

AGENDA

1. Opening Remarks
 - 1.1 Introduction of community representatives and new members
2. Adoption of Agenda
3. Approval of Minutes of Last Meeting - Regular Meeting – November 12, 2019
4. Business Arising from the Minutes
5. Reports
 - 5.1 Principal's Report
 - 5.1.1 Governing Board Teacher Member Replacement
 - 5.1.2 Tutor Update
 - 5.1.3 Breakfast with Santa
 - 5.1.4 Grade 6 Graduation
 - 5.1.5 Behaviour Management
 - 5.1.6 Volunteers
 - 5.2 Commissioner's Report
 - 5.3 Regional Delegate's Report
 - 5.4 Teacher's Report
 - 5.5 Daycare Report
 - 5.6 PPO Report
 - 5.7 Treasurer's Report
6. Public Question Period
7. New Business
 - 7.1 Adoption – Selection Criteria for the Appointment of a Principal
 - 7.2 Discussion – Substitute Members Notification
 - 7.3 Discussion – January 14, 2020 meeting location
 - 7.4 Discussion – Bill 40 Governing Board changes
8. Date of Next Meeting
9. Adjournment

MEMBERS IN ATTENDANCE

Silvana Crigna, Tanya MacDonald, Joseph Lalla, Caroline Thomassin, Siarna Genest, John Cloutier, Erica Manis, Jes Corbeil, Leighton Jacobs, Avice Roberts-Joseph, Cynthia Di Rienzo, Angela Sirianni, Giselle Alleyne

Members Absent:

Hayley Juhl, Nadine Joy Collins, Joanne Hall

1. Opening Remarks

The meeting began at 7:09 PM. Tanya MacDonald welcomed everyone to the meeting.

2. Adoption of Agenda

No changes to the agenda were tabled.

Upon motion duly made by Mr Leighton Jacobs and seconded by Ms. Erica Manis, it was unanimously decided to approve the agenda.

3. Approval of Minutes of Last Meeting – Regular Meeting – November 12, 2019

Upon motion duly made by Mr. John Cloutier and seconded by Mr. Leighton Jacobs, with Mr. Jes Corbeil and Ms. Angela Sirianni abstaining, the minutes of the November 12, 2019 Governing Board meeting were approved.

4. Business Arising from the Minutes

No business arose from the minutes.

5. Reports**5.1 Principal's Report****5.1.1 Governing Board Teacher Member Replacement**

Ms. Silvana Crigna advised the Governing Board that Ms. Rosaline Dorcin, teacher member of the Governing Board, would be replaced by Ms. Angela Sirianni. She introduced Ms. Sirianni as the Grade 3/4 teacher at St. Monica Elementary School.

5.1.2 Tutor Update

Ms. Silvana Crigna informed the Governing Board that English and math in-class tutoring assistance had been established and that that teachers had been quite pleased with the in-class assistance. Ms. Angela

Sirianni added that the tutors were offering valuable help to the teachers and were making a real difference in the classroom.

Ms. Silvana Crigna informed the Governing Board of the difficulty in hiring tutors for French. She explained that given the high rates of employment, candidates interviewed were receiving competing job offers and accepting other positions before they could be hired by the school. She added that she hoped to be able to hire French tutors for the month of February 2020, when in-class tutoring assistance resumed.

Ms. Crigna concluded by mentioning that the Accelerated Assistance Program would be scaled back to 3 days per week as this scheduling was found to be the most effective and productive.

5.1.3 Breakfast with Santa

Ms. Silvana Crigna thanked Ms. Avice Roberts-Joseph, coordinator for the breakfast with Santa event, for all her hard work. She reminded the Governing Board that the Generations Foundation had extended the event to the entire school population and that the event was scheduled for the morning of December 17, 2019.

She detailed planning for the event as follows:

- Pre-K to Grade 2 students would eat first and would enjoy music and singing;
- Grades 2 to 6 breakfast would follow and would include sing-alongs;
- Each student would receive a present to be handed out on a class-per-class basis after the breakfast;
- Presents would be donations received from the Generations Foundation and would be pre-wrapped;
- Children would be instructed to open the presents at home with their family and not at the school.

Ms. Silvana invited Ms. Avice Roberts-Joseph to describe the menu for the benefit of Governing Board members. Ms. Roberts-Joseph explained that the menu would consist in eggs, sausages, waffles, muffins and chocolate milk and that a catering service had been hired for the eggs and sausages. She added that fruits would also be served.

Ms. Crigna concluded by mentioning that children would be invited to wear their pyjamas for the breakfast but would be required to change back into regular clothes once the festivities ended in order to ensure they were dressed in a weather-appropriate way.

5.1.4 Grade 6 Graduation

Ms. Silvana Crigna advised the Governing Board members that a meeting had been held with the Grade 6 Graduation Committee and that responsibilities had been allocated as follows: the school would be responsible for the graduation ceremony while the Graduation Committee would be responsible for the celebratory part of the graduation.

She explained that the graduating students would be surveyed in order to determine whether the graduation celebration would be an afternoon or evening event and that this scheduling would impact the scheduling of the graduation ceremony.

She added that fundraising activity ideas were shared, together with budget suggestions. The Governing Board Chair explained that the Graduation Committee would report to the PPO and that going forward, the PPO report tabled at the Governing Board meeting would include a report from the Graduation Committee.

Ms. Crigna concluded by informing the members of the Governing Board that the graduation would take place Monday June 22 with set-up to occur on the preceding Friday, June 19, 2020.

5.1.5 Behaviour Management

Ms Silvana Crigna reminded the Governing Board members that during the 2018-2019 school year, a plan had been established in order to address certain types of behaviour, in order to ensure the safety of the environment and a positive learning experience for each student. She detailed the approach as one reinforcing the notion of restorative measures and natural consequences with the idea of teaching the child that it is all right to ask for a break rather than resorting to negative or destructive behaviour.

She explained that her plan had been very well received by EMSB that that during the 2018-2019 school year, staff had received training, discussed strategies and guest speakers had been invited to address a variety of topics.

She advised that the plan would continue during the 2019-2020 school year but that the plan would be centered around setting up behaviour intervention plans and students working towards improvement. The staff would work on ensuring that the plans are implemented and followed up on. She informed the Governing Board that further sessions will be held with the teachers to continue professional development and discussions on strategies to implement.

Ms. Crigna informed the Governing Board that her plan for the 2019-2020 school year had also been well received by EMSB.

Mr. John Cloutier thanked Ms. Crigna for her forward-thinking on issues of behaviour management and strategies in implementing her approach.

5.1.6 Volunteers

Ms. Crigna expressed her warmest gratitude to all of those who volunteered at St. Monica Elementary School, be it through involvement with PPO, breakfast program helpers and those she identified as "contributors" who helped in the background when help was needed.

5.2 Commissioner's Report

No report was tabled.

5.3 Regional Delegate's Report

No report was tabled.

5.4 Teacher's Report

Mr. Leighton Jacobs informed the Governing Board that the basketball season had begun and that the Cycle 3 students had participated in a volleyball tournament. He added that Cycle 2 and 3 skating sessions had begun. In closing, he informed the Governing Board that the annual school-wide event "teachers vs students basketball game" would be held the next day.

5.5 Daycare Report

Ms. Giselle Alleyne detailed the daycare activities as follows:

- Once per week, the Grade 1 students and the Grade 2 and 3 students participate in dance with Funky Feet;
- One per week, students of Grades 4 to 6 participate in Mad Science activities;
- Once per week, the pre-Ks participate in a sport ball activity in the gym;
- Students of Grade 1, Grades 2 and 3 and Grades 4 to 6 learn cooperation and inclusion through play with Royal Vale High School students

5.6 PPO Report

Ms. Tanya MacDonald reported that the Scholastic Book Fair was held during the week of November 18, 2019 and that it had been very successful. She added that addition of the credit/debit machine was well received. She continued by informing the Governing Board that Movie Night, held on November 29, 2019 had been lots of fun. She mentioned that the new popcorn machine worked well, enough volunteers were present and that the kids had had a great time. It was noted that the first Dress Down Day was on December 2 and that the school was able to donate 2 ½ boxes of food to the NDG Food Depot. She concluded her report by advising the Governing Board that planning had started for Staff Appreciation Week, to be held from February 3-7.

UPCOMING EVENTS

Pizza lunch – December 18, 2019

FOR APPROVAL

NIL

5.7 Treasurer's Report

No report was tabled.

6. Public Question Period

Nil.

7. New Business**7.1 Adoption – Selection Criteria for the Appointment of a Principal**

Ms. Silvana Crigna left the meeting for this topic.

Ms. Tanya MacDonald explained that as per the Education Act, all governing boards must submit selection criteria to the school board to assist with the selection of a new principal, in the event it is necessary to do so. The school board would then consult the document as needed in the course of a selection process.

The members of the Governing Board reviewed the 2018-2019 selection criteria and the following changes were made:

- replace “have experience with promoting French-language programmes” with “have experience with promoting bilingual programs”
- replace “have leadership and communication skills” with “have proven staff leadership and effective communications skills”
- replace “have a commitment into encouraging and developing digital literacy” with “have a commitment to encouraging and developing digital literacy”

Upon motion duly made by Ms Giselle Alleyne and seconded by Ms. Angela Sirianni, it was unanimously decided to approve the Selection Criteria for the Appointment of a Principal, with the modifications discussed.

Ms. Silvana Crigna returned to the meeting.

7.2 Discussion – Substitute Member Notification

Ms. Tanya MacDonald invited Governing Board members who could not attend a meeting to advise her as early as possible in order to allow her to invite a substitute. Ms. Silvana Crigna reminded Governing Board members that when items required approval, a quorum of members was necessary.

7.3 Discussion – January 14, 2020 meeting location

After discussion, it was established that the location of the January 14 meeting and Governing Board Holiday Celebration would be Brasserie Manoir NDG on St-Jacques Street.

7.4 Discussion – Bill 40 Governing Board Changes

This topic was postponed given Bill 40 had not been adopted.

8. Date of Next Meeting

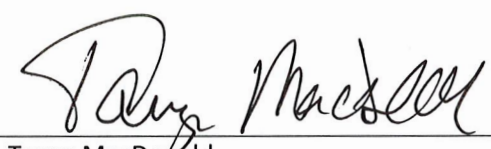
January 14, 2020, 6:30 PM at Brasserie Manoir NDG, 6810 St-Jacques Street, Montreal.

9. Adjournment

Upon motion duly made by Mr. Leighton Jacobs and seconded by Ms. Cynthia Di Rienzo, it was unanimously decided to adjourn the meeting at 8:11 PM.



Silvana Cigna
Principal



Tanya MacDonald
Chairperson