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**DIVERSITY**  
and  
**INCLUSIVITY**  
at the  
**EMSB**



**EMPLOYMENT  
OPPORTUNITY**

**25** Celebrating 25 years!

**EDUCATION CONSULTANT**  
**Information and Communications Technologies (ICT)**

General Circular No. P31/2104-207

<b>Place of Work:</b>	Educational Services
<b>Status:</b>	100% Regular Position
<b>Salary Rate:</b>	\$27.08 to \$50.39
<b>Start Date:</b>	AUGUST 2024
<b>Immediate Superior:</b>	Director

**Nature of the work**

The education consultant participates in carrying out the educational project and the special projects of educational institutions; participates in the development, implementation and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board.

**Tasks and responsibilities**

- Contributes to the implementation of programs of study and training by working with teachers to prepare and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments or learning difficulties.
- Supports the teachers and administration concerning the interpretation of those programs, either individually or in a group format in matters pertaining to their daily teaching activities.
- Designs and leads training workshops and sessions on program components and collaborates in developing learning situations and supports experimentation in class.
- Provides teachers with learning evaluation tools and guides them in the design, preparation or adaptation of evaluation tools.
- May be called upon to work with a multidisciplinary team to draw up and review the individualized education plan of a handicapped student or a student with social maladjustments or learning difficulties.
- Advises management, teaching or professional staff on matters pertaining to professional development programs, plans the programs and evaluates the results.

**Requirements and Qualifications**

- Bachelor's degree with an appropriate specialization
- Post-graduate studies, an asset
- Permanent teaching license issued by the MEES
- Teaching experience
- Excellent language skills both oral and written
- Knowledge of the Quebec Educational Program (QEP)
- Excellent communication, organizational, analytical, interpersonal and creative skills
- Knowledge of Information and Communication Technology
- Ability to work collaboratively in a team environment

To view job description as outlined in the classification plan [click here](#)  
or visit their website <http://cpn.gouv.qc.ca/en/cpnca/home/>

Interested candidates should send their letter of interest and curriculum vitae to: [jobs@msb.gc.ca](mailto:jobs@msb.gc.ca)  
to the attention of Ms. Ann Watson, Director of the Human Resources Department

**by Thursday, May 23, 2024**

Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading.

The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.