



LINKS HIGH SCHOOL STANDARDS & PROCEDURES

Department or Subject:	Preparation for the Job Market
Teacher(s):	Gail Bernstein, Alison Aiken, Samantha Nepton
Cycle and Level Taught:	DÉFIS 3
School Year:	2023-2024

Term 1 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
To develop a functional skill and acquire behaviours compatible with the expectations of a work environment	-Observation -Role play -Oral & written quizzes -Checklists	August 30 th – November 10 th
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<u><i>Other Pertinent Information</i></u> -To present themselves in a clean & socially appropriate manner -To respect the rules for proper conduct as per established norms -To be able to organize themselves in a task -To show initiative -To have functional relationships with co-workers -To work efficiently -iPads & TEAMS APP will be used to upgrade technology skills	
-Regular in-class feedback/guidance to students -TEAMS APP -Report cards -Parent-teacher interviews -Email/phone		

Term 2 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
To develop a functional skill and acquire behaviours compatible with the expectations of a work environment	<ul style="list-style-type: none"> -Observation -Role play -Oral & written quizzes -Checklists 	November 13 th – February 23 rd
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<u><i>Other Pertinent Information</i></u> <ul style="list-style-type: none"> -To present themselves in a clean & socially appropriate manner -To respect the rules for proper conduct as per established norms -To be able to organize themselves in a task -To show initiative -To have functional relationships with co-workers -To work efficiently 	
<ul style="list-style-type: none"> -Regular in-class feedback/guidance to students -TEAMS APP -Report cards -Parent-teacher interviews -Email/phone 		

Term 3 (60%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
To develop a functional skill and acquire behaviours compatible with the expectations of a work environment	-Observation -Role play -Oral & written quizzes -Checklists	February 26 th – June 21 st
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i>	<i>Other Pertinent Information</i>
-Regular in-class feedback/guidance to students -TEAMS APP -Report cards -Email/phone	Summative assessment based on competencies acquired throughout the year	-To present themselves in a clean & socially appropriate manner -To respect the rules for proper conduct as per established norms -To be able to organize themselves in a task -To show initiative -To have functional relationships with co-workers -To work efficiently iPads & TEAMS APP will be used to upgrade technology skills