



Sinclair Laird School



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STANDARDS & PROCEDURES WORKSHEET

Department or Subject:	English Language Arts
Teacher(s):	Helen Veroutis
Cycle and Level Taught:	Cycle 1 year 2
School Year:	2023-2024

Term 1 (20%)		
Competencies Targeted	Evaluation Methods	General Timeline
<ul style="list-style-type: none"> ❖ Uses language to communicate and to learn 	<ul style="list-style-type: none"> • Class participation • Daily observation • In-class assignments and/or projects • Tests/Quizzes 	From September to November and will count for 20% of the final mark for the year.
Communication to Students and Parents <ul style="list-style-type: none"> • Notes to parents in agenda • Telephone calls • Progress Report • Report Card 	Other Pertinent Information: If a meeting is necessary, it will be arranged with the parent(s).	

Term 2 (20%)		
Competencies Targeted	Evaluation Methods	General Timeline
<ul style="list-style-type: none"> ❖ Uses language to communicate and to learn ❖ Produces written and media texts 	<ul style="list-style-type: none"> • Class participation • Daily observation • In-class assignments and /or projects • Tests/Quizzes 	From December to February and will count for 20% of the final mark for the year.
Communication to Students and Parents <ul style="list-style-type: none"> • Notes to parents in agenda • Telephone calls • Report card 	Other Pertinent Information: If a meeting is necessary, it will be arranged with the parent(s).	

Term 3 (60%)		
Competencies Targeted	Evaluation Methods	General Timeline
<ul style="list-style-type: none"> ❖ Uses language to communicate and to learn ❖ Reads and listens to spoken, written and media texts ❖ Produces written and media texts. 	<ul style="list-style-type: none"> • Class participation • Daily observation • In-class assignments and/or projects • Tests/Quizzes 	From March to June and will count for 60% of the final mark for the year.
Communication to Students and Parents <ul style="list-style-type: none"> • Notes to parents in agenda • Telephone calls • Report card 	Other Pertinent Information: If a meeting is necessary, it will be arranged with the parent(s).	
Progress Report		Will be issued on: October 12, 2023.
First Report Card		Will be issued on: November 16, 2023. This report card will cover the period from September to November.
Second Report Card		Will be issued on: February 22, 2024. This report card will cover the period from December to February.
Third Report Card		Will be issued on: June 21, 2024. This report card will cover the period from March to June.