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**Commission scolaire English-Montréal**

**English Montreal School Board**

**EDUCATIONAL AND TECHNOLOGY SERVICES**

**MEMORANDAM**

Principals of Secondary Schools

 May, 2019

**SECONDARY V VISUAL ARTS PROGRAM**

 **SUMMER SCHOOL**

**July 5th, 12th and 19th, 2019**

The Education and Technology Services Department is offering a Secondary V Summer School project and mini course for Secondary V students, who have not met the Secondary IV Arts Education certification requirements. Students must have completed their Secondary V school year to be eligible for registration in this summer school course.

Administrators are asked to complete a letter of recommendation (see attached) for students fitting this description. Registration to take place at Laurier MacDonald on June 26 between 9:00 and 3:00.

**Location of**

**Pick-up and Drop-off:**

Laurier MacDonald High School

7355 Viau

St-Leonard, Québec

H1S 3C2

**Dates and Times: Class One** – Group Meeting: **July 5th from 8:30 am to 10:30 *or* 10:30-12:30 pm**

 This class will be the introduction to the project and will give students a head-start on beginning the work.

 Independent work**: July 5th- July 12th**

 Students are expected to work on the project independently during this time.

 **Class Two -** Individual Meeting: **July 12th from 8:30 am to 10:30 *or* 10:30-12:30 pm.**

 Each student will receive a scheduled time to meet with the teacher to review the progress of their work.

 Independent work**: July 12th – July 19th**

 Students are expected to complete the project independently during this time.

 **Class Three** – Individual Meeting: **July 19th from 8:30 am to 10:30 *or* 10:30-12:30 pm** **Project must be returned on July 19th**. (Early drop-off is accepted however no late projects will be accepted)

**Cost:** $100 exact cash, debit card, certified cheque or money order payable to the EMSB (No personal cheques or company cheques – no credit cards)

(Note- non EMSB students - $150 with certificate of eligibility)

• Principals are requested to distribute this information to all those concerned.

• Fees do not include the cost of Art materials.

• The final mark in August will be based on the evaluation of the project that is determined by the rubrics included in the project's package. No class mark will be submitted.

Alessandra Furfaro

Director

ETS Department

Commission scolaire English-Montréal

English Montreal School Board

**SECONDARY V VISUAL ARTS PROGRAM JULY 2019 SUMMER SCHOOL**

Laurier MacDonald High School

**Project due date: July 19th, 2019**

Cost: $100.00 exact cash, debit card, certified cheque or money order payable to the EMSB

 (No personal cheques or company cheques – no credit cards)

 (Note: non EMSB students - $150.00 with certificate of eligibility)

**REGISTRATION FORM**



Student Name: \_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quebec Permanent Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment: $ Cash 0 Certified Cheque 0 Money Order 0 Debit 0

Registered by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_

|  |  |
| --- | --- |
| * Block A : **8:30 am to 10:30 am**
 | * Block B : **10:30 am-12:30 pm**
 |

\*\*Please make sure to indicate your choice of the **8:30 am to 10:30 am** session ***or*** the **10:30 am to12:30 pm** session\*\*

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***LETTER OF RECOMMENDATION***

***SECONDARY V VISUAL ARTS PROGRAM***

***STUDENT'S NAME:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***HIGH SCHOOL:******DATE:***

***ADMINISTRATOR’S***

***SIGNATURE****:*

 ***Reason for Referral*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The student whose name is indicated above has been recommended to take a Secondary V Visual Arts program offered by the English Montreal School Board. Please consider this letter of recommendation as proof that the student was enrolled in Secondary V for the school year ending in June 2019 and therefore is eligible.

Should any further information and/or clarification be required, please contact the high school administrator listed above.

Thank you for your continued collaboration.