

 <b>Commission scolaire English-Montréal</b> <b>English Montreal School Board</b>		
<b>POLICY:</b>	<b>RECEPTION FOR RETIRING STAFF</b>	<b>CODE: HR-14</b>
<b>Origin:</b>	Human Resources	
<b>Authority:</b>	Resolution #14-02-26-8.2.2	
<b>Reference(s):</b>	Resolution #00-02-02-7.5	

## POLICY STATEMENT

The English Montreal School Board values all of its employees. It therefore intends to recognize their contribution to the Board upon their retirement.

1. Regular employees who are retiring from the Board's service, having completed ten or more years of continuous service, shall be honoured at a dinner to be held annually.
2. The reception for retirees shall be held in a designated location.
3. The retiree's guest shall also be invited to the reception.
4. The retirees shall be sent a congratulatory letter signed by the Director General and shall be presented with a gift in recognition of their service to the EMSB.