



LINKS HIGH SCHOOL
STANDARDS & PROCEDURES

Department or Subject:	Preparation for the Job Market - On the Job
Teacher(s):	J. Saggars
Cycle and Level Taught:	DEFIS B 1-5
School Year:	2021-2022

Term 1 (40%)		
<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
To develop a functional skill and acquire behaviours compatible with the expectations of the work environment.	<ul style="list-style-type: none"> - Observation - Anecdotal records - Checklists 	Ongoing assessment throughout the term to track student's individual progress and the requirements set for him/her.
<i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i>	<u><i>Other Pertinent Information</i></u>	
-Agenda	To present himself or herself in a clean and appropriate manner at all times. Is able to organize himself or herself in a task according to work requirements.	

<ul style="list-style-type: none">- Progress Report- Report Card- Parent-teacher night- Individual Education Plan	<ul style="list-style-type: none">• To be able to organize himself or herself in a task.• To work independently for a period of time.• Finishes a task before starting another.• Respects his or her own working space.• Uses tools and materials appropriately.• Identifies an individual to whom he or she may go to for help.
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Term 2 (60%)

<i>Competencies Targeted</i>	<i>Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)</i>	<i>General Timeline (e.g., end of term, midterm, etc.)</i>
<p>To develop a functional skill and acquire behaviours compatible with the expectations of the work environment.</p>	<ul style="list-style-type: none"> - Observation - Anecdotal records - Checklists 	<p>Ongoing assessment throughout the term to track student's individual progress and the requirements set for him/her.</p>
<p><i>Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)</i></p>	<p><i>End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)</i></p>	<p><i>Other Pertinent Information</i></p>
<ul style="list-style-type: none"> -Agenda - Report Card - Parent-teacher night - Individual Education Plan 	<p>Students will be evaluated on tasks they have completed throughout term 2.</p>	<p>Shows initiative in the workplace.</p> <ul style="list-style-type: none"> • Starts his or her work without cues or instructions. • Chooses a solution when faced with a problem. • Finds elements which will be useful for completing a task. • <p>To work efficiently.</p> <ul style="list-style-type: none"> • Concentrates on a given task. • Follows a proposed work schedule. • Perseveres in repetitive tasks.

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