

**Minutes of the Meeting of the Governing Board of Roslyn School**

**Held March 16 2022, via Teams Conference Call**

**Present:**

Suzanne Wexler, Chair  
Kristen Boyer, Teacher  
Shannon Hurtubise, Parent  
Eric Rowles, Teacher  
Andrew Potter, Parent  
Prosanto Chaudhury, Parent  
Heather Hodges, Green Centre  
Daniel Khazzam, Parent

**Also Present:**

Joanna Genovezos, Principal  
Mireille Tehbelian, Vice-Principal

**Regrets:**

Hannah Trineer-Roberts, Teacher  
Maria Grazia Piscopo Teacher  
Oscar Casallas Nunez, Teacher  
Elan Cusiack-Barr, Parent  
Sarah Tabah, Parent

**Meeting called by Suzanne Wexler**

Meeting begins at 7:09pm

**2. Motion to adopt agenda:** Andrew Potter

**Second:** Kristen Boyer

**3. Motion to approve minutes:** Andrew Potter

**Second:** Prosanto Chaudhury

**4. Question Period**

No questions asked

**5. Business arising from last meeting**

There was a discussion about bullying and student safety, and the definition of bullying. The possibility of having another survey done with open ended questions was discussed. Joanna mentioned that there is a safety document in the fall; working with consultants to adopt proper protocol, strategies and interventions revolving around this subject. There will also be end of cycle 3 exam results for the educational project.

## **6. Community Representatives:**

Heather Green Centre:

The Greene Centre will be back in full operation by the first and second week of April. The after school program is ongoing, and PED days are back as usual. There are additional after school activities, such as yoga and mindfulness to help students cope with anxiety. Summer camp will also be happening at full force, and the registration opens the first week of April. They are also moving forward with workshops in collaboration with the Montreal Fluency Centre.

## **7. Hands**

**Leslie:** The activities programs began this week (week of Mar 14, 2022). Some lunch activities were canceled due to lack of enrollment and some had longer waitlists which are trying to be accommodated. The lack of enrollment may be due no supervision until 6:00pm. We are still following safety protocols, such as staying in bubbles, masks on and windows open.

Pizza lunch is going well, however registration is lower than usual. It might be easier to have one registration next year in the fall.

Gardening program started this week with 9 classes. In class, students are planting seeds which will be planted in the garden by May.

Some equipment went missing in the basement that had to be replaced.

Teacher appreciation week in February went well.

Health room: there is a high need for snacks in the afternoon.

Masks: There is a recycling program for masks. Boxes can be purchased to be put around the school which can later be taken back to the depot, or a return label can be paid for to ship them back. There is a possibility of having them picked up by the city of Westmount. There are some funds leftover from the air purification donation.

→ Karaline and Kristen: agreed that getting 10 larger boxes for the school would be helpful

Health room snacks: a topic for the next meeting.

## **8. Teachers Report:**

Kristen: Students will create a presentation on their favourite planet and during art they will re-create the planet they chose. In Technology, they are using photo editing strategies and incorporating things from around the world

Karaline: Grade 6 Tiles are going well and they are very exciting; in 201 and 202 they are learning about the Holocaust and are doing a project on a Holocaust survivor

## **9. EMSB Parent Committee**

Andrew:

Will review files and check in.

## **10.1 Principal and VP Report**

Principal report given by Joanna:

Looking at next year enrollment, 575 students enrolled for the next school year. Roslyn will only be able to have four full kindergarten classrooms with a new Pre-K class. There are 14 students enrolled so far.

A meeting was held with upper management to let us know that the Council of Commissioners passed a resolution to acknowledge Jewish Heritage Month in May. Teachers will receive resources from the Israeli Foundation, and there are 121 authors sharing stories of authentic Holocaust survivor stories.

A lockdown is scheduled for April 5th. Teachers are discussing lockdown procedures with their students, and a letter will be going out to parents.

Pre-Covid, portfolio night was held with activities and open house, however due to covid, it will be canceled again this year.

→ Discussion of end of year BBQ if passed by school board.

## 10.1 VP Report Given by Mireille

Grade 6 students had their grad photo day on March 8.

Educazoo on March 9 and 10 were at Roslyn for Kindergarten.

Grade 5 and 6 had a Sexual Education workshop from Bodies A-Z, and Grades 3 and 4 had theirs with the same company on March 14.

Thursday, March 17: Wear green for St Patrick's Day; no money will be collected.

On Friday, Mar 18, 2022, Grades 2-6 will have a presentation by Youth Stars on Indigenous Awareness.

On Mar 25, 2022, the Spiritual Animator has invited a speaker for Cycle 3 students on Black History.

Students approached administration wanting to help Ukraine, therefore we will have a Dress Down Day Fundraiser. Students may wear blue and yellow on March 28th and a message will be sent to parents on the week of Mar 21, 2022.

→ Money will be donated to the Red Cross Organization.

## **10.3 Budget Building Process**

Joanna:

→ Documents were sent to look over

- Please refer to Budget Document

#### Current profile of school:

- 582 students enrolled, however with coded students it is 658.
- 29 homeroom teachers
- 1 ELA specialist
- 3 Physical Education teachers
- 1.5 Science and Technology teacher
- 1.5 Art teacher
- 1.2 French Resource
- 1 ELA Resource
- 1 Vice-Principal and 1 Principal
- Social worker, Occupational Therapist, Speech Pathologist, ASD consultant, Special Needs consultant, Enrichment consultant, Nurse, Hygienist, 3 Caretakers, 1.5 Secretaries, 1 School Secretary, 1 Librarian, 1 Psychologist
- Some money received for literacy, numeracy, Phys. Ed department and mental health and safety of students as per educational project
- Hired an FSL tutor, French tutor and a teacher's aid
- 7 childcare workers (28 coded students on spectrum, 3 other difficulties, 3 students who are pending), 2 behavioral technicians
- 91 students on IEPs non-coded; do not receive CCW support
- 2.2 resource teachers have to help 91 students
- 20 BD coded, need behavioral tech support of 2 BT's

**10. Questions regarding the profile:** none

#### 11. Budget Priorities

- Admin felt that some of this needs to be changed to benefit the students
- Priorities listed in document
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#### Guiding principles and budget priorities:

- Weigh coded students to allocate teachers, admin and staff; take these students into account
- Allocate more ratios to VP by weight of coded students
- Caretakers should be allocated according to usage of school
- Allocation of resource teachers; increase to take into account all the IEP students, not just the ones who have codes
- Rollover monies should go into the next year
- Increase per capita funding
- Increasing in maintenance of building
- Increase in number of CCWs and BT's to reflect the number of students on IEPs
- Increase number of resource teachers
- Increase number of days the school psychologist is in the building

- Increase IT technician to one full day

→ Compared the budget priorities in comparison to last year and discussed what we did and did not receive

### **Questions asked in regards to budget allocation:**

Question was posed as to who decides how many students Roslyn gets. Joanna responded that we cannot turn down students that are zoned for Roslyn, therefore this is why we want to increase the budget for more support. A question was raised about enrichment and there is a possibility of the enrichment continuing next year as long as the consultant continues next year.

### **Continuation**

- Added a new budget priority: Maintain enrichment and extra assistance
- Added reasons to why we are requesting these budget allocations
- Specified point 1 of per capita funding
- Point 2 and 6 merged together

### **Discussion:**

- Benefit of having more hours with school psychologist to help work with students to code students
- There are benefits to doing assessment of students in school

Motion to Approve: Everyone

**11. RGB Chair Report:** None provided.

### **13. Question Period:**

A question was asked about fixing the school yard and if it was on track. Joanna responded that it will be fixed when the ground is unfrozen and will put in a request now.

### **8.3.1 Principal Criteria**

- Criteria was updated and reworded
- Discussed wording and changed some things around

Motion to Approve: Everyone

**Last round of question:** none

**Motion to adjourn:** Andrew Potter

**Seconded:** Shannon Hurtubise  
**Meeting adjourned:** 8:44pm

**Next Meeting Date:** TBD