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EMSB



**EMPLOYMENT
OPPORTUNITY**

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**EDUCATION CONSULTANT
(ASSISTIVE TECHNOLOGY)**

General Circular No. P22 / 2104

Place of work:	Student Services
Status:	100 % Supernumerary Position
Salary Rate:	\$25.25 to \$45.22
Start Date:	Immediate
Immediate Superior:	Director

Nature of the Work

The education consultant participates in carrying out the educational project and the special projects of educational institutions; participates in the development, implementation and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board.

Tasks and responsibilities

- Contributes to the implementation of programs of study and training, provides advice to the teachers and administration concerning the interpretation of those programs, designs and leads training workshops and sessions on program components.
- Collaborates in developing learning situations and supports experimentation in class. He provides advice and support to teachers either individually or in a group format in matters pertaining to their daily teaching activities.
- Develops or selects and delivers training and instrumentation activities designed to respond to needs in pedagogical adaptation, innovation and development and provides teachers with learning evaluation tools and guides them in the design, preparation or adaptation of evaluation tools.
- May be called upon to work with a multidisciplinary team to draw up and review the individualized education plan of a handicapped student or a student with social maladjustments or learning difficulties and participates in defining intervention objectives and means.
- Works with teachers to prepare and implement strategies and projects aimed at helping students who are experiencing or who are likely to experience social maladjustments or learning difficulties and advises management, teaching or professional staff on matters pertaining to professional development programs, plans the programs and evaluates the results.

Requirements & Qualifications:

- A Bachelor's degree with an appropriate specialization
- Post-graduate studies would be an asset
- A permanent teaching licence issued by the Minister of Education (MEES)
- Excellent language skills, both oral and written
- Knowledge of the Quebec Educational Program
- Knowledge of Information and Communications Technology
- Strong communication, organizational, analytical, interpersonal, and leadership skills as the candidate must maintain close contact with administrative staff, MEES personnel & teachers

To view the job description as outlined in the classification plan [click here](#)
or visit their website <http://cpn.gouv.qc.ca/en/cpnca/home/>

Interested candidates should send their letter of interest and curriculum vitae to jobs@emsb.qc.ca
to the attention of Ms. Ann Watson, Director of the Human Resources Department,

by Friday, April 19, 2024

Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading.

The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.