



## OCCUPATIONAL THERAPIST

General Circular No. P15 – 2116

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<b>Place of work:</b>	Student Services
<b>Status:</b>	60% Supernumerary Position
<b>Salary Rate:</b>	\$25.63 to \$47.48
<b>Start Date:</b>	Immediately
<b>Immediate Superior:</b>	Director

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### Nature of the Work

The position of occupational therapist encompasses, in particular, responsibility for developing and implementing an occupational therapy treatment and intervention plan for students so as to develop, restore or maintain their skills, compensate for their disabilities, minimize handicap situations and adapt their environment to foster their optimal autonomy and help students pursue their educational path.

### Main tasks and responsibilities

The occupational therapist analyzes the students' functional skills, including students with handicaps or social maladjustments and students suffering from a mental or neuropsychological disorder attested to by a diagnosis or an evaluation conducted by qualified personnel.

He or she determines, as part of an individualized education plan, an occupational therapy treatment and intervention plan to meet the student's needs. He decides on the use of restraints, if necessary.

He or she helps the student through individual or group therapy sessions in the areas where he or she experiences delays to enable him or her to reach the maximum level of functioning; through activities and the education community,

He or she promotes generalization of learning so as to develop skills to live a productive and independent life.

He or she works with a multidisciplinary team to draw up and review a student's individualized education plan by including the occupational therapy treatment and intervention plan in the plan, if necessary.

He or she participates in defining intervention objectives and means; he or she works with other team members to ensure concerted and coordinated interventions and the achievement of objectives.

### Requirements and Qualifications

- Master's degree in Occupational Therapy or the equivalent
- Member of the *Ordre des ergothérapeutes du Québec* or in the process of applying for membership
- Fluency in English (both oral and written) and have a strong working knowledge of French (both oral and written)
- Experience as an Occupational Therapist in the Youth Sector, preferably in the field of education an asset
- Excellent communication and interpersonal skills
- High level of empathy, care and sensitivity to the needs of the students

To view job description as outlined in the classification plan [click here](#)  
or visit their website <http://cpn.gouv.qc.ca/en/cpnca/home/>

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Interested candidates should send their letter of interest and curriculum vitae to [jobs@emsb.qc.ca](mailto:jobs@emsb.qc.ca)  
to the attention of Ms. Ann Watson, Director of the Human Resources Department,

**by Tuesday October 27<sup>th</sup>, 2020**

Please refer to the circular number in your letter of application.

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The English Montreal School Board has implemented an Equal Access Employment Program in accordance with the Act respecting equal access to employment in public bodies and encourages applications from women, members of visible and ethnic minorities, aboriginal and handicapped peoples.