



## Minutes of Executive Committee

<b>Meeting</b>	Regular Executive Committee Meeting		
<b>Date</b>	May 27, 2020	<b>Time</b>	3:00 p.m.
<b>Meeting Room</b>	Laurence Patterson	<b>Meeting Duration</b>	24 minutes
<b>Meeting Chairman</b>	Ms. M. Jennings	<b>Report Author</b>	N. Lauzière

<b>Commissioners</b>			
<b>Members</b>	<b>Quorum: 1</b>	<b>Non Members</b>	
Ms. Marlene Jennings, Trustee	X		

<b>Administrators</b>			
Matheson, A. M.	X	Nassivera, L	X
Duhême, B. Me	X	Sellato, B	X
Alfonsi, E.	X		
Lauzière, N. Me	X		
Cardin, M.	X		

Item	Description
1.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED that the agenda be approved as presented.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E20-05-27-1</u></p>
2.	<p><u>Adoption of Minutes of a Regular Executive Committee Meeting held on April 29, 2020</u></p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the Minutes of the Regular Executive Committee Meeting held on April 29, 2020 be approved as presented.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E20-05-27-2</u></p>

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3.	<p><u>Business arising out of the Minutes</u></p> <p>There was no business arising.</p>
4.	<p><u>Awarding of Contract</u></p> <p>4.1 <u>Awarding of Contract - P-1809 – LaurenHill Junior Campus Academy – Pool Renovation and Water Fountain Replacement Project.</u></p> <p>WHEREAS the Material Resource Department proceeded with a public call to tender at LaurenHill Junior Campus Academy for the Pool Renovation and Water Fountain Replacement Project;</p> <p>WHEREAS the Material Resources Department has received one sealed bid on the closing date, and the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than August 20th, 2021;</p> <p>WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;</p> <p>WHEREAS as per the <i>Regulation respecting construction contracts of public bodies</i>, reference Chapter II, article 18, the School Board may, however, negotiate the price submitted by the sole bidder;</p> <p>WHEREAS after negotiation, the contractor agreed to a new price and it is the only change made to the conditions set out in the tender documents;</p> <p>WHEREAS the Director of Material Resource Department supports the recommendation;</p> <p>WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;</p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for the Pool Renovation and Water Fountain Replacement Project in the LaurenHill Junior Campus Academy be awarded to <i>Antagon Construction Inc.</i>, the lowest conforming bidder in the amount of \$1,336,110.62 before taxes (\$1,536,193.19 with taxes).</p> <p>IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E20-05-27-4.1</u></p>

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### 4.2 Awarding of Contract - P-1905 – Willingdon Annex School – Envelope, Gym floor and Ceiling Renovation Project

WHEREAS the Material Resource Department proceeded with a public call to tender at Willingdon Annex School for the Envelope, Gym floor and Ceiling Renovation Project;

WHEREAS the Material Resources Department has received two sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 20th, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for Envelope, Gym Floor and Ceiling Renovation Project in Willingdon Annex School be awarded to 9346-2182 *Québec Inc. (Construction & Excavation MAP 2000)* the lowest conforming bidder in the amount of \$1,525,116.91 before taxes (\$1,753,503.17 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.2

### 4.3 Awarding of Contract - P-1906 –Wagar adult Centre – Auditorium Renovation, Elevator, Heating System and Exterior Doors Project.

WHEREAS the Material Resource Department proceeded with a public call to tender at Wagar adult Centre for the Auditorium Renovation, Elevator, Heating System and Exterior Doors Project;

WHEREAS the Material Resources Department has received one sealed bid on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 20th, 2021;

WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS as per the *Regulation respecting construction contracts of public bodies* reference Chapter II, article 18, the School Board may, however, negotiate the price submitted by the sole bidder;

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WHEREAS after negotiation, the contractor agreed to a new price and it is the only change made to the conditions set out in the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for the Auditorium Renovation, Elevator, Heating System and Exterior Doors Project be awarded to *Corporation de Construction Germano*, the lowest conforming bidder in the amount of \$1,839,299.00 before taxes (\$2,114,734.03 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.3

#### 4.4 Awarding of Contract - P-1913 – LaurenHill Senior Academy – Crawl Space Ventilation, Windows Replacement, Brick Wall Repairs and Roof Rehabilitation Project.

WHEREAS the Material Resource Department proceeded with a public call to tender at LaurenHill Senior Academy for the Crawl Space Ventilation, Windows Replacement, Brick Wall Repairs and Roof Rehabilitation Project;

WHEREAS the Material Resources Department has received three sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than October 21st, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for the Crawl Space Ventilation, Windows Replacement, Brick Wall Repairs and Roof Rehabilitation Project in the LaurenHill Senior Academy be awarded to *XO Construction Inc.*, the lowest conforming bidder in the amount of \$561,237.00 before taxes (\$645,282.24 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.4

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### 4.5 Awarding of Contract - P-1916– Lester B. Pearson – Ventilation Phase 2, Doors Replacement, and Roofing Repairs Project.

WHEREAS the Material Resource Department proceeded with a public call to tender at Lester B, Pearson for Ventilation Phase 2, Doors Replacement, Roofing Repairs Project;

WHEREAS the Material Resources Department has received four (4) electronic and one (1) sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 20, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for the Ventilation Phase 2, Doors Replacement, Roofing Repairs Project in Lester B. Pearson be awarded to *Groupe Plombaction Inc.*, the lowest conforming bidder in the amount of \$3,098,200.00 before taxes (\$3,562,155.45 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.5

### 4.6 Awarding of Contract - P-1919 – Coronation Elementary School – Windows Replacement, Exterior Stairs Rehabilitation, Brick Wall and Interior Renovation Project.

WHEREAS the Material Resource Department proceeded with a public call to tender at Coronation Elementary School for the Windows Replacement, Exterior Stairs Rehabilitation, Brick Wall and Interior Renovation Project;

WHEREAS the Material Resources Department has received six sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 20th, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

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WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for the Windows Replacement, Exterior Stairs Rehabilitation, Brick Wall and Interior Renovation Project in the Coronation Elementary School be awarded to *Maçonnerie Rainville et Frères Inc.*, the lowest conforming bidder in the amount of \$2,480,000.00 before taxes (\$2,851,380.00 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.6

### 4.7 Awarding of Contract - P-1927 - Options, Venture, Elizabeth School – General Plaster and Tiles Replacement Project

WHEREAS the Material Resource Department proceeded with a public call to tender at Options, Venture, Elizabeth School for the General Plaster and Tiles Replacement Project;

WHEREAS the Material Resources Department has received three sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 8th, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS AND RESOLVED THAT, the contract for the General Plaster and Tiles Replacement Project in the Options, Venture, Elizabeth School be awarded to *Planit Construction Inc.*, the lowest conforming bidder in the amount of \$ 361,366.66 before taxes (\$415,481.32 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.7

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### 4.8 Awarding of Contract - P-1930 – Sinclair Laird School – Washroom Renovation, Ceiling Repair and Sink Replacement Project

WHEREAS the Material Resource Department proceeded with a public call to tender at Sinclair Laird School for the Washroom Renovation, Ceiling Repair and Sink Replacement Project;

WHEREAS the Material Resources Department has received five sealed bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than July 22nd, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS AND RESOLVED THAT the contract for the Washroom Renovation, Ceiling Repair and Sink Replacement Project in the Sinclair Laird School be awarded to *Constructions Rocart Inc.*, the lowest conforming bidder in the amount of \$299 500.00 before taxes (\$344,350.13 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.8

### 4.9 Awarding of Contract - P-1944– Nesbitt – Walls, Ceilings and School Yard Drainage Repairs Project

WHEREAS the Material Resource Department proceeded with a public call to tender at Nesbitt for Walls, Ceilings and School Yard Drainage Repairs Project;

WHEREAS the Material Resources Department has received two (2) electronically submitted bids on the closing date, and the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 20, 2021;

WHEREAS the architect analyzed the bids and recommended that the contract be awarded to the lowest conforming bidder;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to By-Law No. 10 on Delegation of Powers, Article 5, the awarding of a construction contract in excess of \$250,000 is subject to the approval of the Trustee;

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IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS AND RESOLVED THAT the contract for the Walls, Ceilings and School Yard Drainage Repairs Project in Nesbitt be awarded to *Naxo Construction (9220-9733 Quebec Inc.)*, the lowest conforming bidder in the amount of \$327,000 before taxes (\$375,968.25 with taxes).

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E20-05-27-4.9

### 4.10 Collecto – Group Purchasing Program for Waste Disposal from July 1, 2020 to June 30, 2025

WHEREAS Collecto has invited school boards to indicate whether they wish to participate in the Group Purchasing Tender for Waste Disposal for a two (2) year contract from July 1, 2020 to June 30, 2022 with the possibility of three (3) renewals of one (1) year for a total duration of five (5) years until June 30, 2025;

WHEREAS Procurement Services recommends that the English Montreal School Board participates in the tender with Collecto for waste disposal as group purchasing programs result in lower prices due to higher volumes, greater negotiating power, reduction of transaction costs and better management of workload;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the English Montreal School Board participates in the Collecto Group Purchasing Program for Waste Disposal for a maximum duration of five (5) years, representing an initial two (2) year contract from July 1, 2020 to June 30, 2022 with three (3) renewals of one (1) year, until June 30, 2025, for an estimated amount of \$150,000 per year, totaling \$750,000 over 5 years.

Adopted

Resolution #E20-05-27-4.10

### 4.11 CGTSIM – Group Purchasing Program for Tenders from March 1, 2021 to November 30, 2022

WHEREAS the Comité de gestion de la taxe scolaire de l'île de Montréal (CGTSIM) has invited school boards to indicate whether they wish to participate in the Group Purchasing Program for Tenders that will be issued from March 1, 2021 to November 30, 2022;

WHEREAS School Boards are required to indicate the specific product groups that they wish to participate in;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the English Montreal School Board participates in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Program for Tenders that will be issued from March 1, 2021 to November 30, 2022 for the following product groups along with the proposed timelines –



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<u>Contract Timeline</u>	<u>Product Category</u>
March 1, 2021 to February 28, 2022	Hand Towels and Toilet Paper
	Garbage Bags
	Lighting Products
	Chemical & Sanitary Products
	Air Filters
	Sporting Goods & Equipment
	Office and School Furniture
	Heating Oil
	Travel Agencies
December 1, 2021 to November 30, 2022	Photocopy Paper
	Toners and Cartridges
	Envelopes
	Plastic Arts Supplies
	Pedagogical Robotics Equipment
	Educational and Social Games Supplies
	Work Uniforms and Safety Equipment
	Office Supplies

<u>Contract Timeline</u>	<u>Product Category</u>
March 1, 2021 to February 28, 2022	Hand Towels and Toilet Paper
	Garbage Bags
	Lighting Products
	Chemical & Sanitary Products
	Air Filters
	Sporting Goods & Equipment
	Office and School Furniture
	Heating Oil

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		<p>December 1, 2021 to November 30, 2022</p>	<table border="1"> <tr><td>Travel Agencies</td></tr> <tr><td>Photocopy Paper</td></tr> <tr><td>Toners and Cartridges</td></tr> <tr><td>Envelopes</td></tr> <tr><td>Plastic Arts Supplies</td></tr> <tr><td>Pedagogical Robotics Equipment</td></tr> <tr><td>Educational and Social Games Supplies</td></tr> <tr><td>Work Uniforms and Safety Equipment</td></tr> <tr><td>Office Supplies</td></tr> </table>	Travel Agencies	Photocopy Paper	Toners and Cartridges	Envelopes	Plastic Arts Supplies	Pedagogical Robotics Equipment	Educational and Social Games Supplies	Work Uniforms and Safety Equipment	Office Supplies	
Travel Agencies													
Photocopy Paper													
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Envelopes													
Plastic Arts Supplies													
Pedagogical Robotics Equipment													
Educational and Social Games Supplies													
Work Uniforms and Safety Equipment													
Office Supplies													
<p>Adopted</p>		<p><u>Resolution #E20-05-27-4.11</u></p>											
<p>5.</p>	<p><u>Banking Services</u></p> <p>WHEREAS the EMSB proceeded with a public call for tender in March 2017 for Banking Services, for a three (3) year period plus two (2) optional years (PS17-1250);</p> <p>WHEREAS by virtue of resolution #E17-04-26-5.7, the Royal Bank of Canada (RBC) was awarded the contract for banking services for the five (5) fiscal years of 2017-2018 through 2021-2022 (three (3) years plus two (2) option years);</p> <p>WHEREAS the EMSB wishes to avail itself of the two (2) option years for the fiscal years 2020-2021 and 2021-2022;</p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the contract for banking services be extended with the Royal Bank of Canada for the two (2) additional years 2020-2021 and 2021-2022, as per the contract awarded by virtue of resolution #E17-04-26-5.7.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E20-05-27-5</u></p>												
<p>6.</p>	<p><u>Other Business</u></p> <p>There was no other business.</p>												

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7.	<p><u>Adjournment</u></p> <p>IT WAS MOVED BY MS. M. JENNINGS, AND RESOLVED to adjourn the meeting at 3:24 PM.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E20-04-29-7</u></p>
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<hr/> <p>Ms. Marlene Jennings, Trustee</p>	<hr/> <p>Me Nathalie Lauziere, Secretary General</p>
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