



# École Gerald McShane School

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December 8, 2020

Dear Parents,

The Minister of Education has mandated that on Thursday, December 17 & Friday, December 18, 2020 elementary school students will be working from home on. Consequently, the last day where students will be physically attending school is Wednesday, December 16, 2020.

Teachers will be providing their students with a work plan for December 17 & 18, 2020. A hard copy of the work plan as well as any associated documents will be given to the student and they will also be posted on TEAMS.

Homeroom Teachers will be in contact with their students on both days through the TEAMS platform. The user name as well as the password of your child's student account should be located on a sticker placed on the front page of your child's agenda. Please note that TEAMS platform can be accessed through a multitude of devices such as a desktop, laptop, tablet or a cellular phone. Should your child not have access to a device on those days, their homeroom teacher will be calling them over the course of the school day. If this should be the case, you are kindly asked to click on the following link to inform us as such **by Friday, December 11, 2020.**

<https://forms.gle/xAdMYLRoA2hLJDJZ8>

Specialist Teachers (art, music & physical education) will also offer their students the opportunity to meet with them through Teams. Please note that Specialist Teachers will not be calling students who do not have access to a device.

Please find below the Homeroom & Specialist Teachers TEAMS schedule for each class.

## SCHEDULE:

TIME	Thursday, December 17, 2020	Friday, December 18, 2020
8:00 - 8:30	PKA, PKB, PKC	PKA, PKB, PKC
8:30 - 9:00	MKA, MKB	MKA, MKB
9:00 - 9:30	1A, 1/2B	1A, 1/2B
9:30 - 10:00	2A	2A
10:00 - 10:30	3A (French) & 3B (English)	3A (English) & 3B (French)
10:30 - 11:00	4A (English), S4/5	4A (French), S4/5
11:00 - 11:30	5A (French), S5/6	5A (English), S5/6
11:30 - 12:00	6A (English), SEEDS	6A (French), SEEDS
13:00 - 13:15	Art: Pre K, K, Grade 1 & 2	Art: Grade 3,4, 5, 6, S4/5, S5/6, SEEDS
13:15 - 13:30	Music: Pre K, K, Grade 1 & 2	Music: Grade 3,4, 5, 6, S4/5, S5/6, SEEDS
13:30 - 13:45	Phys. Ed.: Pre K, K, Grade 1 & 2	Phys. Ed.: Grade 3,4, 5, 6, S4/5, S5/6, SEEDS

In order to ensure a productive TEAMS session with their teachers, students must observe the following netiquette guidelines:

- Students are to be on time for the meeting.
- Students are to be in uniform for the meeting (color code).
- Students are to have their camera on during the meeting.
- Students are to have their microphone on mute unless invited to speak.
- Students are not to use the chat function unless asked to do so by the teacher.
- Students are not to eat during the meeting.

Please find attached an information document on how to access TEAMS. Please note that your child will receive an invite / link from their teacher to access their scheduled meeting.

Kind Regards,

Steven Rebelo  
Principal

