LINKS HIGH SCHOOL
STANDARDS & PROCEDURES

Department or Subject:	Preparation for the Job Market - On the Job
Teacher(s):	Anna Condo
Cycle and Level Taught:	DÉFIS C
School Year:	2021-2022

Term 1 (40%)		
Competencies Targeted	*Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)*	*General Timeline (e.g., end of term, midterm, etc.)*
To develop a functional skill and acquire behaviours compatible with the expectations of the work environment.	- Observation - Anecdotal records - Checklists	Ongoing assessment throughout the term to track student's individual progress and the requirements set for him/her.
Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)	*Other Pertinent Information* To present himself or herself in a clean and appropriate manner at all times. Is able to organize himself or herself in a task according to work requirements.	
- Agenda or daily parent-teacher communication log - Progress Report - Report Card - Parent-teacher night - Individual Education Plan	- To be able to organize himself or herself in a task. - To work independently for a period of time. - Finishes a task before starting another. - Respects his or her own working space. - Uses tools and materials appropriately. - Identifies an individual to whom he or she may go to for help.	

Term 3 (60%)		
Competencies Targeted	*Evaluation Methods (e.g., End-of-term Evaluation Situation, Tests, Projects, etc.)*	*General Timeline (e.g., end of term, midterm, etc.)*
To develop a functional skill and acquire behaviours compatible with the expectations of the work environment.	- Observation - Anecdotal records - Checklists	Ongoing assessment throughout the term to track student's individual progress and the requirements set for him/her.
Communication to Students and Parents (e.g., note home, website, agenda, report card, etc.)	*End of Year Evaluation (e.g., evaluation situation, local exam, complementary exam, uniform exam, etc.)*	*Other Pertinent Information*
- Agenda or daily parent-teacher communication log - Report Card - Individual Education Plan	Students will be evaluated on tasks they have completed throughout term 3.	To work efficiently. - Concentrates on a given task. - Follows a proposed work schedule. - Perseveres in repetitive tasks. Shows initiative in the workplace. - Starts his or her work without cues or instructions. - Chooses a solution when faced with a problem. - Finds elements which will be useful for completing a task.