

Celebrating  
**DIVERSITY**  
and  
**INCLUSIVITY**  
at the  
**EMSB**



# EMPLOYMENT OPPORTUNITY

25

Celebrating 25 years!

## EDUCATION CONSULTANT

General Circular No. P17 – 2104/5562

|                               |  |
|-------------------------------|--|
| <b>Place of Work:</b>         | John F. Kennedy Adult Center                               |
| <b>Status:</b>                | 100% Replacement position                                  |
| <b>Hourly Rate:</b>           | \$ 27.08 to \$ 50.39 (35 hrs/week)                         |
| <b>Start Date:</b>            | Immediate  |
| <b>Immediate Supervisor :</b> | Regional Director, Adult Education and Vocational Services |

### Nature of the Work

The Education Consultant advises, guides and assists teachers concerning the implementation of educational policies and programs, specifically, the Educational Reform, within an adult and vocational education framework as well as in the application of programs of study, solving specific problems or adapting to particular needs. The chosen candidate is familiar with the orientations and requirements of the programs of study within the Pedagogical Renewal and the Definitions of the Evaluation Domain for the adult and vocational training sectors.

### Tasks and Responsibilities

- Keeps abreast of all Ministry guidelines and lifelong learning legislation.
- Works on specific research and other projects as a member of interdisciplinary teams and maintains up-to-date information on the Ministry's goal for educational success.
- Develops, maintains, and grows The Recognition of Acquired Competencies (RAC within the EMSB and outside organisations.
- Organizes and facilitates RAC workshops and Professional Development, for teachers, applicants, and administrators as well as t for the ten Adult Education and Vocational Training Centres.

### Requirements and Qualifications

- Bachelor's degree with an appropriate specialization
- Excellent English/French language skills, both oral and written
- Knowledge of the Quebec Educational Program, in particular adult and vocational training programs
- Good knowledge of the Recognition of Acquired Competencies as per the Ministry regulations
- Strong communication, organizational, analytical, interpersonal, and leadership skills as the candidate must maintain close contact with administrative staff, *Ministère de l'Éducation et de l'Enseignement supérieur* personnel and teachers

To view job description as outlined in the classification plan [click here](http://cpn.gouv.qc.ca/en/cpnca/classification-plans/) or visit their website <http://cpn.gouv.qc.ca/en/cpnca/classification-plans/>

Interested candidates should send their letter of interest and curriculum vitae to [jobs@msb.qc.ca](mailto:jobs@msb.qc.ca) to the attention of Ms. Ann Watson, Director of the Human Resources Department **by Thursday, February 1<sup>st</sup>, 2024.**

Please refer to the circular number in your letter of application.

The masculine gender was used in this posting to facilitate the reading.

The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.

