: one in English and one in French. Borrowed books can be renewed. **Children with overdue books will not be permitted to take out other books.** If a library book is lost or is severely damaged, parents will be asked to pay for the book.

Lost & Found

Please label all of your child's belongings: clothing, school bag, and lunch box, with his/her name. Identifiable items are returned to the child when they are found. "Unknown" items are placed on the Lost and Found shelves, near the daycare room. If your child has lost something, he/she should check the shelves to see if the item is there.

Every few months, the shelves are overloaded with goods. We then display the unlabeled items for children to look at, and hopefully claim their lost item(s). Unclaimed items are washed and donated to a charitable organization.



Severe Allergic Reactions



Some students in our school are afflicted with food allergies. In order to reduce the risk of unfortunate events, all students are asked to:

- Prioritize VEGETABLES and FRUITS as snacks.
- Ensure frequent HAND-WASHING (especially before and after eating)
- Clean meal surface before eating and set lunch using a place mat
- Practice the "NO SHARING FOOD" rule; including utensils and water bottles

Students at risk of anaphylactic reactions should only eat food prepared from their home and should be discouraged from sharing food with classmates. They should refrain from buying food from outside suppliers (hot lunch programs, fundraising pizza lunches...) and from consuming food offered through nutritional support programs. Although peanuts or nut products are not used in the preparation of the meals/snacks in these suppliers' production kitchens, cross-contamination may have occurred on site, in transit or at the original source of the primary ingredients. Consequently, it is not possible to reduce the risk to zero and to create an "allergen-free" environment. Parents of students with food allergies are reminded to inform the school Principal of the allergy and must ensure that auto-injectors are readily available. As providing a safe environment for our students is a major concern, we wish to remind all parents that an allergen-free environment cannot be guaranteed in our school as complete avoidance of all allergens is not possible. Thank you for helping us to keep our children safe.

Recess Snacks

We ask that parents refrain from sending food items such as potato chips, chocolate, or candy, for snacks. Teaching good nutrition is part of the school curriculum and we would appreciate your cooperation in reinforcing this by sending in fruit, cut up vegetables, or cheese. Juices should be in a plastic container or waxed cardboard container. **Glass bottles are not allowed in the school or schoolyard.**



Milk Program

Starting in October, and until the month of May, free milk is distributed in the morning.



Lunch Time

At lunch time, all students eat in the gym with the exception of Pre-K and Kindergarten, who eat in their classrooms. As to what to eat, students have two options when it comes to lunch:

- ⇒ they may bring a full lunch;
- ⇒ or they may purchase a hot meal for \$5.50 through a catering service. A monthly menu is sent home, and meals are selected in advance by the parents. Please note that all payments go directly to the caterer.

Waste-Free Wednesdays

Our school community has decided that it is going to make waste reduction a priority, and one of the best places to start is with lunch and snack waste. Waste-free Wednesday lunch program favors the use of reusable food containers, drink containers, utensils, and napkins. We discourage the use of disposable packaging, such as prepackaged foods, plastic bags, juice boxes and pouches, paper napkins, and disposable utensils.

Lunch Supervision

Please note that children are supervised during lunch time. **If your child does not attend daycare regularly (at least 3 days a week)**, he/she is charged **\$1.40** per school day. Parents have the option to pay for the year or to pay in two instalments.

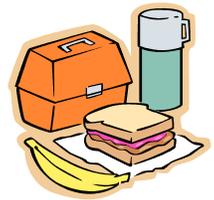
for levels 1 to 6 → \$1.40 per school day ⇒ $\$1.40 \times 181 \text{ days} = \253.40 per child

for levels Pre-K & K → \$1.40 per school day ⇒ $\$1.40 \times 179 \text{ days} = \250.60 per child

Parents have the option to pay for the year or in two installments.

Please note that **all of our monitors have followed a certified first aid course to service our children.**

Lunch Room Policy



Our goal is to provide our children with a **pleasant** and **safe environment** during the lunch hour. In order to accomplish this, every child is expected to follow these basic rules:

1. Children should eat their lunches at their assigned seat and tidy up when finished eating.
2. **GLASS CONTAINERS ARE NOT ALLOWED.**
3. **Children should show courtesy and good manners to other children, and to their lunch monitors. This includes listening to and following the instructions of the lunch monitors.**
4. Throwing food or other objects is not permitted. Similarly, yelling and running around in the lunch room or in the hallways is not permitted.
5. **Children may not leave the lunch room without the permission** of the lunch monitors, and **must carry a pass at all times.**
6. In the schoolyard, children are expected to play appropriately and have fun without interfering in the play of others.
7. Children who consistently create a situation that jeopardizes a pleasant lunch period may be asked to eat at a different desk, or in a different room.
8. Since the children play outside for half of the 55 minute-lunch period, it is important that parents verify their children's clothing to be sure they are dressed appropriately for the weather.
9. Children will not be permitted to remain indoors unless there is a legitimate medical reason for doing so.
10. If it is raining or very cold outside, the children will remain indoors with their lunch monitors.
11. For safety and security reasons, **MICROVAVES ARE NOT** available at our school.



School Bus Transportation & Safety measures

Only children eligible for bussing receive passes in the mail from the School Board's Transportation Department. Eligible students are:

**Kindergarten students who live further than 0.6 km from the school.
& Levels 1 to 6 students who live further than 1.4 km from the school.**

Any child using the school bus must carry his/her bus pass. The drivers may refuse to transport a child who does not have a bus pass.

Please note that the EMSB transportation department determines the bus stops.

Children are not allowed to change bus routes in order to go home with a friend. It is contrary to School Board Policy. Any exceptional circumstances where change is required must be discussed and approved by the administration.

Please note that an adult must be responsible to get **Pre-Kindergarten, Kindergarten and Level 1 students** to the school bus stop, as well as see that they board the bus safely. The same applies on the return trip. **When the child gets off the bus there should be an adult to meet the child and bring him/her home safely. If no adult is at the stop, the child will be brought back to school.**

At the Bus Stop

1. **Always have your school bus pass with you.** If you lose your pass, ask the office for a new one.
2. Wait for the bus at your bus stop. **Be there 8-10 minutes before the time indicated on the bus pass.**
3. **Do not run in front of the bus or across the street to catch your bus.**
4. **Stay on the sidewalk**, well back from the edge, until the bus doors open.
5. **Do not push other children** waiting for the bus.
6. Get on the bus quietly, one at a time, and walk to your seat.

On the Bus

1. **Listen to the bus driver and do as he/she asks.**
2. **Stay seated** while the bus is running and until the bus reaches the school or your own bus stop.
3. **Do not chew, eat, or drink** anything on the bus.
4. **Do not yell, scream, hit anyone, throw anything, put your head or hand out of the bus window, damage** the seats or anything else on the bus. Your parents will be asked to pay for repairs.
5. If there is a problem on the bus, tell the driver, your teacher or an administrator.
6. Bus drivers will issue **Disciplinary Notices** to children who misbehave on the bus.
7. After receiving a disciplinary notice or several ones, depending on the severity of the offence, students will be suspended from bus services for one to three days.
8. **Violent behaviour or vulgar language will mean an immediate suspension from bus service.**

1. Make sure you have your school bag and anything else that belongs to you.
2. Once you are off the bus, make sure you stand well back from the bus.
3. If you have to cross the street when you get off the bus:



- **Make sure the flashing red lights are on.**
- **Make sure the driver sees you before you step off the sidewalk.**
- **Wait for the driver's signal to cross.**
- **When you walk in front of the bus, stop at the edge of the bus and look both ways carefully.** Sometimes cars do not stop when the red lights are flashing!

4. If you forgot something on the bus, **do not run back to the bus**. **The driver might not see you**, and you could get hurt as the bus drives away. You can ask the driver later if he/she found what you left on the bus.

If the Bus Is Late in the Morning

- **Wait at least 15 minutes** before you leave the stop.

Suggestions for Parents

1. Please do not have your child wear his/her bus pass on a string around his/her neck. It is preferable to attach it to your child's school bag. However, **it must be visible and easily reached**, so your child can show it at the bus driver's request.
2. The open edge of the plastic envelope holding the bus pass tears easily. We recommend that you seal that end with tape, and tie some string prior to attaching it to your child's schoolbag.
3. Unless you send in a written note in your child's agenda indicating that you will pick up your child, the teacher will assume that he/she is to return home on the school bus as usual and she will insist that your child board the school bus. **If someone else other than the parent is picking up the child, please identify the person's name in the note to the teacher.**
4. The school principal oversees the day-to-day operation of the bus system at the school level and ensures observances of the rules of conduct and safety measures. In cases of misconduct, the administration will inform parents of the measures to be taken.



Physical Education



Physical education is an integral part of the curriculum from Pre-Kindergarten to level 6. It is a compulsory subject for all students. The only exemption would be for a child with a medical condition, and whose doctor has recommended in writing that he/she not take part in the regular physical education class for an extended period of time or the whole year.

A child with a sprained ankle, arm in a cast, etc... would be excused from classes until such time as he/she is able to take part. For health reasons, students are expected to change before and after their physical education class.

Children must wear or bring **navy blue shorts or blue sweatpants**, a plain **all white T-shirt** and a pair of running shoes to school on their physical education day. All physical education items should be kept in a cloth bag identified with your child's full name.

For safety reasons, children must not wear watches, hoop or dangling earrings, bracelets, or necklaces during physical education classes. If stud earrings are worn, they should be smooth surfaced and have a safe back on them. **Children with long hair must have it tied up with an elastic or held in place by a flat type of hairclip.**

Pre-Kindergarten and Kindergarten children are asked to wear comfortable clothing ALL DAY on the days when they have their physical education class, because it is difficult for them to get changed, and much valuable time is lost in the process. **Pre-Kindergarten and Kindergarten children may also wear a pair of sweat pants instead of shorts if the weather is cold.**

Code of Behaviour

The Pierre Elliott Trudeau Code of Behaviour, which appears on the back cover of the agenda, was written with the premise that everyone at our school must respect himself/herself, must respect others, and must respect school property. In order that expectations be clear for all, the Pierre Elliott Trudeau code of behaviour lists desired behaviours. In the event that an incident occurs, the situation is investigated, and a consequence follows. Depending on the circumstances, the age of the child and the frequency of the inappropriate behaviour, the consequences can be:

Having a discussion with a staff member;	Communicating with parents;
Receiving a warning;	Receiving a letter for one's parents;
Asking that a note be written;	Requesting a meeting with parents;
Asking that a discipline report be completed with his/her parents	Losing recess or lunch recess privileges;
Asking that a reflection be written;	Losing the privilege to attend an in-school activity or go on an educational outing;
Asking that school material be copied;	Confiscating temporarily an object when used inappropriately;
Asking that reparation be made;	Serving an in-school suspension;
Asking that community work be done in reparation;	Serving an out of school suspension from one to five days.
Paying for damages;	

As a general rule, students who have served two in school suspensions, will be asked to serve the following ones at home. However, under special circumstances, a child may be asked to serve an at home suspension without having served any in school suspension.

During in school suspensions, students will be sent to a different class, and will follow the schedule of that class while doing the work given by their homeroom teachers, and/or by the administration. During recess and lunch, students serving in school suspensions will not go play with their classmates, and will be supervised by the behaviour technician.

At all times, parents are welcomed to communicate with the staff member who investigated the incident or with the administration for clarifications. Working together, we can help all Pierre Elliott Trudeau children make the right choices and grow up to be responsible and well-rounded human beings

Personal Items

Please do not allow your child to bring collectibles, as well as expensive and/or easily breakable and distractible items to school such as electronic games, cell phones, iPads, i-pods, MP3s, etc. These can easily become misplaced or broken, and the school cannot assume any responsibility for these items. If your child has to bring money for personal use or has an MUCTC monthly bus pass, **it should not be left in the lockers or in his/her desk.** If necessary, on a physical education day, your child could ask the teacher to hold the money or bus pass until the end of the day.



During the year, there are certain dress down days when children may wear school appropriate clothing other than white and blue. For example, they may wear red on Valentine's Day and green on St. Patrick's Day. These colour days as well as dress down days will be announced in the monthly newsletter.



Parent Participation in School Life

Governing Board: The Governing Board is a body composed of the parents, principal, staff members, and community volunteers who work together to ensure that all students receive the best possible learning opportunities.

P.P.O.: The Parent Participation Organization is a body composed of parents who wish to organize activities for children, who volunteer for field trips, and who fundraise to allow the school to create a pleasant and enriching environment to the children.

Student Fees

The fees charged to students were discussed and approved by the Governing Board at its June meeting. The fees vary from level to level.

Income tax receipts for child-care expenses will be distributed in February/March for the amount of lunch supervision fees that have been paid by the last school day in December. Post-dated cheques will not be included in this total.

Homework Policy

Well-designed homework strengthens student learning, and creates connections between a student's family and school. Homework can offer parents insight into what their children are learning, provide opportunities to talk with children about their learning, and help create discussions with the school community about ways to support student learning. Homework is *"any activity that seeks to make effective links between home and school in supporting children's learning and development."*

The following list would all constitute legitimate homework activity within this broad framework (this is not an exhaustive list).

- reading with a parent;
- finishing off work from class;
- Reviewing/studying for tests;
- memorizing a poem;
- undertaking individual research for a project at home or at the local library;
- learning number facts [tables];
- a family visit to a local museum;
- going swimming;
- learning to ride a bike safely;
- being an active member of a sports club or youth organization.

Communicating with Teachers

The first line of communication is the teacher. If you wish to contact your child's teacher, you may write a note, and enclose it in the "pocket" of his/her agenda, you may also call and leave a message with the school secretary or email the teacher directly. If you would like to meet with a teacher, it is always best to make arrangements for an appointment.

LICE PROTOCOL



This protocol was agreed upon by the school council on March 26th, and the Governing Board on March 26th, 2013. It will be inserted in the agenda. This insertion will serve as the official notification to parents on this issue. The complete lice protocol as dictated by the Ministère de la Santé du Québec is available at the office for anyone wanting to consult it.

1. If a child has a itchy head, or a staff member thinks there is a lice or nits problem, the child is sent to the office;
2. If the school nurse is at school on that day, she will check the child. In her absence, the principal or a staff member will verify the child;
3. If nits are found, the parents will be called. The child will be allowed to stay for the rest of the day, and for daycare, but will NOT be allowed to take the school bus home;
 - a letter will be sent to the parents of the child who has nits advising them of the situation, and telling them that the child may return to school after he/she has received a treatment.
 - The letter will also ask for the proof of purchase of the treatment.
 - Students in the grade of the child who has nits will receive a letter advising them that nits were found on a student in their child's grade, and will ask parents to verify their child's hair.
4. If lice are found, the parents will be called. They will be asked to come and pick up their child. The child will wait at the office until the parent arrives.
 - The parents of the child who has lice will receive a letter advising them of the situation, and telling them that the child may return to school after he/she has received a treatment.
 - The letter will also ask for the proof of purchase of the treatment.
 - Students in the grade of the child who has lice will receive a letter advising them that lice were found on a student in their child's grade, and will ask parents to verify their child's hair.



FONDATION D'HERITAGE KATHY MAGI-LOFFREDI HERITAGE FOUNDATION

6855 Cartier Street – Montreal, Quebec – H2G 2W1

Charitable Number: 82797 9808 RR0001



Background:

This foundation was created by Angelo Loffredi in memory of his dear wife that passed away on August 30th, 2005. Kathy was 40 years young.

At the time of her passing, Kathy was acting chairperson of Pierre Elliott Trudeau Elementary School situated at 6855 Cartier Street – Montreal, Quebec – H2G 2W1. Kathy was heavily involved with the school and her personal mandate was to make this school a better place for all the children to enjoy their education and have a great atmosphere for the time that they spent at P.E.T..

Kathy started a Beautification Project for P.E.T. to enhance the surroundings and internal requirements of the school. Unfortunately her tragic death did not permit her to complete this task. As her husband and active member of the Governing Board of P.E.T., I made a promise to our son Nicholas (who was 10 years old and attending 6th grade at the time of Kathy's death) that I would continue Kathy's dream and complete the beautification project in her honor.

The foundation's mission is to hold various fundraisers throughout the year and collect funds that will go towards completing the beautification project at Pierre Elliott Trudeau Elementary School. The foundation will also support any other school throughout the E.M.S.B. (English Montreal School Board) whether it is Elementary or High School that may require assistance in obtaining funds.

We hope that we can count on your support. Please make all donations payable to "Kathy Magi-Loffredi Heritage Foundation". Tax receipts will be issued for amounts of \$25.00 or more.

Should you require any additional information, please do not hesitate to contact me at your earliest convenience.

Best Regards,

Angelo Loffredi
President – Cellular: 514-983-0605



Code of Behaviour

Please note that the Pierre Elliott Trudeau code of behaviour outlines the general guidelines for students' behaviour. However, as approved by the Governing Board, the principal has the authority to apply discretionary discipline measures for any behaviour not becoming a model student.

1. Arrive on time before 7:45.
2. Do the requested school work and homework.
3. When doing class work, homework or tests and exams, it is strictly forbidden to copy someone's work, to copy directly from the web, or to cheat. If a student copies or cheats, he/she will receive a grade of zero for that work or exam.
4. Listen to and follow the instructions of the teachers, lunch supervisors, daycare educators and any other adult working at school.
5. Show courtesy and use good manners at all times. Part of showing courtesy means that students are forbidden to make obscene gestures. Politeness towards students, teachers, lunch supervisors and daycare educators is required at all times. Cooperate and be willing to share.
6. If there is a disagreement, talk about the problem. Yelling at someone, pushing and/or hitting the other person do not solve the problem. Violence is never a solution.
7. Show respect for the property of others. You must avoid tearing, breaking, and losing schoolbooks and materials, as well as/or damaging school property or the property of other students. Your parents will be charged for lost or damaged property.
8. Throwing objects, both indoors and outdoors such as rocks and snowballs, is dangerous. For the safety of everyone, it will not be tolerated.
9. No weapons, real or imitations, are permitted on school grounds.
10. Help keep the floors of the classrooms, the hallways and the schoolyard clean by putting litter in the garbage cans provided.
11. Gum chewing is not permitted anywhere.
12. Outside the school, students must stop playing when the bell rings. They must line up quickly in an orderly manner. Inside the school, students must walk in silence on the right hand side of corridors and stairways.
13. When using hallway sinks or the washrooms, do not throw or splash water. Be mindful of the environment, please do not waste soap or paper towels. Remember to keep the washroom clean!
14. Attacking, pushing, fighting, play fighting, threatening, mocking, bullying and cyberbullying will be addressed and handled accordingly. * *Consult the Safe and Caring School Policy.*
15. If you feel threatened or mistreated, or if you see someone being threatened or mistreated, you must tell an adult. We will gladly help you in such a situation.
16. No student is permitted to enter a classroom or remain there alone. Children need to always be under the supervision of an adult.
17. Hats and caps may not be worn inside the building. Religious headgear is exempt from this rule.
18. Every child from Pre-K to level 6 must dress according to Pierre Elliott Trudeau dress code: **a white top and a navy blue bottom** (see agenda p. 2).
 - At all times, parents are welcomed to communicate with the staff member who investigated the incident or with the administration for clarifications.
 - Working together, we can help all Pierre Elliott Trudeau children make the right choices and grow up to be responsible and well-rounded human beings.
19. No personal electronic devices are permitted at school (example: cell phones, tablets, video games etc...)