

Peer Tutor Application Form

(Please submit your completed application to the Main Office.)



Contact Information (please print clearly)

Your Name:			
Home Phone:			
Cell Phone:			
E-Mail Address:			
Check (☑) Grade Level:	Sec 3 <input type="checkbox"/>	Sec 4 <input type="checkbox"/>	Sec 5 <input type="checkbox"/>

Availability

Check (☑) which days you are available for tutoring:

Monday

Tuesday

Wednesday

Thursday

Friday

Ideally, how many days per week would you like to tutor? _____ days

Subjects You Can Tutor

Tell us in which subjects you are interested in tutoring

<input checked="" type="checkbox"/>	Subject	Teacher's Candidacy Support (Signature) *	End of Year Grade
<input type="checkbox"/>	Math		
<input type="checkbox"/>	French		
<input type="checkbox"/>	English		
<input type="checkbox"/>	History		
<input type="checkbox"/>	Science		
<input type="checkbox"/>	Other: _____		

* If Teacher is not available for signature, please attach a photocopy of your latest Relevé de Note issued by the Ministère de l'Éducation et de l'Enseignement supérieur. If that document is not available, a photocopy of your latest LMAC Report Card can be attached.

Agreement and Signature

By submitting this application, I agree to abide by the responsibilities, conditions & qualifications on reverse of this page. I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Laurier Macdonald High School tutor, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (please print):	
Signature:	
Date:	

Thank you for completing the LMAC Tutor Application Form. Once a decision has been made, you will be contacted by an Administrator.

FOR ADMINISTRATION USE ONLY

Monday

Tuesday

Wednesday

Thursday

Friday

Name of Tutee & Subject: _____

Date of Placement: _____

Name of Tutee & Subject: _____

Date of Placement: _____



What is Peer Tutoring?

The LMAC Peer Tutoring Program provides assistance to students who are having difficulty in one or more of their courses. LMAC Peer Tutors are available to help explain course content, assist with study strategies, provide role modeling or even to just lend support. Peer tutoring is available for courses in most programs and subject to tutor availability.

Who can be a Peer Tutor?

Students who are strong academically in their courses may be interested in becoming a LMAC Peer Tutor. The rewards of tutoring others include leadership and interpersonal skills; financial reward; excellent experience; reinforcement of knowledge and satisfaction from helping others.

Responsibilities of Peer Tutors

As a Peer Tutor, we expect that you will follow these simple guidelines:

- Tutors should possess excellent communication skills and a positive, helpful attitude.
- Tutors should help tutees with improving his/her academic performance in a particular subject.
- Remind your tutee to bring class work, books and notes.
- Increase the probability of the tutee's success.
- Focus on the tutee's learning needs and concerns.
- Provide a stress-free tutoring experience.
- Increase tutee's self-confidence and motivation.

Conditions of Peer Tutors

- Tutors must be endorsed by the teacher of each course.
- Keep your appointments and be on time.
- Doing your tutees' homework or giving out your own course notes is unethical and will result in consequences.
- Remuneration is only paid to tutor students assigned by Laurier Macdonald High School.
- All tutoring is done on school premises outside of school hours.
- If a tutor has an issue with a tutee (e.g. absenteeism, lateness, etc.), see your level Administrator.
- We recommend that you arrange for tutoring sessions to take place in a public area (e.g. Library, Cafeteria, etc.)
- Tutors shouldn't take on more hours than can be handled, keeping up with your own studies.

Qualifications of Peer Tutors

- Patience and understanding of tutees who may have difficulties in studying, or grasping materials taught in class.
- Organized and prepared before meeting a tutee for a session.
- Respect the tutee and maintain the confidentiality of tutoring sessions.

Payment

The cost for LMAC Peer Tutoring Program is \$15.00 per hour - \$5.00 per hour paid by tutee and \$10 per hour paid by Laurier Macdonald High School. Tutee fees are payable in CASH, DIRECTLY TO THE TUTOR at each session. Tutees are advised to have the exact amount, in the event the Tutor does not have change. Rates may be subject to availability and can be withdrawn or varied without notice.

Termination of Peer Tutors and Program

If you no longer want to be a LMAC Peer Tutor, please contact your level Administrator. The LMAC tutoring service will expire Friday, February 25th 2022. Depending on demand and school funding, the program may be extended as needed.