

		Commission scolaire English-Montréal English Montreal School Board
POLICY:	SIGNING OFFICERS	CODE: AEVS-4
Origin:	Adult Education and Vocational Services	
Authority:	Resolutions #E87-01-14-5; #E90-06-27-8; #E96-03-27-5	
Reference(s):		

For purposes of collecting (and refunding) students' fees and in order to facilitate the payment of incidental expenses that arise in the day-to-day operations of the adult education sector, the following individuals shall be authorized signing officers –

For amounts up to \$500 – Any *one* of the following:

- Director and Assistant Director(s) of Adult Education

For amounts over \$500 – Any *one* of the above-mentioned jointly with either *one* of the following:

- Director General
- Director of Financial Services