**École Hampstead School**
83 Thurlow Rd, Hampstead, Quebec H3X 3G8
Tél: (514) 486-6758
http://www.hampstead.emsb.qc.ca/

# HAMPSTEAD SCHOOL
# GOVERNING BOARD
# DECEMBER 2, 2020

**GOVERNING BOARD MEMBERS:**

| | |
|---|---|
| GOVERNING BOARD CHAIR: | Katherine Korakakis |
| PARENT REPRESENTATIVES: | Katherine Korakakis, Michelle Grigat, Ariella Pardo, Shimon Becker, Stephen Caminsky, Felipe Morales |
| STAFF REPRESENTATIVES: | Marina Rendina, Erica Cuthbertson, Jennifer Martins, Earthma Barker, Andrea Carter, Cathy Agnello |
| PRINCIPAL: | Ms. Lucy Buscemi |
| REGRETS: | None |

## 1. ADOPTION OF AGENDA

The agenda was reviewed and adopted by Governing Board members.
Motioned by Ms. Agnello, seconded by Ms. Cuthbertson, unanimously approved.

## 2. ADOPTION OF THE MINUTES OF THE MEETING OF:

### 2.1 October 1, 2020

The October 1, 2020 minutes were reviewed and adopted by Governing Board members.
Motioned by Mr. Becker, seconded by Ms. Grigat, unanimously approved.

## 3. BUSINESS ARISING FROM THE MINUTES

### 3.1 Motion to approve new GB member

Motioned by Ms. Pardo, seconded by Ms. Grigat, unanimously approved.

### 3.2 Parent communication to Governing Board

Discussion was held regarding parent communications with the governing board. It was decided that the Gmail email account would be created for parents to communicate with the GB as this is something that is done in other EMSB schools. The chair is responsible for this account.
Motioned by Mr. Morales, seconded by Ms. Grigat, unanimously approved.

### 3.3 Publishing GB meeting dates and the link in advance to all parents

Discussion was held regarding publishing GB meeting dates and links to parents. Moving forward all GB dates will be published on Facebook and the school website. As per EMSB rules, links and agenda for GB meetings will be sent to parents who requested it.
Motioned by Ms. Pardo, seconded by Mr. Morales, unanimously approved.

### 3.4 Publishing of GB minutes

All approved minutes will be posted on the Hampstead School website.

### 3.5 Review/revision of Rules of Internal Management – Appendix B

Appendix B was amended.
Motioned by Mr. Becker, seconded by Ms. Caminsky, unanimously approved.

### 3.6 Vaccination for grade 4 and 5

The administration will send a letter to 4th and 5th grade parents to notify them that no vaccines will be given this year. A suggestion was made that the letter should come from the nurse. Principal will follow up in January.

**3.7 Staff gifts (budget and feedback)**

PPO purchased gifts for the staff for Staff Appreciation Week. Motion to use $1200 of PPO funds for this purchase.

Motioned by Ms. Cuthbertson, seconded by Mr. Caminsky, unanimously approved.

**3.8 Playground update – MG**

Tabled to next meeting

## 4. NEW BUSINESS

**4.1 Educational project**

Discussion regarding Educational Project was had.

**4.2 Sexuality Education 2020-2021 (approval)**

Discussion was had regarding Sexuality Education Plan for 2020-2021.

Motioned by Mr. Morales, seconded by Mr. Becker, unanimously approved.

**4.3 Air Purifiers**

Discussion was had regarding the installation of air purifiers. The Principal assured GB members that this issue is in motion at the School Board level and will follow up with a report about inspections from the School Board.

**4.4 Communication and School notifications**

Discussion was had. The Principal will follow up at next meeting about information being posted on the school website, but no monthly calendar will be provided.

**4.5 Virtual school days on December 17th & 18th - HS procedure**

Teachers will be organizing activities during those two days. The Principal will follow-up with a report of emergency plan should closure occur due to confinement.

**4.6 Calendar of PED days**

The three additional PED days will take place on:

- Friday, January 29th
- Monday, February 22nd
- Monday, April 26th

Motion to approve PED day on April 26th.

Moved by Ms. Pardo, seconded by Ms. Agnello, unanimously approved.

**4.7 Treats for the holidays for the children**

Use $675 of PPO funds to purchase holiday cookies for staff and students

Motioned by Ms. Morales, seconded by Mr. Becker, unanimously approved.

**4.8 M transport (approval)**

Discussion was had regarding M Transport program (new busing system). Hampstead School was selected to be part of pilot project. The Principal will send full terms of program to all members of Governing Board.

Motioned by Ms. Rendina, seconded by Ms. Martins, unanimously approved.

Chair motioned to extend time of GB meeting to 9:30 pm.

Moved by Mr. Becker, seconded by Ms. Rendina.

**4.9 Day care handbook (motion)**

Daycare handbook is the same as last year. The only changes that were made were names, lunch hours, and addition of restrictions due to COVID-19.

### 4.10 Holiday charity (approval)

Approval to request donations from parents for Sun Youth.
Motioned by Mr. Morales, seconded by Mr. Becker, unanimously approved.

Approval to collect $2 for Dress Down day to take place on December 9th.
Motioned by Ms. Agnello, seconded by Mr. Morales, unanimously approved.

## 5. REPORTS

### 5.1 Chairperson's report

None

### 5.2 Principal's report

Ms. Buscemi thanked the staff for all their hard work and the parents for their due diligence. She notified the GB that EMSB is helping with staffing, which is overall almost complete. She also added that the teacher replacements have been progressing nicely, however, finding substitutes is still an issue.

Ms. Buscemi reported that collected over $390 for poppies for Remembrance Day and approx. $265 for Terry Fox fundraisers.

### 5.3 Teachers' report

- **Kindergarten**

  The children are happy. They are concentrating on washing hands & sanitizing. Teachers are keeping kids busy in the classroom.

- **Cycle 1**

  They are concentrating on hand washing & sanitizing. They are working on art projects and activities for the holidays. SFA is going well.

- **Cycle 2**

  They are concentrating on hand washing & sanitizing. SFA is going well.

- **Cycle 3**

  They are doing a Kindness Challenge. They took part of a virtual Remembrance Say celebration.

- **Whole School**

  Different festive activities are planned for each day of the week before Winter Break.

### 5.4 Daycare's report

Ms. Agnello thanked Ms. Buscemi & BASE for the creation of the new location. Working in "bubbles" was challenging at first but now functioning very well. PED day registration was slow but over 20 kids attended the last two. Ms. Agnello thanked everyone on Ms. Wilma's behalf for the retirement trophy.

### 5.5 Treasurer's report

There is $532 in the account.

### 5.6 Regional Delegate's report

Ms. Korakakis reported that a PC meeting will shortly be taking place and that most of the topics are regarding the education that the kids will get if/when confinement occurs. Air purifiers is also a topic to be discussed at the PC meeting.

Ms. Korakakis will follow-up at next meeting with information from PC meeting to come.

**5.7 P.P.O. & Fundraising report & approval**

Recette en Pot profit was approx. $105.50.

Scholastic Book Fair will possibly take place from February 22nd to 26th. Currently, there are 2 "rewards" certificates for a total of $2957.91:

- $1993.54 exp. 2022/03/01
- $984.37 exp. 2022/03/01

PPO balance, as of Dec. 2nd, is $14,636.00.

**6. VARIA**

None

**7. QUESTION PERIOD**

None

**8. DATE OF NEXT MEETING**

**8.1 New Governing Board meeting dates**

- Thursday, February 11, 2020
- Thursday, March 18, 2020
- Thursday. April 15, 2020
- Thursday, May 20, 2020
- June to be determined

**9. ADJOURNEMENT**

The meeting was adjourned at 9:28 pm.

Motioned by Ms. Agnello, seconded by Ms. Rendina, unanimously approved.

Lucy Buscemi, Principal

Katherine Korakakis, Chairperson