



ÉCOLE NESBITT SCHOOL

6108 8th Avenue, Montreal, Quebec, H1Y 2M2

Tel: 514-721-2850 – Fax: 514-721-2060



GOVERNING BOARD - MEETING #1

Tuesday, October 1st, 2019

6:30 pm

MINUTES

Name of member	Role	P/A	Name of member	Role	P/A
Abou Assaly, Amal	Teacher	P	Martin, Brigitte	Teacher	P
Alexis, Melissa	Parent		McLaughen, Laurie	Community Rep.	P
Berghout, Choukir	Parent	P	Miller, Josh	Parent	
Blain, Sylvie	Teacher		Plunkett, Robert (Bob)	Support Staff	P
			Rodrigue, Jonathan	Parent	P
Currie, Sophie	Parent	P			P
Di Martino, Maria Lisa	Parent	P	Santino, Giuseppina (Pina)	Daycare Staff	P
Fiorito, Roselisa	Teacher		Santino, Maria	Parent	P
Fonico, Anna	Teacher	P	Zampino, Alessia	Teacher	P
Jensen, Glen	Parent		Zarnegar, Pardis	Parent	P
Lanni, Sandra	Teacher	P			
			TOTAL: _15_ Present (_13_ votes)		

Replacements in the event there are not enough parents for quorum: Arcaro, Roberto and Kelso Gravel, Alexandra

Opening Time: 640 pm

1. Adoption of the Agenda

- Additions:
 - In 4.) Business Arising from Previous Meeting:
 - 4.1. Approval Annual report
 - 4.2. Pool & Parking Lot Response Letter Follow-up
 - 4.3. Wishlist Repair Update & Buildings & Grounds Fall Meeting
 - In 5.) New Business
 - 5.1. Vote of a Community Representative
- Moved by: Robert P.
Second: Maria S.
Vote: 13:0:0

2. Elections

2.1 Chairperson

- Jonathan Rodrigue
Voted by acclamation
Vote: 13:0:0

2.2 Secretary

- Maria Lisa Di Martino
Vote: 13:0:0



2.3 Treasurer

- Pardis Zarnegar
Vote: 13:0:0

3. Adoption of the Minutes of the Previous Meeting

3.1 Minutes from Tuesday, June 11th, 2019

- Moved by: Pina S.
Second: Maria Lisa D.
Vote: 13:0:0
- Adoption of the minutes from the General Assembly, held on September 17, 2019 will be approved at the next General Assembly meeting, in September 2020.

4. Business Arising from Previous Minutes

4.1 Approval of the Annual Report

- Comments/Questions Arising from the Annual Report:
- Due to union regulations, the Daycare staff was not able to take the lunch monitor (whose position at the school was cut due to budget constraints) under their umbrella.
- Question surrounding whether or not the prioritized list of urgent repairs that was drafted in June 2019 was sent to Building & Grounds. Nicholas R. will look into it.
- We need to schedule a meeting with Building & Grounds.
- Need to follow up with nutritionist for healthy snacks
- Follow up on compost project: Lise Beauchemin and Laurie M.
- Approval of Annual Report:
Moved by: Pina S.
Second: Jonathan R.
Vote: 13:0:0

4.2 Pool & Parking Lot Response Letter Follow up

- The letter was sent to Mario Cardin, Director of Material Resources at the EMSB, in early July 2019. He had responded to Antoinette Scrocca saying that the borough could not move ahead on any such plans or projects without a formal agreement between the borough and the EMSB.
- As of yet, the EMSB does not have any official update as to whether the project is moving forward.

4.3 Wish List Repair Update and Buildings & Grounds Fall Meeting;

- No major renovations were done during the Summer 2019.
- Nicholas R. will follow up with the director of Material Resources and with Buildings & Grounds to inquire if the prioritized wish list of repairs was sent, and to ask if they can come to a GB meeting to present their plans and to answer any questions/concerns.
- Of concern is the movability of the students should major renovations take place. Such renovations would require a complete closure of the school and a temporary transfer of all students and staff to another location. We need ideas or answers regarding the transfer of the students.
- EMSB plans to wait for the Westmount Park renovations to be completed (2 years, 2021) before renovating Nesbitt.

5. New Business



ÉCOLE NESBITT SCHOOL

6108 8th Avenue, Montreal, Quebec, H1Y 2M2
Tel: 514-721-2850 – Fax: 514-721-2060



5.1 Voting of the Community Representatives

- Both Kelli Brunner and Laurie McLaughen have volunteered for another year.
- Approval Kelli Brunner and Laurie McLaughen as Community Reps:
Moved by: Maria S.
Second: Amal A.A.
Vote: 13:0:0

5.2 2019-2020 GB Meeting Dates

- Suggested Meeting dates: the second Tuesday of every month at 6:30 pm.
- Preliminary Meeting Dates (are subject to change):
 - Tuesday November 12, 2019
 - Tuesday December 10, 2019 (Holiday Social)
 - Tuesday January 14, 2020 (date is reserved but can be cancelled)
 - Tuesday February 11, 2020
 - Tuesday March 17, 2020
 - Tuesday April 14, 2020
 - Tuesday May 12, 2020
 - Tuesday June 16, 2020 (End of Year Social)

5.3 Approval for Field Trips

- A list of proposed Field Trips for all cycles and daycare was handed out to GB members.
- The *Mesure* Fund is not guaranteed for the 2019-2020 school year. The monies may or may not be given to fund field trips.
- As per new regulations, strictly educational activities and field trips need to be free for students.
- Last year, \$20/student was put aside for field trips, this year it's \$10/student because the funding has changed.
- The staff was conservative in their approach for field trips because the school did not receive all the funds for 2019/2020 yet, and there will be a reduction of the AMSFA fund's allocation to field trips.
- Cycle II Field Trips:
 - The Chateau Ramezay field trip in December is an educational trip and thus should be free for students. The *Jeune Publique* money will be used to fund this, therefore making the cost per student 0\$.
 - With this change, the Approximate Total Cost to Students for Cycle II will be \$50, and not \$72.
- Cycle III Field Trips:
 - Pilot project between the school board and the STM to provide subsidized tickets to students for the city bus. The majority of the field trips involve public transportation.
 - Correction: the field trip in June is for Quebec and not Ottawa.
 - There are no overnight field trips planned for this year.
- Approval of Field Trips for:
 - Pre-K and K Field Trips
 - Cycle 1 Field Trips
 - Cycle 2 Field Trips
 - Cycle 3 Field Trips
 - Daycare Field TripsMoved by: Pardis Z.
Second: Sophie C.
Vote: 13:0:0



ÉCOLE NESBITT SCHOOL

6108 8th Avenue, Montreal, Quebec, H1Y 2M2
Tel: 514-721-2850 – Fax: 514-721-2060



5.4 Approval for Fundraisers

5.4.1. Daycare Fundraisers

- WE Day Fundraisers: Pina S. and Mr. Lacroce (the school's spiritual animator) want to raise enough funds to build a school in Kenya. The project is in collaboration with other elementary schools, such as Honore-Mercier. The goal is to raise a total of \$10,000 amongst all 3 schools involved.
- Last year, the focus was on homeless children in Montreal, this year the focus is on building an elementary school in Kenya. The money raised will be given to the WE Foundation in February, whereby a concert will be held. The concert will include motivational speakers and it's goal is to empower children and foster the spirit of giving.
- Building a haunted house in the daycare:
 - The older daycare students will build their own haunted house. Students will be charged \$2 to get into the haunted house and to get a chocolate cupcake.
- La Diperie Fundraisers:
 - Grade 5 and 6 students will sell La Diperie ice cream (sold near the daycare) for approximately \$2.50/cup. \$1/ice cream cup purchased will go to the Kenya school WE Day Fund.
- Approval of Daycare fundraisers:
Moved by: Bob P.
Second: Maria S.
Vote: 13:0:0

5.4.2. Home & School Fundraisers:

- Pizza Lunch October 24th, 2019:
 - One slice of pizza, a juice box and a TCBY frozen yogurt
 - Cost: not confirmed yet
 - Approval for Fundraiser at a Maximum Cost per Student Set to \$6.50:
Moved by: Pina S.
Second: Sandra L.
Vote: 13:0:0
- Long-Term Goal of H&S Fundraisers:
 - H&S want the money raised from their fundraisers to work towards one specific goal; something lasting that would enable all students, current and future, to benefit from.
 - They want to build a play area in the school yard, more specifically, a small obstacle course built with recyclable materials (such as old tires), or a playground that is eco-friendly and made from recyclable materials.
- They want to allocate \$1,500 from all fundraising funds towards grade 6 graduation.
- Fundraising funds are also used to pay for inflatables at the Back to School event.

6. Reports

6.1 Principal Report

- Although the first month of school is complete, some issues still need to be addressed.
- Staffing: missing staff on permanent basis such as a grade 2 Immersion teacher (someone coming on October 2nd) and an ERC, Art/music teacher (someone coming on Oct 7th but requires board approval).



ÉCOLE NESBITT SCHOOL

6108 8th Avenue, Montreal, Quebec, H1Y 2M2

Tel: 514-721-2850 – Fax: 514-721-2060



- Enrollment is presently at 297 students. There is an influx and outflux of students at Nesbitt. Students leave at any time due to expired work permits or family moving back to country of origin. Students also register at any time, and do so on a daily/weekly basis.
- Enrollment has been stable at the 300 mark since mid-August 2019.
- Parents will receive the October activity calendar sometime this week. Among planned activities are: the Grade 4 vaccinations, Picture day, Progress reports, Annual Thanksgiving Assembly, PreK/K field trip, Grade 1-2 field trip, Daycare field trip, Fall Open House, Picture re-takes and sibling pictures, Halloween dress up.
- Open House October 24, 2019: The marketing package that will be given to parents has changed. In the past, clear duotangs were given. These have been replaced with foldable duotangs that contain artwork.
- Halloween Dress-up, October 31, 2019: No masks, batons, swords, or any toy weapons allowed for safety reasons.

6.2 Teachers Report

- Progress Reports will be issued on October 10th.
- Pet Therapy: going very well, twice a week. Still at the stage of being introduced to class rooms to teach students safety rules with dogs. Working towards working with individual students.

6.3 Daycare Report

- First field trip to Abraska was a success. Students loved it, and the activity helped to foster team building. Students expressed desire to go back at the end of the year, instead of going to La Ronds. Unfortunately, Abraska is booked and does not have any availabilities.
- On September 30th 2019 (validation day), the daycare had 140 students.

6.4 Treasurer Report- nothing to report

6.5 Parents' Committee Report

- Glen J. absent
- Alternate for Parent Committee Rep: Sophie Currie

6.6 Chairperson's Report- nothing to report

6.7 Home & School Committee Report

- H&S has taken into account GB recommendations in their planning of all activities
- Lunch time extra-curricular activities
 - Will not coincide with PELO.
 - In the Fall, Karate and POP UP Paint will be offered for cycles 1,2,3, as well as Enfant & Compagnie's Meli Melo and Robotics for PreK/K.
 - Registration deadline is October 11th. Email will be sent to parents Oct 2nd.
- Movie night
 - Was cancelled in September because not enough tickets sold- needed 250 tickets to break even.
 - A movie night will be planned in December and will be held inside the school in the gym. This will enable H&S to cut overhead costs such as the rental of sound equipment, and projector (which would be required if the event were held outside). Date TBC.



ÉCOLE NESBITT SCHOOL

6108 8th Avenue, Montreal, Quebec, H1Y 2M2
Tel: 514-721-2850 – Fax: 514-721-2060



- Want to expand goal of fundraisers; allocate funds raised towards a long-term goal that would have a lasting impact on current and future students.

7. Question Period

8. Varia

8.1 Walkers' gate

- To solve the problem of water rushing down on the Bellechasse stairs, as well as the ice build-up on those stairs in the Winter, an idea was proposed to close the Bellechasse entrance and use the new gate that was built in the yard on 6th avenue.
- Will need to look into the following:
 - Contract with snow removal company is already signed, will need to revise contract and look into the added costs of having the yard path consistently cleared.
 - Supervision: staff will be spread out quite thinly if parents drop off / pick up students on the 6th avenue.
- If the Winter will be bad, we will definitely need to address a temporary measure.
- Issue to be re-addressed at future GB meeting.

9. Adjournment: 8:20 pm

Moved by: Maria S.

Second: Anna.

Vote: 13:0:0

NEXT MEETING: Tuesday November 12th, 2019

X

Jonathan Rodrigue
Chairperson

X

Nicholas Romano
Principal