



St. Monica Elementary School
Governing Board – Regular Meeting
Tuesday, November 23, 2018 - 7:00 PM

1. Opening Remarks
2. Adoption of Agenda
3. Approval of Minutes of Last Meeting – Regular meeting – October 23, 2018
4. Public question period
5. Business Arising from the Minutes
 - 5.1 School agreement to lease space to the Ville de Montreal
 - 5.2 Robotics program
 - 5.3 EMSB Beautification Project
6. Reports
 - 6.1 Principal's Report
 - 6.1.1 Editions Vaudreuil – Supply Orders
 - 6.1.2 Chroma Musika Choir Opportunity
 - 6.1.3 MadScience Opportunities
 - 6.1.4 Varia
 - 6.2 Commissioner's Report
 - 6.3 Regional Delegate's Report
 - 6.4 Teacher's Report
 - 6.5 Daycare Report
 - 6.6 PPO Report
7. New Business
 - 7.1 Approval – Graduation Committee budget
 - 7.2 Approval – Annual Report 2017-2018
 - 7.3 Adoption - Rules of Conduct & Internal Rules of Operation
 - 7.4 Adoption – Operating Budget Allocation
 - 7.5 Update – Volunteer Appreciation
 - 7.6 Discussion - Daycare Provisions during GB meetings
 - 7.7 Discussion – Fundraising priorities for the 2018-2019 school year
8. Date of next meeting
9. Adjournment

MEMBERS IN ATTENDANCE

Jes Corbeil, Mark Côté, Silvana Crigna, Cynthia Di Rienzo, Joanne Hall, Hayley Juhl, Tanya MacDonald, Peter Papastratis, Claudia Pulice, Pierre Turcot, Lynn Watson, Angela Zambito

Members absent: John Cloutier, Leighton Jacobs, Joseph Lalla, Avice Roberts-Joseph

1. Opening Remarks

Silvana Crigna welcomed everyone and started the meeting at 7:06 pm.

2. Adoption of Agenda

Silvana Crigna proposed adding Sexuality Education Program as item 6.1.5. Mark Côté moved to adopt the agenda as amended by Ms. Crigna. Jes Corbeil seconded. **Adopted unanimously (Joanne Hall and Lynn Watson absent).**

3. Adoption of Minutes of Last Meeting

Hayley Juhl moved to adopt the minutes of the October 23, 2018, Governing Board meeting minutes as presented. Cynthia Di Rienzo seconded. **Adopted with 1 abstention (Joanne Hall absent).**

4. Public Question Period

No questions.

5. Business Arising from the Minutes

5.1. School Agreement to Lease Space to the Ville de Montréal

Silvana Crigna brought up the topic with both the EMSB and the Ville de Montréal and is currently waiting on answers from both parties, who are looking into the details.

5.2. Robotics Program

Silvana Crigna had a meeting with the consultant from the EMSB and St. Monica's science teacher, Samantha Gervasi. They are currently in the planning stages of reviving the robotics program and will be seeking out some interested students.

5.3. EMSB Beautification Project

The beautification project in the senior yard is complete. As noted in previous meetings, there are still plans for work on underground electrical systems and the renovation of two bathrooms.

6. Reports

6.1. Principal's Report

6.1.1. Editions Vaudreuil – Supply Orders

Editions Vaudreuil is a company that provides a voluntary, no-fee service to purchase school supplies for parents. The school would deliver supply lists to Editions Vaudreuil, which would provide a breakdown to parents, with prices. Parents can order as many items as they wish, as well as extra items carried by Editions Vaudreuil. Orders can be picked up or delivered to the school; parents would interact directly with the supplier before the start of the school year. The company was founded in 1965 is is part of Hampster, the office-supply company used by St. Monica.

6.1.2. Chroma Musika Choir Opportunity

Chroma Musika is a choir that provides a special experience for students. The choir consists of groups of students working in separate locations, with songs based on themes from a selected story book. Rehearsals occur from November to May, with a performance at the Oscar Peterson Hall at Concordia University's Loyola Campus. This performance is recorded, and the students are given the opportunity to see how that works. The following autumn the students perform again at a "red-carpet" event, being picked up by limousine and brought to a special location, where they will meet up and sing with the other groups of students.

21 students at St. Monica auditioned; 15 or 16 were selected, based in part on vocal stability.

6.1.3. MadScience Opportunities

Ms. Crigna would like to include everyone in MadScience activities, from pre-k to grade 6, during a regular school day. Ms. Crigna has asked for a price quote for the school-wide session, with the school covering the cost from surplus funds. Ms. Crigna believes this will be a good experience for the students, and St. Monica will also be on a list of pilot schools for future, free sessions.

6.1.4. Varia

None.

6.1.5. Sexuality Education Program

St. Monica staff and administration had their first training session on the new Sexuality Education Program from a school-board consultant. A Sexuality Education Committee will be formed, consisting of the school nurse, social worker, psychologist, special-education consultant, staff assistant, science teacher, and a teacher from every

cycle. The committee will determine when and how the program will be conducted. The program is optional for kindergarten classes, but Ms. Crigna would like to include them.

The plan for enacting the Sexuality Education Program will be presented to the Governing Board in January for approval and then forwarded to the school board, after which training for teachers will begin. Ms. Crigna noted that there will be special thought given as to how to tailor the program for SEEDS and ASD students after general training begins.

6.2. Commissioner's Report

No report.

6.3. Regional Delegate's Report

The Parents Committee passed a motion supporting teachers who wish to wear religious symbols at school. Another motion was passed to draft a letter to the provincial government asking for extra funds for schools currently without crossing guards, such that some might be hired. There was also a speech by author Alan November.

The next meeting is the first Thursday of December. The regional delegate will send out the agenda to the Governing Board when it is available and will highlight items that may warrant discussion by the Governing Board ahead of time.

6.4. Teachers' Report

There was a Remembrance Day assembly for the older grades, with a bagpiper.

St. Monica is still waiting on a spiritual animator.

The basketball teams are doing well, and the students are practicing for the volleyball jamboree on November 28 at Rosemont school. Cycle 2 and 3 students will be skating in December.

6.5. Daycare Report

The children loved the Bricks 4 Kidz, Funtropolis, and PJ day events. The Funtropolis day had 114 children registered, and the PJ day had 100.

Angela Zambito proposed a MadScience workshop on optical illusions for the March 22 ped day, which will also include some take-home materials, and (weather-permitting) a rocket launch in the school yard. The fee would be \$19 per student, with the daycare or school budgets covering any surplus cost. Cynthia Di Rienzo moved to approve the daycare event as presented by Ms. Zambito. Mark Côté seconded. **Adopted unanimously.**

6.6. PPO Report

The first pizza lunch was held on November 14, making a profit of \$365.00. A larger profit is expected for future pizza lunches as we now have some supplies in stock. Grade 6 volunteers were asked to help with the distribution of the pizza, and it went extremely well. The PPO looks forward to having their help again at future events.

The Fundscrip campaign is over and all order forms have been collected. Participation was low again; the PPO is exploring ways to increase the number of students who participate. Total sales were \$8 700.00, which resulted in \$278.30 for the school.

The graduation subcommittee has been formed. The grade 6 parents will be approached for additional committee members, and the first meeting should take place in January.

The PPO has supplied and coordinated volunteers for the grade 4 vaccinations and photo retakes, as well as the book fair being held this week. As well, the PPO will be purchasing folding tables to be used for PPO and school events so we will no longer have to rely on outside sources.

Upcoming events:

Used Uniform Sale	November 22, 2018
Dress Down Day	November 29, 2018
Pizza Lunch	December 12, 2018

7. New Business

7.1. Approval – Graduation Committee Budget

Ms. Crigna proposed a budget of \$2 200 for the Graduation Committee, noting that the sweaters and yearbooks take up much of that budget (all except for approximately \$750). The sweaters would be given out in January or February so they can be worn during the winter. Angela Zambito moved to approve the budget of \$2 200. Peter Papastratis seconded. **Adopted unanimously.**

7.2. Approval – Annual Report 2017–2018

Ms. Crigna stated that the report has not yet been received from the previous Governing Board chair. Peter Papastratis moved to table the item until the next meeting. Cynthia Di Rienzo seconded. **Adopted unanimously.**

7.3. Adoption – Rules of Conduct & Internal Rules of Operation

Mark Côté proposed extending the meeting until 9:30 pm. Jes Corbeil seconded. **Adopted with 1 opposed.**

Ms. Crigna presented the Governing Board Rules of Conduct & Internal Rules of Operation from the last school year. Jes Corbeil proposed an amendment to remove the word "all" from "responsible for discussing all matters related to student success" in the first paragraph. Hayley Juhl seconded. **Adopted with 1 opposed.**

Jes Corbeil proposed an amendment to change section 4, Quorum, in the Rules of Internal Operation to read "A quorum is the majority of the members in office, including at least half of parents' representatives." Peter Papastratis seconded. **Adopted unanimously.**

Mark Côté moved to adopt the Rules of Conduct & Internal Rules of Operation for 2018–2019 as presented by Ms. Crigna and amended. Joanne Hall seconded. **Adopted with 1 abstention.**

7.4. Adoption – Operating Budget Allocation

The previous Governing Board budget had a shortfall of \$37, leaving the budget at \$213 for this school year. Jes Corbeil moved to allocate as much funding as necessary for the January social and to revisit the allocation of any remainder. Joanne Hall seconded. **Adopted unanimously.**

7.5. Update – Volunteer Appreciation

Ms. Crigna stated that the school will cover the cost of the Volunteer Appreciation lunch.

7.6. Discussion – Daycare Provisions during GB Meetings

No one from either the PPO or the Governing Board has expressed a need for daycare services during meetings.

7.7. Discussion – Fundraising Priorities for the 2018–2019 School Year

Mark Côté moved to table this item until the next meeting. Hayley Juhl seconded. **Adopted unanimously.**

8. Date of Next Meeting


The next Governing Board meeting will be January 22, 2019, at 7:00 pm.

9. Adjournment

Jes Corbeil moved that the meeting be adjourned. Cynthia Di Rienzo seconded. **Adopted unanimously.** The meeting was adjourned at 9:19 pm.



Silvana Crigna
Principal



Tanya MacDonald
Chairperson