



LINKS HIGH SCHOOL
STANDARDS & PROCEDURES

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| Department or Subject: | Work Skills |
| Teacher(s): | Lauren Costello |
| Cycle and Level Taught: | PREWORK 2 |
| School Year: | 2023-2024 |

| Term 1 (20%) | | |
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| <i>Competencies Targeted</i> | <i>Evaluation Methods (e.g., End-of-term Evaluation)</i> | <i>General Timeline (e.g., end of term, midterm, etc.)</i> |
| Develops specific competencies with one or more semiskilled trades Adopts attitudes and behaviours required in the workplace | -Observation in the workplace -Assessment from workplace supervisor -Group discussions and self-reflections -One on one sessions | August 30 th to November 10 th |
| <i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i> | <u><i>Other Pertinent Information</i></u> Preparation for work stages Themes: Personal and Occupational Identity Personal and Occupational Aspirations Characteristics and impact of the Job Market | |
| -Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Progress Report -Report card | | |

| Term 2 (20%) | | |
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| <i>Competencies Targeted</i> | <i>Evaluation Methods (e.g., End-of-term Evaluation)</i> | <i>General Timeline (e.g., end of term, midterm, etc.)</i> |
| <p>Develops specific competencies with one or more semiskilled trades</p> <p>Adopts attitudes and behaviours required in the workplace</p> | <ul style="list-style-type: none"> -Observation in the workplace -Assessment from workplace supervisor -Group discussions and self-reflections -One on one sessions | <p>November 13th – February 23rd</p> |
| <p><i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i></p> <ul style="list-style-type: none"> -Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Report card | <p><u><i>Other Pertinent Information</i></u></p> <p>Preparation for work stages</p> <p>Themes: Personal and Occupational Identity Personal and Occupational Aspirations Characteristics and impact of the Job Market</p> | |

| Term 3 (60%) | | |
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| <i>Competencies Targeted</i> | <i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i> | <i>General Timeline (e.g., end of term, midterm, etc.)</i> |
| <p>Develops specific competencies with one or more semiskilled trades</p> <p>Adopts attitudes and behaviours required in the workplace</p> | <p>-Observation in the workplace</p> <p>-Assessment from workplace supervisor</p> <p>-Group discussions and self-reflections</p> <p>-One on one sessions</p> | February 26 th – June 21 st |
| <i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i> | <i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i> | <i>Other Pertinent Information</i> |
| <p>-Agenda</p> <p>-Google Classroom</p> <p>-Phone calls and Notes in Agenda (when needed)</p> <p>-Report card</p> | <p>-Year-end evaluation from teacher and workplace supervisor</p> <p>-Final self-evaluation and reflection from student</p> <p>-Job Journals</p> <p>-Certification from the PREWORK Program is based upon the mastery of workplace competencies</p> | <p>Preparation for work stages</p> <p>Themes: Personal and Occupational Identity Personal and Occupational Aspirations Characteristics and impact of the Job Market</p> |