

Celebrating
DIVERSITY
and
INCLUSIVITY
at the
EMSB



**EMPLOYMENT
OPPORTUNITY**

25 Celebrating 25 years!

**EDUCATION CONSULTANT
(INTERNATIONAL BACCALAUREATE PROGRAM)**

General Circular No. P19 / 2104-228

Place of Work:	Marymount Academy
Status:	100% Replacement Position
Hourly Rate:	\$27.08 to \$50.39
Start date:	Immediately
Immediate Superior:	Principal

Nature of the work

- The education consultant participates in carrying out the educational project and the special projects of educational institutions; he participates in the development, implementation and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board.

Tasks and responsibilities

- Contributes to the implementation of programs of study and training, provides advice to the teachers and administration concerning the interpretation of those programs, designs and leads training workshops and sessions on program components; he collaborates in developing learning situations and supports experimentation in class.
- Provides advice and support to teachers either individually or in a group format in matters pertaining to their daily teaching activities; develops or selects and delivers training and instrumentation activities designed to respond to needs in pedagogical adaptation, innovation and development.
- Provides teachers with learning evaluation tools and guides them in the design, preparation or adaptation of evaluation tools.
- May be called upon to work with a multidisciplinary team to draw up and review the individualized education plan of a handicapped student or a student with social maladjustments or learning difficulties; he participates in defining intervention objectives and means.
- Works directly with students, and with partner organizations/schools in coordinating and implementing various element of the IB program such as student volunteer programs, placement exams, and oversight of the personal project for graduating students.

Requirements and Qualifications

- Bachelor's degree with an appropriate specialization
- Post-graduate studies, an asset
- Permanent teaching license issued by the MEES (Brevet)
- Demonstrates sound pedagogical judgement, has substantial and relevant teaching experience, and extensive knowledge of the International Baccalaureate Program
- Excellent language skills both oral and written
- Knowledge of the Quebec Educational Program (QEP)
- Strong communication, organizational, analytical, interpersonal, creative and leadership skills as the candidate must maintain close contact with administrative staff, MEES personnel & teachers
- Knowledge of Information and Communication Technology
- Ability to work collaboratively in a team environment

To view job description as outlined in the classification plan [click here](#)
or visit their website <http://cpn.gouv.qc.ca/en/cpnca/home/>

Interested candidates should send their letter of interest and curriculum vitae to: jobs@emsb.qc.ca
to the attention of Ms. Ann Watson, Director of the Human Resources Department

by Tuesday February 27th, 2024.

Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading. The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.