



LINKS HIGH SCHOOL
STANDARDS & PROCEDURES

Department or Subject:	Career Development
Teacher(s):	Gail Bernstein & Lauren Costello
Cycle and Level Taught:	APP
School Year:	2023-2024

Term 1 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
<p>Demonstrates adaptability and flexibility within dynamic work environments</p> <p>Demonstrates the ability to problem solve in real time.</p> <p>Adopts a proactive attitude</p> <p>Reflects on level of ability and the impact with regards to job suitability</p>	<ul style="list-style-type: none"> -Observation in the workplace -Assessment from workplace supervisor -Group discussions and self-reflections -One on one sessions 	<p>August 30th to November 10th</p>
<p><i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i></p> <ul style="list-style-type: none"> -Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Progress Report -Report card 	<p><u><i>Other Pertinent Information</i></u></p> <ul style="list-style-type: none"> -Preparation for work stages <p><u>Themes:</u></p> <ul style="list-style-type: none"> -Personal and Occupational Identity -Personal and Occupational Aspirations -Characteristics and impact of the Job Market 	

Term 2 (20%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
<p>Demonstrates adaptability and flexibility within dynamic work environments</p> <p>Demonstrates the ability to problem solve in real time.</p> <p>Adopts a proactive attitude</p> <p>Reflects on level of ability and the impact with regards to job suitability</p>	<ul style="list-style-type: none"> -Observation in the workplace -Assessment from workplace supervisor -Group discussions and self-reflections -One on one sessions 	<p>November 13th – February 23rd</p>
<p><i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i></p>	<p><u><i>Other Pertinent Information</i></u></p> <ul style="list-style-type: none"> -Preparation for work stages <p><u>Themes:</u></p> <ul style="list-style-type: none"> -Personal and Occupational Identity -Personal and Occupational Aspirations -Characteristics and impact of the Job Market 	
<ul style="list-style-type: none"> -Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Report card 		

Term 3 (60%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
<p>Demonstrates adaptability and flexibility within dynamic work environments</p> <p>Demonstrates the ability to problem solve in real time.</p> <p>Adopts a proactive attitude</p> <p>Reflects on level of ability and the impact with regards to job suitability</p>	<ul style="list-style-type: none"> -Observation in the workplace -Assessment from workplace supervisor -Group discussions and self-reflections -One on one sessions 	February 26 th – June 21 st
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i>	<i>Other Pertinent Information</i>
<ul style="list-style-type: none"> -Agenda -Google Classroom -Phone calls and Notes in Agenda (when needed) -Report card 	<ul style="list-style-type: none"> -Year-end evaluation from teacher and workplace supervisor -Final self-evaluation and reflection from student -Job Journals -Certification from the PREWORKs Program is based upon the mastery of workplace competencies 	<p>Preparation for work stages</p> <p><u>Themes:</u></p> <ul style="list-style-type: none"> -Personal and Occupational Identity -Personal and Occupational Aspirations -Characteristics and impact of the Job Market