

# LESTER B. PEARSON HIGH SCHOOL

2018-2019



11575 P. M. Favier  
Montreal North, Quebec  
H1G 6E5  
(514) 328-4442

[www.lbphs.ca](http://www.lbphs.ca)

<https://twitter.com/lbphs>

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JUILLET/JULY 2018							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

AOÛT/AUGUST 2018							
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12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28 <sup>1</sup>	29 <sup>1</sup>	30 <sup>2</sup>	31 <sup>3</sup>		

SEPTEMBRE/SEPTEMBER 2018							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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2	3	4 <sup>4</sup>	5 <sup>5</sup>	6 <sup>6</sup>	7 <sup>7</sup>	8	
9	10 <sup>8</sup>	11 <sup>9</sup>	12 <sup>1</sup>	13 <sup>2</sup>	14 <sup>3</sup>	15	
16	17 <sup>4</sup>	18 <sup>5</sup>	19 <sup>6</sup>	20 <sup>7</sup>	21 <sup>8</sup>	22	
23	24 <sup>9</sup>	25 <sup>1</sup>	26 <sup>2</sup>	27 <sup>3</sup>	28 <sup>1</sup>	29	
30							

OCTOBRE/OCTOBER 2018							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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7	8	9 <sup>7</sup>	10 <sup>8</sup>	11 <sup>9</sup>	12 <sup>1</sup>	13	
14	15 <sup>2</sup>	16 <sup>3</sup>	17 <sup>4</sup>	18 <sup>5</sup>	19	20	
21	22 <sup>6</sup>	23 <sup>7</sup>	24 <sup>8</sup>	25 <sup>9</sup>	26 <sup>1</sup>	27	
28	29 <sup>2</sup>	30 <sup>3</sup>	31 <sup>4</sup>				

NOVEMBRE/NOVEMBER 2018							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
				1 <sup>5</sup>	2 <sup>6</sup>	3	
4	5 <sup>7</sup>	6 <sup>8</sup>	7 <sup>9</sup>	8 <sup>1</sup>	9	10	
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18	19 <sup>7</sup>	20 <sup>8</sup>	21 <sup>9</sup>	22 <sup>1</sup>	23	24	
25	26 <sup>2</sup>	27 <sup>3</sup>	28 <sup>4</sup>	29 <sup>5</sup>	30 <sup>6</sup>		

DÉCEMBRE/DECEMBER 2018							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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9	10 <sup>2</sup>	11 <sup>3</sup>	12 <sup>4</sup>	13 <sup>5</sup>	14 <sup>6</sup>	15	
16	17 <sup>7</sup>	18 <sup>8</sup>	19 <sup>9</sup>	20 <sup>1</sup>	21 <sup>2</sup>	22	
23	24	25	26	27	28	29	
30	31						

JANVIER/JANUARY 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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6	7	8 <sup>3</sup>	9 <sup>4</sup>	10 <sup>5</sup>	11 <sup>6</sup>	12	
13	14 <sup>7</sup>	15 <sup>8</sup>	16 <sup>9</sup>	17 <sup>1</sup>	18 <sup>2</sup>	19	
20	21 <sup>3</sup>	22 <sup>4</sup>	23 <sup>5</sup>	24 <sup>6</sup>	25 <sup>7</sup>	26	
27	28	29	30	31			

FÉVRIER/FEBRUARY 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
					1	2	
3	4 <sup>8</sup>	5 <sup>9</sup>	6 <sup>1</sup>	7 <sup>2</sup>	8	9	
10	11 <sup>3</sup>	12 <sup>4</sup>	13 <sup>5</sup>	14 <sup>6</sup>	15 <sup>7</sup>	16	
17	18	19 <sup>8</sup>	20 <sup>9</sup>	21 <sup>1</sup>	22 <sup>2</sup>	23	
24	25 <sup>3</sup>	26 <sup>4</sup>	27 <sup>5</sup>	28 <sup>6</sup>			

MARS/MARCH 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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10	11 <sup>7</sup>	12 <sup>8</sup>	13 <sup>9</sup>	14 <sup>1</sup>	15 <sup>2</sup>	16	
17	18 <sup>3</sup>	19 <sup>4</sup>	20 <sup>5</sup>	21 <sup>6</sup>	22 <sup>7</sup>	23	
24	25 <sup>8</sup>	26 <sup>9</sup>	27 <sup>1</sup>	28 <sup>2</sup>	29	30	
31							

AVRIL/APRIL 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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7	8 <sup>8</sup>	9 <sup>9</sup>	10 <sup>1</sup>	11 <sup>2</sup>	12	13	
14	15 <sup>3</sup>	16 <sup>4</sup>	17 <sup>5</sup>	18 <sup>6</sup>	19	20	
21	22	23 <sup>7</sup>	24 <sup>8</sup>	25 <sup>9</sup>	26 <sup>1</sup>	27	
28	29 <sup>2</sup>	30 <sup>3</sup>					

MAI/MAY 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
				1 <sup>4</sup>	2 <sup>5</sup>	3 <sup>6</sup>	4
5	6 <sup>7</sup>	7 <sup>8</sup>	8 <sup>9</sup>	9 <sup>1</sup>	10 <sup>2</sup>	11	
12	13 <sup>3</sup>	14 <sup>4</sup>	15 <sup>5</sup>	16 <sup>6</sup>	17	18	
19	20	21 <sup>7</sup>	22 <sup>8</sup>	23 <sup>9</sup>	24 <sup>1</sup>	25	
26	27 <sup>2</sup>	28 <sup>3</sup>	29 <sup>4</sup>	30 <sup>5</sup>	31 <sup>6</sup>		

JUIN/JUNE 2019							
D/S	L/M	M/T	M/W	J/T	V/F	S/S	
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16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
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	Holiday <i>Congés</i>		Fixed Professional Days-School Board <i>Journées pédagogiques fixes-Commission scolaire</i>		March Break <i>Relâche scolaire</i>
	LBP Professional Days		Snow Days		Parent/Teacher Interviews

School Year :	August 23, 2018 – June 28, 2019
First day of classes :	August 28, 2018
Last day of classes :	June 21, 2019
March Break :	March 4 – March 8, 2019
Teaching Days :	181
Professional Days :	17 + 1 (Feb. 18) + 1 (April 15)
Fixed Professional Days:	Aug. 23, 24 & 27 ; Nov. 9 (QPAT Convention) June 25, 26, 27 & 28, 2019
Board-wide Professional Days :	3
Moveable Professional Days :	7
Non-working day (Teachers) :	February 18, 2019

TERM 1 : AUGUST 28 – NOVEMBER 2  
 TERM 2 : NOVEMBER 5 – FEBRUARY 1  
 TERM 3 : FEBRUARY 4 – JUNE 21  
 LAST DAY : JUNE 7  
 OFFICIAL COUNT DAY : SEPTEMBER 28

**SPECIAL DATES:**

<b>School year</b>	<b>August 23, 2018 to June 28, 2019</b>	
<b>First day of class</b>	<b>August 28, 2018</b>	
<b>Last day of class</b>	<b>June 22, 2018</b>	
<b>September 19, 2018</b>	<b>Meet the Teacher/Curriculum Night</b>	<b>6:30 - 8:30 p.m.</b>
	<b>Annual General Meeting</b>	<b>8:30 p.m.</b>
<b>October 4, 2018</b>	<b>Open House</b>	<b>6:30 - 9:00 p.m.</b>
<b>October 20, 2018</b>	<b>Placement Tests (Sec. I for 2019 -2020)</b>	
<b>March 4 - March 8, 2019</b>	<b>Spring Break</b>	

**PARENT-TEACHER INTERVIEWS**

<b>November 29, 2018</b>	<b>Term I – Parents’ Night</b>
	<b>3:00 p.m. - 5:30 p.m.</b>
	<b>6:30 p.m. - 9:00 p.m.</b>
<b>February 28, 2019</b>	<b>Term II – Parents’ Night</b>
	<b>3:00 p.m. - 5:30 p.m.</b>
	<b>6:30 p.m. - 9:00 p.m.</b>

## GENERAL INFORMATION

**COMMISSIONER FOR WARD 15  
CHAIRMAN GOVERNING BOARD**

**Ms. Sylvia Lo Bianco  
Benny Berneti**

**PRINCIPAL  
VICE PRINCIPALS**

**Mr. Joseph Vitantonio  
Ms. Assunta Caruso (L5)  
Ms. Patrizia Tummillio (L3/4)  
Ms. Lisa Triestino (L1/2)**

**SPORT ÉTUDES COORDINATOR**

**Mr. C. Gagné**

**SPIRITUAL ANIMATOR**

**Mr. J. Monachino**

**GUIDANCE COUNSELLORS**

**Mr. M. Plescia (L3-4-5)  
Ms. N. Krsteski (L1-2 & Resource)**

**STUDENT SUPERVISORS**

**Ms. Rachela Farella**

**NURSE**

**Ms. M. Di Matteo**

**LIBRARIAN**

**Mr. Charles Préfontaine  
Part-Time Librarian TBA (1 day a week)**

**SOCIAL WORKER**

**Ms. D. Pasucci**

**LAB ASSISTANTS**

**Mr. R. Ahmadzadeh  
Mr. B. Cai  
Part-time Lab Technician TBA (1 day a week)**

**SCHOOL SECRETARY**

**Ms. M. Perreault**

**SECRETARIES**

**Ms. A. Chiulli (Level 5)  
Ms. D. Culliford (Level 3 & 4)  
Ms. L. M. Young (Level 1 & 2)**

**PROGRAMMERS**

**Ms. P. Del Duca  
Ms. H. Demakos**

**HEAD CARETAKER (DAY)**

**Mr. S. Lapierre**

**HEAD CARETAKER (NIGHT)**

**Mr. S. Michelakis**

## **OFFICE HOURS**

The school office is open from 7:30 a.m. to 4:00 p.m. Parents must make an appointment if they wish to meet with a member of the school staff.

## **DAILY TIMETABLE**

Lester B. Pearson High School operates on a nine-day cycle. Each day consists of four teaching periods. Each period lasts 78 minutes with the exception of Wednesday when the periods will last 63 minutes to allow for a later start to the day.

### **Monday, Tuesday,**

### **Thursday and Friday**

<b>Period 1</b>	<b>8:15 to 9:33</b>
<b>Recess</b>	<b>9:38 to 9:48</b>
<b>Period 2</b>	<b>9:53 to 11:11</b>
<b>Period 3</b>	<b>11:15 to 12:33</b>
<b>Lunch</b>	<b>12:33 to 1:23</b>
<b>Period 4</b>	<b>1:27 to 2:45</b>

### **Wednesday**

<b>Period 1</b>	<b>9:20 to 10:23</b>
<b>Recess</b>	<b>10:27 to 10:37</b>
<b>Period 2</b>	<b>10:42 to 11:45</b>
<b>Period 3</b>	<b>11:50 to 12:53</b>
<b>Lunch</b>	<b>12:53 to 1:41</b>
<b>Period 4</b>	<b>1:46 to 2:49</b>

## **STUDENT AGENDA BOOK**

This Student Agenda Book is the first line of communication between parents and teachers.

It will help you:

- Maintain a record of daily assignments;
- Maintain a record of the term's work
- Be aware of school expectations and procedures
- Organize your life, both in and out of school.

*Students are to have the Agenda Book with them for all classes. The initial copy is provided as a part of the student Activity Fee. In the case of loss, students will have to pay the cost of replacement.*

**The Agenda Book outlines the expectations we have for our students and the services the school offers them. We expect that the use of the Agenda will become an integral part of the student's school routine.**

# Academic Achievements

## HONOUR ROLL & ACADEMIC DILIGENCE

If students display high academic excellence with an average of 80% or over, their names will be placed on the HONOUR ROLL & ACADEMIC DILIGENCE. The Honour Roll & Academic Diligence List is displayed in the Plaza for students and visitors.

## MID YEAR EXAMS

EMSB mid-year exams are scheduled from January 29<sup>th</sup> to February 2<sup>nd</sup>, 2018. All students must be present for the exams. Exemptions will be granted as per Ministry guidelines (e.g. Medical Note). Vacations must be scheduled outside the exam period and exemptions from exams will not be granted.

## MEES SUPPLEMENTAL EXAMS:

MEES January supplemental exams are scheduled by the Ministry and normally take place in early January. Please consult the MEES website before making any arrangements.

### CERTIFICATION REQUIREMENTS

The Minister shall award a Secondary School Diploma to students who earn at least 54 credits at the Secondary IV or V level. Among those credits, there must be at least 20 credits at the Secondary V level. The following credits are compulsory:

- Six (6) credits in Secondary V language of instruction;
- Four (4) credits in Secondary V French, second language;
- Four (4) credits in Secondary IV Mathematics;
- Four (4) credits in Secondary IV Science and Technology **or** six (6) credits in Secondary IV Applied Science and Technology;
- Four (4) credits in Secondary IV History and Citizenship Education
- Two (2) credits in Secondary IV Arts Education;
- Two (2) credits in Secondary V Ethics and Religious Culture **or** Physical Education and Health.

# Lester B. Pearson Anti-Bullying Policy

Lester B. Pearson High School is committed to fostering respect for oneself in all students and staff members, in order to provide a safe, caring and inclusive learning environment. As a result, Lester B. Pearson High School will not tolerate any form of violence or bullying in any of its forms in our school and community.

**Bullying** and **Violence** are defined as follow in the Quebec Government's Bill 56, Section 22:

Bullying means any **repeated** direct or indirect behavior, comment, act or gesture, whether deliberate or not, including in cyberspace, which occurs in a context where there is a **power imbalance** between the persons concerned, and which **causes distress and injures, hurts, oppresses, intimidates or ostracizes**.

Violence means any **intentional** demonstration of verbal, written, physical or sexual force which **causes distress and injures, hurts, or oppresses a person** by attacking their psychological or physical integrity or well-being, or their rights or property.

As mandated by Bill 56, Lester B. Pearson High School has adopted and implemented a Safe School Action Plan that was approved by Governing Board and that will be revised annually. The Safe School Action Plan outlines prevention measures to counter acts of bullying and violence, in particular those motivated by racism, homophobia or targeting sexual orientation, sexual identity, a handicap or any physical characteristics. Furthermore, the Action Plan outlines reporting procedures as well as disciplinary measures, confidentiality measures and support measures related to an act of bullying or violence.

Students involved directly or indirectly in any act of bullying or violence will be disciplined taking into account the severity and frequency of the act. Disciplinary measures can range from detention, suspension (in school, home or alternative program), and communication with local authorities or placement in another school. Support measures, for any student who is a victim, a witness or a perpetrator of bullying or violence, will be offered based on the resources available in and out of the school.

A copy of the Safe School Action Plan is available on the school's website.

# Student Code of Conduct

## **STUDENT RESPONSIBILITY**

Students are expected above all to strive for academic success because it is the main reason why they are in school. All students are expected to work to the best of their abilities in order to realize their potential.

They are also expected to develop healthy inter-personal relationships. They must get along with everyone. Students are reminded that their treatment of others, peers, teachers and support staff, will influence how they are treated.

All students have the right and responsibility to learn in a secure and positive environment, therefore each student must respect the rules of conduct. Students will be held accountable for any breach to these rules.

Lester B. Pearson High School provides a safe and supportive environment, adhering to the EMSB's **Safe School Policy** that safeguards the well-being and promotes the safety and security of all students and staff. Lester B. Pearson High School is a school that does not tolerate any acts of violence motivated by race, sexual orientation, religion or language physical and verbal aggression towards other students and staff members

## **STUDENT ENTRY**

Students may enter the building using the P.M. Favier or Hurteau Plaza doors in the morning until 8:15 a.m. (9:20 a.m. on Wednesdays). After that point, the doors will be locked and students must enter from the main office entrance and report to the secretaries.

## **LATE ARRIVALS**

Students are expected to be on time for all classes. If a student arrives to school after 9:00 a.m., the secretaries will contact the parents to confirm the late arrival. A detention will be issued for all unjustified late arrivals. If students accumulate an excessive number of late arrivals per term, they may be subject to suspension. A justified late must be accompanied by a note excusing the late arrival (ex. a doctor or a dentist note). Unjustified parental or guardian notes as well as phone calls will not be accepted.

## **SKIPPING CLASS**

Students who skip class may be suspended the following day and parents may be called in to meet with the administration. If a student does not feel well and has to leave school, he / she must come to the office and notify the level secretary before leaving the school.

**A parent or guardian may not call the school after the student has left to justify the absence.**



## **SKIPPING DETENTIONS**

Students are to serve their detentions the day they are given. After three consecutive skipped detentions, students may be subject to suspension. After the suspension, the student must serve his/her missed detentions. **Students may be invited into school on a pedagogical day to serve the accumulated detentions.**

## **ALTERNATIVE TO DETENTION**

LBPHS has devised a plan to allow students to give back the time they owe for detentions in a more learning centered way.

### **Who:**

All LBP students owing a detention (late, uniform infraction, cell phone confiscation). This does not apply to behavioural DTs issued by administration.

### **What:**

A chance to serve a 30-minute tutorial (minimum) with the teacher of your choice to give back your time owed.

### **Where:**

One of your teacher's tutorial offered that day or the latest the day after **(24 hours** to serve the time).

### **When:**

Any day of the week at lunch or afterschool.

### **How:**

### **Instructions to Students:**

1. Students must attend the tutorial for at least 30 minutes.
2. Students must be accountable to let the teacher know that they are there to make up a DT.
3. Students must attend tutorials within the **24 hours** of the day their DT was issued. In the case where there is no tutorial available, they serve their DT in the cafeteria as usual.
4. Students must be participating in the tutorial by asking questions and doing their work individually. It is not time to come chat with friends and sit and stare at the walls.
5. If students are fooling around and not taking the tutorial seriously, they will be asked to leave by the teacher and NO credit will be given.
6. **Students should be advising their level VP and/or the student supervisor of their intention not to be serving in the cafeteria and going to a tutorial instead.**

## **CHRONIC DISRUPTIVE BEHAVIOR**

All students are entitled to the highest level of education and their progress must not be obstructed by the inappropriate behavior of others. Any student who causes a disruption in school will be properly dealt with. The consequence will vary depending on the offense but **behavioral contracts and school relocation may be considered.**

## **STUDENTS IN THE HALLWAYS**

Students are expected to remain in class for the duration of the teaching period. Only in urgent situations, will students be allowed to leave class for the use of the bathrooms. Students are encouraged to use the bathroom before period 1, during recess or at the lunch break. Students who take advantage of this privilege may be prohibited from leaving class.

## **INSUBORDINATION AND DISRESPECT TO STAFF**

Lester B. Pearson High School has a zero-tolerance policy on violence, whether it be physical, verbal or emotional. This policy applies to all members of the Lester B. Pearson community, staff, students and invited guests. Each case will be assessed individually, depending on the gravity of the issue.

## **ATTENDANCE RULES AND PROCEDURES**

The Education Act (Bill 107) of the Government of Quebec outlines the legal obligation of the student, the parent, and the school administration concerning SCHOOL ATTENDANCE. The following excerpt from the EDUCATION ACT (Bill 107) should be noted:

**"Article 14: Every child shall attend from the first day of school calendar in the school year following that in which he attains six years of age until the last day of the school calendar in the school year in which he attains 16 years of age or at the end of which he obtains a diploma awarded by the minister, whichever comes first."**

Students who are chronically late or absent will not be given the opportunity to write any missed evaluations or submit work unless a medical note is provided. If a student misses an evaluation and is absent unjustifiably for the retake, they will not be given the opportunity to rewrite that exam another time.

If students are chronically late or absent a meeting with the parents will be required and a registered letter may be sent home addressing the chronic absences.

## **EARLY DISMISSAL**

**No student may leave the school grounds prior to the official dismissal time without contacting the office and obtaining permission from a member of the administration. To do otherwise will be considered skipping.**

All students benefit from attending class. Early dismissals will be granted for valid reasons such as a medical appointment. Thus, any student who obtains an early dismissal must promptly depart from the school grounds. Students requesting an early dismissal must present a note to the level secretary before **8:10 a.m.** The note must be signed by either a parent or a guardian.

## **CHEATING / PLAGIARISM**

Any student caught cheating or plagiarizing will receive a zero for any exam, project or assignment.

## **ELECTRONIC EQUIPMENT**

The use of cellular phones or any other electronic device is not permitted in class and will result in a school detention and confiscation of the item. Students **ARE NOT permitted to use electronic devices in the hallways during class time and may be subject to a detention and confiscation.**

## **VALUABLE ITEMS IN SCHOOL**

Students are advised not to bring valuables, large sums of money or expensive items to school. In the case where a student chooses to bring an item of value to school and it goes missing, or is stolen, the school will not be held accountable. Students are responsible for the safekeeping of their own belongings including their personal electronic equipment such as cell phones or digital music players. **Lockers must be locked at all times using a school purchased lock.**

## **DRUGS AND ALCOHOL**

If the administration suspects that a student is under the influence of drugs or alcohol, the parents will be notified and asked to pick up their child. If a student is caught distributing drugs they may be relocated to another school pending a school board discussion. All cases involving illegal substances may result in a police investigation and criminal charges.

It is for this reason that students MUST have a school lock on their assigned lockers at all times to secure their personal items.

## **VANDALISM AND THEFT**

Any student caught vandalizing or destroying school or public property will be suspended and charged for the damages. A police report may be filed and the student may be removed from the school.

## **SUSPENSIONS:**

Suspended students may not be in or around the school, nor participate in school activities. For all suspensions, parents and guardians are required to meet with the school's administration before a student is readmitted to classes.

## UNIFORM

Appropriate clothing and appearance is mandatory. The uniform must be worn as of the first day. All uniform garments must be purchased from the school's official supplier, Foft Uniforms. Only the following items will be accepted:

- Navy blue pants
- Royal blue or white polo shirt short or long sleeved, collar down
- Navy blue V-neck or zip-up sweater **worn over the blue/white polo**
- Low-heeled shoes
- Only a plain short sleeved T-shirt may be worn under all tops. (No turtle-necks or long sleeves will be permitted under the polo)
- Graduation apparel (hoodie, short/long sleeved t-shirt) for the secondary 5 students.

### **Students are reminded that:**

- Both pants and polo's must not be rolled since this is considered altering the uniform.
- Caps, bandanas, or any headgear are **not** permitted in school.
- Non-school uniform sweaters, outdoor jackets or coats are **not** permitted in classes.
- Boots are **not** permitted on the second, third floor and sports complex area
- Belts must not be visible.
- Sandals / flip flops are not acceptable.

Please note that students must be in full uniform **as they enter the school, leave the school and in order to board the Express buses.**

## UNIFORM INFRACTION

The school uniform has been approved by the Governing Board and it is the responsibility of all staff members to enforce the uniform policy. A student who violates the uniform policy will receive a detention to be served that same day. Alteration of the uniform is not permitted. Students who alter their uniform will receive a suspension and will not be allowed to wear the altered uniform again. After 3 same uniform infractions, the student may be subject to suspension.

## PHYSICAL EDUCATION PROGRAM / DANCE

Student participation in the Phys. Ed. and Dance program is **COMPULSORY**. If there is a medical reason that prevents a student from participating in either program, the parent must submit a **MEDICAL CERTIFICATE** to the attention of the administration and his/her teacher. A copy of this medical certificate will also be placed in the student's file.

Wearing the official school Phys. Ed. uniform during the Phys. Ed. and Dance classes is **COMPULSORY**. Additionally, students must also wear appropriate gym shoes for their Phys. Ed. classes. Students are required to change into their gym/dance uniform, including gym shoes, **only** at the beginning of the period. The **Physical Education/Dance uniform**, for both boys and girls, consists of a white T-shirt and blue Bermuda shorts or joggers.

**Compliance with the uniform regulations is an expectation without compromise.**

### **SMOKING**

**The Tobacco Law, designed to create a smoke-free environment, prohibits anyone from smoking on school grounds. This includes holding a cigarette, even if it is not yours. Violators are subject to school suspensions, prosecutions and fines. Tobacco must not be offered to anyone under 18. The policy extends to all e-cigarettes as well.**

### **RECESS / LUNCH**

In the effort to maintain the cleanliness of the school grounds, eating / drinking is restricted to the cafeteria **only**. Students are to eat their lunch in the cafeteria and are expected to take the time and effort to clean their tables and dispose of their garbage in the proper manner.

Please note that students **prohibited** to leave the Lester B. Pearson campus at any time during the **recess**. Junior students are restricted to the Plaza and the P.M. Favier terrace both at recess and at lunchtime. Senior students **must** use the Hurteau terrace at recess and lunch.

### **NEIGHBORHOOD RELATIONS**

It is important that the school maintain a good relationship with the residents and business people in the area. To this end, students are required to treat all neighbors with **RESPECT**. Students may not congregate in or around business establishments, nor trespass on or litter on private property. Students must behave respectfully on the buses. **Failure to do so may result in disciplinary measures and police involvement.**

### **FEE PAYMENTS:**

Student Fees must be paid in full each academic year. In the case where payments are not made in full, transportation allocation cheques issued by the EMSB will be withheld in accordance to resolution 16-03-23-17 approved by the Council of Commissioners.

## **Emergency Procedures**

During the drills, students must leave in silence...**NEVER RUSH!!** Students are to go immediately into the schoolyard and **KEEP AWAY FROM THE BUILDING**. The use of the elevator during the Fire Drill is **FORBIDDEN**. Students who misbehave during drills will be dealt with by the administration.

### **EMSB SCHOOL CLOSING**

In case of very bad weather, The French and English radio stations will announce if schools will be closed. **IF OUR** school or the **English Montreal School Board** is **NOT** mentioned in these radio broadcasts, students are required to attend school that day. A

recorded call via our Mass Notification System will be sent by administration as early as possible notifying parents and guardians of the closure.

### **LBPHS SCHOOL CLOSING**

In case of an emergency requiring the closing of LBP, students will be dismissed without prior notification. If possible, information will be available on the EMSB, LBPHS websites, or via the Mass Notification System or email.

### **POWER FAILURE**

In the event of a power failure, students are to remain where they are and await instructions from the administration.

### **SCHOOL LOCKDOWN**

A school lockdown may be required if a life-threatening situation occurs. A school lockdown implies **“no one in, no one out”** and increased security, by minimizing access and visibility.

The signal for a school lockdown would be:

**“Attention! Attention! This is a school lockdown!”**

At the signal, all students must immediately vacate corridors and accessible locations to seek classrooms and safe havens.

- Remain calm and follow staff instructions.
- No one is to leave the safe havens.
- No one is to use a cell phone to call or text message anyone, including parents.
- Outside of the police, no one is to have access to the building.

### **The address of the emergency shelter for Lester B. Pearson High School is:**

Gerald McShane Elementary School  
6111 Boulevard Maurice-Duplessis, Montréal-Nord, QC H1G 1Y6  
[Phone: \(514\) 321-1100](tel:(514)321-1100)

**A SCHOOL LOCKDOWN WILL TERMINATE ONLY BY NOTIFICATION OF THE PRINCIPAL OR THE PERSON LEFT IN CHARGE IN HIS/HER ABSENCE.**

## **Student Services**

### **LOCKERS**

**Students are provided with lockers.** Students must use the school lock provided to them. **ALL LOCKERS MUST BE LOCKED AT ALL TIMES FOR SECURITY OF PERSONAL ITEMS.** The school is NOT responsible for lost or stolen items. **The condition of the interior and exterior of lockers is the student's responsibility and must be kept CLEAN at all times.** **Damage**

caused to the lockers by students is strictly forbidden. Any repairs incurred due to student damage may be expensed to the student's parents. **The locker remains the property of the school and a student may be asked to open the locker for inspection AT ANY TIME.**

## **CAFETERIA SERVICES**

Our school cafeteria serves **COMPLETE COURSE MEALS** along with a variety of refreshments, snacks and fruits. Students are expected to keep the cafeteria **CLEAN**. Non-compliance will result in **community service, detention or suspension**.

## **SCHOOL TEXTBOOKS**

Students' textbooks are **LOANED** to them during the school year. Their **SUBJECT TEACHER** will note the condition of the books loaned to students. It is students' responsibility to take care of their assigned textbook. If the books are damaged or lost, students must pay for them. Textbooks will be picked up at the teacher's request or during final exams. If a book is lost, payment must be made to replace the book.

## **I. D. CARDS**

Students of Lester B. Pearson High School must have an identification card with them **AT ALL TIMES** when attending school or any school function. This I.D. is also required to make use of the library services. It must be presented when writing exams and when attending school activities such as dances and movies. Students who lose their I.D.'s must make arrangements with the **MAIN OFFICE** to obtain a replacement. Temporary replacement of I.D.'s for exams will **ONLY** be issued by the **MAIN OFFICE** at a cost of **\$1.00 per exam**.

## **OPUS CARDS**

The purchase of a bus pass is the sole responsibility of parents. The school provides the necessary forms to certify that the student attends school and is under the age of 18.

## **TUTORIALS**

A tutorial program exists at Lester. B. Pearson High School. The purpose of the tutorial program is to help students acquire and develop the right study habits, attitudes, and course contents required to succeed in their studies. Students should ask their teachers or guidance department for further information about this program. ***N.B. All teachers provide tutorials, morning lunch and after school. Tutorial times are posted in every classroom as well as on our school website.*** It is a student's responsibility to take advantage of this service.

## **GUIDANCE**

The guidance counsellor is available to students and parents. The role of the guidance counselor includes: course counseling, career planning and advice on educational prospects.

If students have any concerns, visit the Guidance Office to make an appointment. **Students must have an appointment from the Guidance Counselor (made in advance) to be seen during class time. Students must obtain permission from their classroom teacher in order to go to their appointment.**

### **SPIRITUAL SUPPORT AND COMMUNITY INVOLVEMENT**

This student service will offer a variety of humanitarian, spiritual and interfaith activities intended to enhance the human and spiritual growth of our young people.

The aim of this service is to help students:

- acquire moral values that will assist them in their decision making
- reflect on the meaning of life and of their own lives
- humanize their environment by cultivating a sense of brotherhood, service and solidarity
- develop a social conscience through a greater openness to others and to the world

Students may make appointments with the animator for moral and spiritual counseling.

### **STUDENT HEALTH**

The school nurse is a "health counselor" who assists with students' physical health as well as to assist the principal and teachers in a program for the maintenance and improvement of health as part of a total educational endeavor.

It should be clearly understood that our school nurse is **NOT** in school just as a first-aid attendant. She is to deal with groups of students and to assist in whatever emergencies arise, as well as giving health counseling to all concerned.

In case of an **EMERGENCY**, students should have a telephone number handy where a parent or relative can be contacted **IMMEDIATELY**. Parents are reminded that taxis and/or ambulances are **AT THEIR EXPENSE**.

Past and actual illnesses - as well as injuries are to be reported to our school nurse.

**The procedure for reporting to the nurse's office is:**

- **You must obtain a note signed by your teacher.** The time when you left the classroom must be indicated on the note.

### **MEDICAL INSURANCE**

Parents are encouraged to subscribe to personal accident insurance in case their child gets hurt while participating in physical education and sports or in any other circumstances. Fees incurred for ambulance services, medical/dental/ocular services and any other services related to an injury **WILL NOT** be assumed by the school. Parents are encouraged to contact their personal insurance company or any other insurer to get advice and information about accident insurance coverage for their child. Any other questions should be addressed to a member of the administration.



## **ELEVATOR**

The use of the elevator is restricted to those unable to use the stairs. Permission must be obtained from the administration. A \$10.00 deposit and a doctor's note is required for an elevator key. The use of the elevator in case of a power failure or any other emergencies is prohibited.

## **LIBRARY REGULATIONS AND SERVICES**

The library is intended to be a resource area for the whole school. Students are encouraged to come to the library to do their homework and study, to read for pleasure, and to make use of the wide variety of books and magazines available to them. In order to keep the library operating efficiently, we ask students to observe the following regulations:

- Please leave bags, coats and purses at the circulation desk. This is a normal security regulation.
- Present I.D. when entering the library during the lunch period.
- Check out books at the circulation desk and return them to the book drop. If books are late, settle "fines" immediately.

## **FINES**

- 20 cents per day (including weekends) for a book
- 25 cents per day (including weekends) for a Reference material and Magazines
- Reference materials and periodicals may be borrowed overnight upon presentation of students' I.D. cards. Books may be borrowed for a two (2)-week loan period.
- The library is **OPEN** from 8:00 a.m. to 4:00 p.m.

The school library is equipped with multimedia computers accessible to students after they have taken a tutorial. All students are encouraged to make use of the center. A photocopy machine is available in the library for a minimal charge.

## **SOCIAL WORKER**

The role of the social worker is primarily to provide counseling to students who are experiencing difficulties at home or at school.

## **Lester B. Pearson High School and École Sécondaire Henri-Bourassa** **Joint Student Council Declaration**

We, the students, wish to break the walls of intolerance so that violence no longer takes place. We want to mend the bridges that were broken in order to build a more promising future. We are committed to undertaking acts of cooperation in order to bring our schools closer together and build a durable bond between both schools.

We, the students, want a concrete and visible change that will allow us to live in a milieu of solidarity and understanding. We want to change the negative into positive experiences by learning from lessons of the past while renewing our friendship.

As author George Bernard Shaw once said,

***"The possibilities are endless once we decide to act and not react."***

Together, we have the power to create this climate of harmony.

From a common accord,

Lester B Pearson High School and École Secondaire Henri-Bourassa Student Councils

### **Déclaration Conjointe des Conseils Étudiants**

Nous, les élèves, désirons abattre les murs de l'intolérance afin que plus jamais violence n'ait lieu. Nous voulons réparer les ponts qui furent brisés, dans le but de bâtir un avenir prometteur. Nous nous engageons donc à poser des gestes de coopération visant à rapprocher nos écoles et à créer des liens durables pour le futur.

Nous, les élèves, désirons un changement visible et concret qui nous permettra d'évoluer dans un milieu de solidarité et de bonne entente. Nous souhaitons transformer le négatif en positif en tirant des leçons du passé et en renouvelant notre amitié.

***"Les possibilités sont nombreuses lorsque l'on décide d'agir, et non de réagir."*** Georges Bernard Shaw, auteur.

Ensemble, nous avons le pouvoir de créer ce climat d'harmonie.

D'un commun accord, les conseils étudiants des écoles secondaires Lester B. Pearson et Henri-Bourassa.

# Student Council

Student Council plays an important role in the life of a high school. It is a vital association of students devoted to energizing school spirit and a representative body that gives advice on student interests.

**Our Student Council leadership program provides students with opportunities to grow as individuals and to learn how to work in group settings. Throughout the year students participate in workshops, plan and put into action many of the school's major events and serve as our ambassadors during regional pedagogical days, open house and parents' nights.**

Becoming a member of student council entails making a major commitment as you will be involved in the planning, cleanup, construction, and participation in all Student Life events. You need to be open to change and most importantly, prepared to take on the position of a role model and leader.

Student Council is about **character, creativity, teamwork** and **dedication**.

Expectations of a Student Council member are to:

- ✓ Commit to attending scheduled meetings during and after school hours.
- ✓ Participate in and promote activities.
- ✓ Maintain good academic and behavioural standing.

Lester B Pearson's Student Council is composed of:

- Co-Presidents (**Secondary 5 only**)
- Vice-President of Finance (**Secondary 4 & 5 only**)
- Vice-President of Archives (**Secondary 4 & 5 only**)
- Vice-Presidents of Marketing (**Secondary 2 to 5**)
- Vice-Presidents Representing Levels (**Open to all levels**)
- Members at Large (**Open to all levels**)

Meetings are likely to increase during special events such as Dances, Holiday Activities and Fundraisers so that we can decorate, advertise, organize, and plan. Academic and behavioral problems will be reviewed by the administration and Student Council advisors.

Participation in Student Council is a **very demanding** job but also **extremely rewarding** at the same time. You will need to learn how to work with people and make every effort to bring the group together. You may also need to make some **personal sacrifices** in order to make **the commitment** necessary, but every sacrifice is well worth the final reward. Most of all, you must have a genuine love for Lester B. Pearson and its student body, and make every possible effort to make it better, happier and prouder.

Student Council will look for Secondary 1 students in September and the 2018-19 Student Council will be assembled in May 2018.