



**LINKS HIGH SCHOOL**  
**STANDARDS & PROCEDURES**

<b>Department or Subject:</b>	<b>Work Skills</b>
<b>Teacher(s):</b>	<b>Lauren Costello</b>
<b>Cycle and Level Taught:</b>	<b>Pework 2, Pework 3, Semi-Skilled</b>
<b>School Year:</b>	<b>2021-2022</b>

<b>Term 1 (40%)</b>		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
Develops specific competencies with one or more semiskilled trades.  Adopts attitudes and behaviours required in the workplace.	Observation in the workplace Assessment from workplace supervisor Group discussions and self-reflections One on one sessions	Ongoing throughout the term

**Term 2 (60%)**

<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
<p>Develops specific competencies with one or more semiskilled trades.</p> <p>Adopts attitudes and behaviours required in the workplace.</p>	<p>Observation in the workplace                      Assessment from workplace supervisor                      Group discussions and self-reflections                      One on one sessions</p>	<p>Ongoing throughout the term</p>
<p><i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i></p>	<p><i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i></p>	<p><i>Other Pertinent Information</i></p>
<p>Agenda                      Report Card                      Parent-Teacher meetings                      Phone calls</p>	<p>Year-end evaluation from teacher and workplace supervisor.</p> <p>Final self-evaluation and reflection from student</p> <p>Job Journals</p>	<p>Certification from the Preworks Program is based upon the mastery of workplace competencies.</p>