

**JOHN GRANT HIGH SCHOOL  
STANDARDS & PROCEDURES**

<b>Cycle and Level Taught:</b>
<b>Course Code:</b>

**Department or Subject: Preparation for the Job Market**

**Pre-Work 1  
699-130**

<b>Term 1 (20%)</b>		
<b><i>Competencies Targeted</i></b>	<b><i>Evaluation Methods</i></b>	<b><i>General Timeline</i></b>
Develops specific competencies associated with one or more semi-skilled trades Adopts attitudes and behaviours required in the workplace	Evaluations by workplace supervisors Projects Tests Anecdotal observation	Ongoing throughout the term
<b><i>Communication to Students and Parents</i></b>	<b><i>Other Pertinent Information [Topics Examined]</i></b>	
<ul style="list-style-type: none"> <li>● Agenda</li> <li>● Phone Calls</li> <li>● Emails</li> <li>● Progress Report</li> <li>● Report Card</li> <li>● Parent-teacher interview</li> <li>● Google Classroom</li> <li>● Google Meet (as necessary)</li> </ul>	Reflects on the reasons for his/her achievements Discovers his/her occupational interests through a variety of interests Examines his/her personal characteristics Appropriateness of his/her reflection on their personal profile Accurate analysis of his/her achievements Connections between his/her personal and occupational characteristics	

<b>Term 2 (20%)</b>		
<b><i>Competencies Targeted</i></b>	<b><i>Evaluation Methods</i></b>	<b><i>General Timeline</i></b>

<p>Develops specific competencies associated with one or more semi-skilled trades</p> <p>Adopts attitudes and behaviours required in the workplace</p>	<p>Evaluations by work place supervisors Projects Tests Anecdotal observation</p>	<p>Ongoing throughout the term</p>
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<p><b>Communication to Students and Parents</b></p>	<p><b>Other Pertinent Information [Topics Examined]</b></p>
<ul style="list-style-type: none"> <li>● Agenda</li> <li>● Phone Calls</li> <li>● Emails</li> <li>● Progress Report</li> <li>● Report Card</li> <li>● Parent-teacher interview</li> <li>● Google Classroom</li> <li>● Google Meet (as necessary)</li> </ul>	<p>Commits to each situation Adjusts his/her behaviour in each situation Reflects on the value of his/her work experience Level of commitment to participating in each work situation Gains an understanding of the job market</p>

<b>Term 3 (60%)</b>		
<b>Competencies Targeted</b>	<b>Evaluation Methods</b>	<b>General Timeline</b>
<p>Develops specific competencies associated with one or more semi-skilled trades</p> <p>Adopts attitudes and behaviours required in the workplace</p>	<p>Evaluations by workplace supervisors Projects Tests Anecdotal observation</p>	<p>Ongoing throughout term</p>
<p><b>Communication to Students and Parents</b></p>	<p><b>End of Year Evaluation</b></p>	<p><b>Other Pertinent Information [Topics Examined]</b></p>

<ul style="list-style-type: none"> <li>● Agenda</li> <li>● Phone Calls</li> <li>● Emails</li> <li>● Progress Report</li> <li>● Report Card</li> <li>● Parent-teacher interview</li> <li>● Google Classroom</li> <li>● Google Meet (as necessary)</li> </ul>	<p>Evaluations by workplace supervisors  Projects  Tests  Anecdotal observation</p>	<p>Effectiveness of adjustments made with respect to the requirements of each task  - Emphasis on the impact of his/her experiences on their ability to handle a work situation</p>
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***Additional Information / Specifications (e.g., materials required):***

This course has an accompanying Google Classroom that students can access using their EMSB account (username and password) at classroom.google.com  
Students will be able to access course materials and submit work into the Google Classroom platform for evaluation.  
In case of absence, each student has the responsibility to access the coursework online in the Google Classroom and submit any assignments. Teachers will be available to accompany students in their learning.

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