

Celebrating
DIVERSITY
and
INCLUSIVITY
at the
EMSB



EMPLOYMENT OPPORTUNITY

25 Celebrating 25 years!

PROJECT DEVELOPMENT OFFICER, SCHOOL CLIMATE

General Circular No. P13

Place of Work:	Student Services
Status:	100 % Supernumerary position
Salary Rate:	\$29.50 to \$52.28
Start Date:	Immediate
Immediate Supervisor:	Director

Nature of the Work

The position of Project Development Officer encompasses, in particular, responsibility for research, analysis and development of activities based on a particular theme, such as violence prevention and health promotion. The Project Development Officer, is in charge of community relations, needs analysis, organizational development and development of technological support. The Project Development Officer ensures the planning, coordination and delivery of an action plan related to positive mental health, calling on the internal and external resources of the school board.

Main tasks and responsibilities

- Supports and promotes the Health and Safety Schools program in the EMSB in collaboration with the Health and Social Services Network (CIUSSS and other relevant partners).
- Promotes a global and systematic vision of the health and wellness needs of youth, including the prevention of violence in schools, with appropriate strategies for their success and engages the school community in the process of a need analysis with regard to the level of their current security and health status.
- Assists school teams in the facilitation and integration of the activities related to educational success plans, supports the implementation of prevention and promotion of such programs.
- Supports a harmonious school climate and good relationship between students.
- Collaborates with multidisciplinary school teams and the professionals of the CIUSSS (i.e. social workers) working within the schools and facilitates the networking among the schools, the CIUSSS and the community organization.
- Provides and coordinates professional development, sometimes in collaboration with CIUSSS partner and community organization, for teachers, professionals, administrators, external partners and parents with respect to the prevention of violence, the promotion of security in the schools and positive, healthy behaviours and participates in the EMSB Safe and Secure School committees.

Requirements and Qualifications

- Bachelor's degree with an appropriate specialization, notably psychoeducation, psychology, social work or other appropriate specialty
- Extensive work experience or strong knowledge of the best practices to promote positive mental health
- Excellent language skills, both oral and written
- Excellent communication, organizational, analytical, creative and interpersonal skills
- Ability to work well under pressure within a multidisciplinary team

To view the job description as outlined in the classification plan [click here](#)
or visit their website <http://cpn.gouv.qc.ca/en/cpnca/home/>

Interested candidates should send their letter of interest and curriculum vitae to jobs@emsb.qc.ca
to the attention of Ms. Ann Watson, Director of the Human Resources Department,
by Wednesday, September 25, 2024. Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading. The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples