



NOTICE TO PARENTS

GENERAL ASSEMBLY OF PARENTS

September 6, 2019

Dear Parent(s)

On Thursday, September 19, 2019 at 8:00 pm we will be holding our General Assembly of Parents in the school's auditorium. The purpose of the General Assembly of Parents is to present the Governing Board's Annual Report, to elect parent members to the Governing Board and the parent representatives to the Central Parents' Committee.

There are 4 seats available on the Governing Board for the 2019-20 school year. Parents interested in being elected to the Governing Board, may put forth their name for election by completing the enclosed form and returning it to school by **Friday, September 13, 2019**. Please note that parents who do not submit their names can still be nominated or nominate themselves at the meeting. However, they must be in attendance at the meeting in order to stand for election or to be nominated. You may also be called upon to speak briefly about your involvement in the school community and why you would like to become a member of the Governing Board. A brief description of the role and functions of the Governing Board is provided with this notice.

From the parent representatives elected to the Governing Board, the General Assembly will also elect a delegate and alternate to the Central Parents' Committee and decide whether or not Lester B. Pearson High School will have a Parent Participation Organization (PPO).

Kind Regards,

S. Rebelo
Principal
Lester B. Pearson High School



GOVERNING BOARD --- A Brief Description

WHAT IS THE GOVERNING BOARD?

The Governing Board is a structure that creates a partnership of parents and staff in the management of the school. The Governing Board is not involved with the day-to-day running of the school but works with the principal to meet the local needs of the students and the community.

WHAT ARE THE FUNCTIONS AND POWERS OF THE GOVERNING BOARD?

The principal of the school is required to collaborate with the school staff on a variety of educational and pedagogical items and brings proposals to the Governing Board for approval. Some of these are:

- rules of conduct and safety measures
- implementation of the basic school curriculum
- time allocation for subject
- enrichment and adaptation of programs to meet local needs
- educational activities such as field trips which change the students' regular schedule
- implementation of student and special education services
- the use of non-teaching time for educational purposes and extracurricular activities
- principles for determining the cost of consumable materials

As well, the Governing Board

- must prepare an annual report on its activities for the school board and inform the community about the services provided in the school;
- adopts the school budget submitted by the principal
- adopts the school's educational project and oversees its implementation and evaluation
- must make public the school's success plan and educational project
- must distribute a document to parents and staff explaining the educational project and reporting on the success plan

CODE OF CONDUCT

The Governing Board has the responsibility to ensure that every decision it makes is in the best interest of the students. Members of the Governing Board are in a position of trust. They must take their role seriously and be willing to give the time and effort needed. A responsible member will:

- attend meetings regularly and participate fully
- be willing to listen and learn
- be open-minded
- respect others' points of view
- work cooperatively with the other members
- place the interest of the school before any personal interest

The legislation specifically states, "The members of the Governing Board must act within the scope of the functions and powers conferred on them, and exercise the care, prudence and diligence that a reasonable person would exercise in similar circumstances; they must also act with honesty and loyalty and in the interest of the school, the students, the parents, the school staff and the community."





GOVERNING BOARD CANDIDACY FORM

Please complete section below if you wish to put forth your name for election to the Lester B. Pearson High School Governing Board for the 2019-20 school year.

PLEASE PRINT		
Parent:	_____	_____
	Last Name	First Name
Child(ren)	1. _____	_____
	Name	Grade
	2. _____	_____
	Name	Grade
	3. _____	_____
	Name	Grade
Parent's Signature:	_____	Date: _____

RETURN TO THE OFFICE BY FRIDAY, SEPTEMBER 13, 2019

