

# Discover a better way to prepare for Back-to-School

staples<sup>®</sup>

Save up to 10% when you spend \$50 or more

Dear Parents/Guardians,

The School Tools Program allows you to view and order the upcoming year's required supplies list for your child, as specified by their teacher. This is the most efficient way to ensure that your child has all of the core supplies they need on their first day back.

Ordering is easy:

1. Go to [Staples.ca/SchoolTools](https://www.staples.ca/SchoolTools)
2. Click "Parents", and search for your class by school name and grade level or list ID.
3. Click on the correct class to see the list of items curated by your child's teacher. Ability to adjust selections.

List ID: 1524100535156736

Grade 4 Leonardo da Vinci Academy



Alternatively, you can scan the QR code to directly access your teacher's class list. Or copy and paste the URL below into your browser.

<https://www.staples.ca/pages/schooltools#parents/itemsList/1524100535156736>

Not only will you spend less on supplies, but you'll also be covered with a full quality guarantee and replacement warranty on everything you buy. Plus, you'll have exactly what your child needs to start the school year off right. Enjoy the total convenience of ordering from home – complete with **Free Delivery** either directly to your home, or to a store within 2-3 business days. Other benefits include:

- **No cut-off date to order**, you can order at any time, even year-round!
- **"Buy More, Save More"** – 5% discount on orders \$25 or more, and 10% discount on orders \$50 or more, in addition to seasonal discounts.
- **Ability to adjust selections:** Items could be removed or added

Please note that all the items that are highlighted on your student's school list is what is included in the School Tools Package. We cannot guarantee colours for any of the school supplies.

## Questions?

Visit our FAQ:

<https://help.staples.ca/hc/en-us/articles/360044791071-School-Tools-FAQs-Additional-help-for-parents>

Call us at 1-877-360-8500  
to speak to a representative.

For inquires and exchanges please visit us at our store: 4625 Rue Jean-Talon E, Montréal, QC H1S 1K3

# Grade 4 Supplies for 2024-2025 School Year



## **Please make sure all supplies are labeled**

- 12 pencils (recommended Staedtler blue)
- 2 red pens
- 4 blue pens
- 1 pack thin washable markers (recommended Crayola)
- 1 pack 24 pencil crayons (recommended Crayola)
- 1 pack of 4 thick highlighters (1 pink, 1 yellow, 1 orange and 1 blue)
- 2 white erasers (recommended Staedtler)
- 1 15 cm transparent ruler
- 1 30 cm transparent ruler
- 3 large glue sticks (recommended Pritt or LePage)
- Scissors
- 2 pencil sharpener (shaving collector)
- 2 large pencil cases
- 2 fine tip black sharpie
- 1 96 pack of Hilroy construction paper 9" x 12" (assorted colors)

## **English**

- 4 (Hilroy) 32-page copybooks (1 blue, 1 green, 1 pink, 1 yellow)
- 1 Spiral 200 pages Graph copybook
- 7 Plastic 3 holed duo tangs with pockets (1 blue, 1 purple, 1 orange, 1 white, 1 red, 1 black, 1 yellow)
- 1 red plastic duo tang with pocket folder (Memo)
- 1 pack 150 loose leaf

## **French**

- 4 (Hilroy) 32-page copybooks (1 blue, 1 pink, 1 green, 1 yellow)
- 6 Plastic 3 holed duo tang with pockets (1 blue, 1 green, 1 purple, 1 red, 1 yellow, 1 orange)
- 1 30-page Hilroy Scrapbook 30.4 x 25.5cm

## **Music**

- 1 Black ½ inch binder

\*Last year's can be used if in good condition, if not purchase a new one

## **Science**

- 1 Plastic 3 holed duo tang with pockets (1 aqua)
- 1 (Hilroy) 80 page copybook

## **Strongly Recommended For All Students (Optional)**

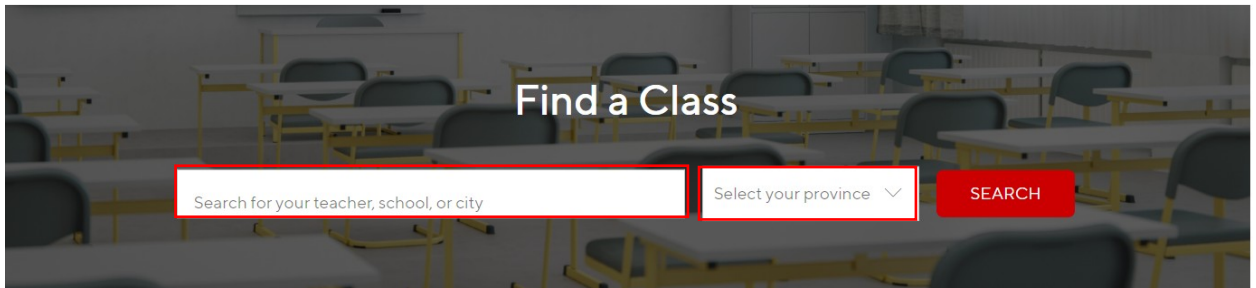
- 3 large boxes of tissues
- 1 box antibacterial wipes (lysol/clorox type recommended)
- 1 box antibacterial hand wipes (wet ones type recommended- No travel size please)
- 2 large Ziploc bags
- 1 cloth place mat that fits in a lunch box
- 1 headphone set (placed in a Ziploc bag- please label both the headset and Ziploc with your child's full name)

**\*\*Brand names are supplied for your reference only. \*\***

# How to Purchase a School Tools Package

Please follow the step-by-step instructions on how to place your order. Below are a series of pictures with **red boxes** to help guide you. Please be mindful that left-handed scissors are available, you may add them to your cart by searching for them using this item number:**465033**.

1. Click on the link: <https://www.staples.ca/pages/schooltools#parents>
2. Please enter the school and grade, along with the province.



3. You will be able to view the items on the list. You may change the quantity you wish to purchase, or you may remove the item from your cart.



4. Once you finalize which items you would like to purchase, click on “add items to cart”

<b>Summary</b>	<b>Packages:</b>	<input type="text" value="1"/>	<input type="button" value="v"/>
<hr/>			
<b>Packages</b> (23 items)			\$78.62
<b>Subtotal</b> (23 items)			\$78.62
<b>Discount</b> Applied During Checkout*			10%

**ADD 23 ITEMS TO CART**

**10%** Extra Off When  
You Spend  
\$50+\*

**\*NOTE:** The School Tools program offers a “Buy More, Save More” pricing structure which gives parents 5% off School Tools lists totalling \$25 or more, and 10% off School Tools lists totalling \$50 or more

5. Once you add the items to your cart\*, you have the option to either “Shop on Staples” if you’d wish to add more items to your cart, or go straight to “View Cart” to be able to proceed to payment

✓ All 23 items have been added to your Staples.ca cart

Pre-Kindergarten 23 items in package	Qty: 1	\$76.55
<b>ADDITIONAL DISCOUNT</b>		Applied During Checkout* 10%

[Shop on Staples](#)

[FIND ANOTHER CLASS](#)

[VIEW CART](#)

\*Please view your cart to avoid accidentally duplicating your School Tools Package before proceeding to payment.

6. Double-check items in your cart, and click “Checkout”

Your Cart: 23 Items

Product	Description	Availability	Quantity	Price
Staples School Tools Package				
	Pre-Kindergarten other	✓ Delivery	1	\$76.55
	<a href="#">Remove Item</a>			
	<b>Package Contents</b>			
	Staples Poly Report Cover, Dark Blue	✓ Delivery	1	\$0.10
	Staples Poly Report Cover, Red	✓ Delivery	1	\$0.10
	Staples Poly Report Cover, Light Green	✓ Delivery	1	\$0.10
	Staples Poly Report Cover, Yellow	✓ Delivery	2	\$0.10

**ORDER SUMMARY**

---

SUBTOTAL (23 items): \$76.55

---

Taxes (applicable taxes and eco fees will be re-calculated at checkout before finalizing purchase)

---

EST. TOTAL: \$76.55

---

**CHECKOUT**

7. Fill out your Contact Information, and Shipping Delivery Address. Click “Proceed to Payment”.

1. SHIPPING2. PAYMENT3. CONFIRMATION

**Contact Information** > Back to cart

Already have an account? [Sign in](#)

**ORDER SUMMARY**

---

SUBTOTAL (23 items) \$76.55

---

Discounts -\$7.67  
Applicable taxes and eco fees will be re-calculated at checkout before finalizing purchase.

Shipping \$0.00

---

**TOTAL \$68.88**

---

Have a coupon code? Enter it on the next page.

**PROCEED TO PAYMENT**

**Shipping**





Deliver to Address: Please select an address

▼

8. Choose Card Payment type. Fill out Payment Information. Click “Place Order”.

How would you like to pay for your order?

**Payment Method**

Credit card     Staples card 

**Payment Information**

Use a new card

Card Number

MMYY  CVV

Remember this credit card

**Air Miles**

Air Miles number is 11 digits (Optional)

**Purchase order**

Purchase order number (Optional)

ORDER SUMMARY

SUBTOTAL (23 items)	\$76.55
Discounts	-\$7.67
Shipping	\$0.00
<b>TOTAL</b>	<b>\$68.88</b>

ENTER COUPON CODE