



## **COMPLETING THE GOVERNING BOARD ANNUAL REPORT**

### **Members**

Please list each member of the governing board and identify the group each member represents, e.g., parents, teachers, other staff, daycare, students, community, socio-economic, etc.

### **Attendance Record**

This is optional but will provide information to the school community that could assist them in the election or selection of members to sit on the governing board.

### **Number of Meetings Held**

Identify the number of regular and special meetings held during the year.

### **Activities, Programs, Services & Issues /Actions Taken**

List the major topics by month that were dealt with and the associated actions taken.

### **Sub-Committees and their Mandates**

If your governing board established sub-committees to look at issues and make recommendations, please identify.

### **Informing the School Community**

The school community includes parents, staff and sometimes the larger community. Briefly describe the method(s) used, e.g, newsletters, notices, etc.

### **Recommendations**

Please indicate any recommendations for next year's governing board in terms of actions to be taken, issues to be addressed, method of operation, etc. You may wish to identify specific measures you would like the school board to take which would assist the functioning of the governing board.

### **Chairperson's Message**

This is optional but might include observations about the general assembly, the accomplishments, the challenges, the general functioning of the governing board, etc.

**GOVERNING BOARD ANNUAL REPORT  
2021 / 2022**

<b>School:</b>	<b>Roslyn School</b>
<b>Principal:</b>	<b>Joanna Genovesos</b>

**Governing Board members and meeting attendance breakdown**

NAME	POSITION/ GROUP REPRESENTED	MEETINGS ATTENDED												TOTAL
		1	2	3	4	5	6	7	8	9	10	11	12	
Mireille Tehbelian	Vice-Principal; Administration	Y	Y	Y	Y	Y	Y	Y	Y					
Suzanne Wexler	Chairperson; Parent	Y	Y	Y	Y	Y	Y	Y	Y					
Andrew Potter	PC Delegate; Treasurer; Parent	Y	Y	Y	Y	Y	Y	Y	Y					
Elan Cusiak-Barr	Parent	Y	Y	Y	Y	N	Y	N	N					
Dr. Prosanto Chaudhury	Parent	Y	Y	Y	Y	Y	Y	Y	N					
Shannon Hurtubise	Parent	Y	Y	N	Y	Y	N	N	Y					
Rayna Goldman	Parent	Y	Y	Y	Y	N	Y	N	Y					
Sarah Tabah	Parent	Y	N	Y	N	N	Y	Y	N					
Daniel Hazzam	Sub Parent	Y	N	Y	Y	Y	N	Y	N					
Neil Hopley	Sub Parent	Y	N	Y	N	N	Y	N	Y					
Rachelle Lee Hauser	Sub Parent	N	N	Y	Y	N	Y	N	N					
Eric Rowles	Teacher	Y	Y	N	Y	Y	Y	Y	Y					
Oscar Cassallas Nunes	Teacher	Y	Y	N	N	N	N	N	N					
Krystel Hillel	Teacher	Y	Y	N	N	N	N	N	N					
Karaline Vlahopoulos	Teacher	Y	Y	Y	Y	N	Y	Y	N					
Kristen Boyer	Teacher	Y	Y	Y	N	Y	Y	Y	N					
Amanda Lynn Garrido	Teacher	N	N	N	N	N	N	N	N					
Maria Piscopo	Teacher	Y	Y	N	Y	N	N	Y	Y					

Hanna Trineer-Roberts	Teacher	Y	Y	Y	Y	N	Y	N	N				
Leslie Symansky	HandS	Y	N	Y	Y	Y	Y	N	Y				
Jonathan Kruidbos (Marie-Helen Novarro)	Community YMCA	Y	Y	Y	Y	N	Y	Y	N				
Heather Hodges	Community	Y	Y	N	Y	Y	N	N	N				
Jennifer Maxwell	Community	N	Y	N	N	N	Y	Y	N				
Total Regular Meetings		8		Total Special Meetings						0			

**Activities, Programs, Services & Issues and Actions Taken**  
**Governing Board Resolutions Discussed**

Activities, Programs, Services and Issues	Actions Taken
<b>October</b>	
Suzanne Wexler elected Chairperson	
Playground Structure needs repairs New Covid restrictions at government level ECA activities canceled Proposal to begin enrichment	GB Adopted motion to recommend masks for children and parents on school grounds
Lead in bathroom fountains; not water fountains	GB Accepted blanket field trips for the year
Enrollment 577 as of Sept, down from 620 in May	
Meeting to be held on Mondays	
<b>November</b>	
Playground structure estimate \$4705	Adopted the school budget
Possibility of activities post-winter break discussed	Education Project Resolution read and approved
Joanna to use budget line 24521 for enrichment	Action taken by Andrew Potter to attend next PC meeting, as missed last one
Education project not updated because there were no exams	
Uniforms unlikely as EMSB is refusing schools to recommend suppliers Oscar Nunez said difficulties of grade 2-6 kids adjusting. lack of staff to take them to integration	
<b>December</b>	
Playground structure installation pushed to spring due to complications	Resolution was read to pass the sexuality education project. Also added that a link would be provided to parents with the curriculum
Pizza lunch at 90% participation	A survey will be sent in Jan 2022 about interest in GB sub-committees
Attempt to start activity registration in late Jan	
A workshop on social and emotional learning for teachers in Jan Enrichment program will go forward Discussion about adopting GB sub-committees based on last year's GB goals: Sustainability, Slogan, Fundraising, Uniforms PC report on Bill 96 and its possible impact	
<b>February</b>	
Lots of discussion on increased peer conflict in school, and about bullying and what constitutes bullying. Seems to be issues about conflict resolution and not bullying	<b>It was resolved and approved by the Governing Board of Roslyn that the financial resources allocated by the EMSB related to the MEQ's protected measures, as per the attached summary, in the total amount of \$73 714.00, were allocated to the school in accordance with their intended purpose and as defined in the</b>

	<b>amended Operating Budgetary rules for the 2021-2022 school year.</b>
Community partners finally allowed to open after-school programs Teachers continue to talk about lively programs with students VP continues to report many exciting activities	<b>Budget Building Process and Priorities – Due to time constraints it was pushed to the next GB meeting.</b>
HandS will go ahead with abridged ECA activities starting after March break In response to student survey, where kids did not feel safe in school, motivated to learn, there seemed to be a link with kids expecting to return home because of new restrictions	GB sub-committee survey revealed sustainability more interested all participants; parents more interested in fundraising and slogan. No one stepped up to lead a sub-committee however. Decided to revisit the topic in the future when the pandemic eased.
<b>March</b>	
More discussion on bullying. Joanna said she will work with consultants to adopt safety protocol in Fall	<u>Guiding principles and budget priorities:</u> <ul style="list-style-type: none"> <li>- Weigh coded students to allocate teachers, admin and staff; take these students into account</li> <li>- Allocate more ratios to VP by weight of coded students</li> <li>- Caretakers should be allocated according to usage of school</li> <li>- Allocation of resource teachers; increase to take into account all the IEP students, not just the ones who have codes</li> <li>- Rollover monies should go into the next year</li> <li>- Increase per capita funding</li> <li>- Increasing in maintenance of building</li> <li>- Increase in number of CCWs and BT's to reflect the number of students on IEPs</li> <li>- Increase number of resource teachers</li> <li>- Increase number of days the school psychologist is in the building</li> <li>- Increase IT technician to one full day</li> </ul>
Activities by community resuming, including HandS	<u>Continuation</u> <ul style="list-style-type: none"> <li>- Added a new budget priority: Maintain enrichment and extra assistance</li> <li>- Added reasons to why we are requesting these budget allocations</li> <li>- Specified point 1 of per capita funding</li> <li>- Point 2 and 6 merged together</li> </ul>

Mask recycling implemented in school	All approved
Teachers and VP reporting many exciting activities with students	
Enrollment for next year at 575; only 4 kindergartens, implementing Pre-K	
<p><u>Current profile of school:</u></p> <ul style="list-style-type: none"> <li>- 582 students enrolled, however with coded students it is 658.</li> <li>- 29 homeroom teachers</li> <li>- 1 ELA specialist</li> <li>- 3 Physical Education teachers</li> <li>- 1.5 Science and Technology teacher</li> <li>- 1.5 Art teacher</li> <li>- 1.2 French Resource</li> <li>- 1 ELA Resource</li> <li>- 1 Vice-Principal and 1 Principal</li> <li>- Social worker, Occupational Therapist, Speech Pathologist, ASD consultant, Special Needs consultant, Enrichment consultant, Nurse, Hygienist, 3 Caretakers, 1.5 Secretaries, 1 School Secretary, 1 Librarian, 1 Psychologist</li> <li>- Some money received for literacy, numeracy, Phys. Ed department and mental health and safety of students as per educational project</li> <li>- Hired an FSL tutor, French tutor and a teacher's aid</li> <li>- 7 childcare workers (28 coded students on spectrum, 3 other difficulties, 3 students who are pending), 2 behavioral technicians</li> <li>- 91 students on IEPs non-coded; do not receive CCW support</li> <li>- 2.2 resource teachers have to help 91 students</li> <li>- 20 BD coded, need behavioral tech support of 2 BT's</li> </ul>	
<b>April</b>	
Lots of cyberbullying going on	\$2879 to spend on parent workshops, ideally on cyberbullying and student etiquette
Playground etiquette must be addressed, lots of bickering among children	GB approves to donate \$1500 of its GB \$1849 budget to art supplies. Saves \$349 for another day.

<p>End of year BBQ now being planned by HandS Lunchtime activities for 4/5/6 in gym Lots of gardening activities by teachers and students More student activities; Ukrainian fundraiser raised \$1073 Enrollment down. No only 3 kindergartens and 3 grade 4, with a 3-4 split Kids still having trouble self-regulating emotionally Hannah Trineer-Roberts contract coming to an end; teary farewell Play structure is fixed! Kids love it</p>	<p>Andrew Potter to look into beautification grants on the MEQ site</p>
<p>May</p>	
<p>Suzanne reports on playground etiquette program. Approximate cost is 1100\$. Requires multiple quotes which Suzanne has sourced from Equipe, Dynamix recess success and Ometz. Teachers express a desire to be at the forefront of this discussion.</p> <p>Governing board parent speaker Option A was selected by GB parents.</p> <p>Suzanne presents the Scholastic Summer Reading Book Fair to be held during the block party and the pre-k/k orientation. Funds for new teacher books and classroom supplies.</p> <p>Leslie's report read – details about upcoming block party, the intention to have only one pizza lunch registration next year. Election for new HandS president and VP as she is sadly graduating out.</p>	<p>Joanna suggests combining the current SEL programming they started and this programming in fall.</p> <p>General votes to move the GB parent talk to the fall. GB approves the budget for speakers.</p>
<p>Jonathan YMCA - before and afterschool programs have been a success this year despite covid challenges. Hoping for larger enrollment in the fall.</p> <p>Teacher report – Grade 6 is excited for graduation, and in ministry exams. Grade grade 5 is working on agenda covers for next year. Grade 3 is reading Charlotte's web.</p>	
<p>VP report – Grade 4 had their vaccines and had a pilot project of pet therapy with 4 students. Students won 11 medals at the Halo Road Race. Grade 5 students participated in the STEAM journee des Canadiens. Everblast workshops.</p>	<p>Mireille edits and changes to code of conduct for 2022-2023 and it is approved.</p> <p>Roslyn Merch was added to the dress code.</p> <p>Mireille presents calendar and it is approved.</p> <p>School supply lists reminder given that lists cannot specify brands. It is approved.</p>

	Joanna presents the parent fees for 2022-2023 and are approved.
Budget projection has not been received yet.	
June	
	Moving discussion of beautification grant to fall meeting.
Leslie's block party was a success. HandS co-chairs will be Debbie Stock and Annick Davies next year. Rochelle will be volunteer coordinator.	
<p>Enrichment Program Update. Special guest Camelia Birlean, EMSB Consultant and McGill Education Researcher, was updated on this year's enrichment program, including the Gifted and Exceptional Learners' Summary report. International Math Competition (114 EMSB, 23 R), Public Speaking and Debating (79 EMSB, 23 R), and Let's Talk Sciences (44 EMSB, 8 R). Caribou Math Cup, Roslyn students performed very well in the top percentages internationally. Plans for next year include extending the competition into a weekly session basis with mentor. Fundamentals of public speaking in inter school debate tournament. Senior Roslyn students won their final debate. Let's Talk Science Challenge in Canada competition with 350 schools participating to test STEM knowledge. Roslyn stood out in terms of the number of awards won. They won second place, and the Lorna Collins Spirit Award.</p>	<p>Enrichment plans for next year could include working with teachers to identify and engage these academically talented students. Professional development workshops are needed for teachers and parents at Roslyn to help address needs of gifted and talented students.</p> <p>Suzanne requested that we send a parent broadcast about the enrichment program</p>
Joanna thanks the BoG for their commitment this year, especially Suzanne, as BoG Chair. Leslie will be missed tremendously.	
<p>Mireille thanks everyone for welcoming her to the Roslyn family this year. Excellent feedback from parents and teachers block party.</p> <p>On June 6th, MNA Jennifer Maccarone gave out academic achievement and special awards for grade 6 students. Jump Rope for Heart ended. Field Days for senior students and junior students. Kindergarten students graduating tomorrow. June 17th graduation for grade 6 students.</p>	



<p>June 23rd is the last day of school. Term 2 report cards are issued on that day as well.</p>	
<p>Budget preparation: Joanna briefly reviews the preliminary operational budget of \$37K, bulk of which is for supplies and materials. Caretaking budget is roughly \$30k. Furniture budget is \$2,800. School activities budget is \$46,000. BoG budget is \$250. Lunch monitor fees include \$144,000 in salaries. Total gross revenues equal \$261,746. Expenses equal \$71,176, leaving a surplus of \$190,570 which would cover the lunch monitor fees and leave some surplus.</p>	<p>French Immersion Pre-K class opens next year. Resolution for Roslyn opening one MEQ pre-k class next academic year is approved by 3 parents and 2 teachers. One parent abstained. No one disapproved.</p> <p>Resolution to adopt the preliminary school operating budget. Motion is passed.</p>
<p>Roslyn was selected to participate in a new bus monitoring program, which is not available for special needs transport. With this application, the school will be able to monitor students on the bus in real time. All 100s and 200s school buses will participate in this program next year</p>	
<p>Suzanne reported the Scholastics Book Fair raised over \$5,000. Thanks to all GB for terrific participation. Bravo!</p>	<p>Profits from Scholastic Book Sale go to teachers for books and classroom furniture.</p>

\*indicates E-mailed resolution read into that month's meeting

**Sub-Committees and their mandates**

**Informing the School Community**

Need clear directives on what issues the GB is responsible for communicating to parents, along with an accountability plan for this.

A suggestion to create a helpful list for parents of what Roslyn administration can change and falls under the jurisdiction of the EMSB, Teacher's and Professional Unions, Ministry of Education, along with emails for appropriate contact persons in the case of praise or complaint.

**Recommendations**

Chairperson suggests a secretary to streamline minutes. Meetings to be held at an earlier hour for teachers.

**Chairperson's message**

It was a trying year with pandemic lingering, which had impact on students, staff, and parents. There was lots of talk of playground etiquette, students falling behind socially and academically. The GB put a sincere focus on finding the root of these issues and looking at what other schools were doing to amend them. According to our Roslyn Education Project, measures of student safety can be improved along with academic measures. Improving school spirit and restoring community engagement was essential to many on the GB as well. By the end of the school year, the GB was thrilled to learn that Roslyn’s new Enrichment Program was a huge success with many students winning top awards and distinctions. Profits from the Scholastic Book Sale were a pleasant surprise for teachers. Mask recycling by HandS was a relief, as Sustainability was shown via GB survey to be collective issue binding Roslyn students, staff, and parents together. Roslyn Merch sales by the Grad Community added unforeseen school spirit. Items were enthusiastically added to the dress code. GB plans for 22-23 include improving metrics on the Roslyn Education Project by implementing a customized Roslyn playground etiquette program for students, staff, and recess monitors; coding more IEP’s and/or reducing these numbers; and continuing and expanding the Enrichment Program. Organized lunchtime activities in the play yard and emotional and academic support to students can also be beneficial. The GB will continue to advocate for increase school spirit through community involvement, beautification grants, special events, fundraisers, and sustainability efforts.

Adopted by the Governing Board on:

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Principal

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Governing Board Chair