



Minutes of Executive Committee

Meeting	Executive Committee		
Date	March 27, 2019	Time	3:05 p.m.
Meeting Room	Charles Bancroft Room	Meeting Duration	30 minutes
Meeting Chairman	Mr. Joe Ortona	Report Author	Me N. Lauzière

Commissioners			
Members	Quorum: 4	Non Members	
Kromida, James, Chairman	Regrets	Antal, Mordechai	
Ortona, Rosario, Vice-Chairman	Regrets	Cannavino, Agostino	
Lalla, Joseph	Regrets	Feldman, Julien	
Mancini, Angela	X By Phone	Gharibian, Norm	
Mercuri, Pietro	X	Lattanzio, Patricia	
Ortona, Joe	X	Lo Bianco, Sylvia	
Praw, Bernie	X	Mughal, Mubeenah	
		Ross, Andrew	

Administrators			
Matheson, A. M.	X	Watson, A.	
Duhême, B. Me	X	Spyridakos, C.	
Alfonsi, E.	X		
Lauzière, N.	X		
Nickoletopoulos, P.	X		
Pevec, J.			
Cardin, M.	X		
Della Rocca C.	X		
Furfaro, A.			
Lewis, L.			
Nassivera, L.			
Roy, L.			



Minutes of Executive Committee

Item	Description
1.a)	<p><u>Election of a Chairman for the meeting</u></p> <p>It was proposed by Mr. B. Praw and unanimously resolved that Mr. J. Ortona will Chair this meeting.</p> <p>VOTE: 4-0-0 Adopted Resolution #E19-03-27-1.a)</p>
1.	<p><u>Approval of Agenda</u></p> <p>It was moved by Mr. B. Praw and unanimously resolved that the agenda be approved as presented.</p> <p>VOTE: 4-0-0 Adopted <u>Resolution #E19-03-27-1</u></p>
2.	<p><u>Adoption of Minutes of February 20, 2019</u></p> <p>It was moved by Mr. P. Mercuri and unanimously resolved that the February 20, 2019 minutes be approved as presented.</p> <p>VOTE: 4-0-0 Adopted <u>Resolution #E19-03-27-2</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>
4.	<p><u>Awarding of Contracts</u></p> <p><u>4.1 P-1804 – Edinburgh- Washrooms Renovation</u></p> <p>WHEREAS the Material Resource Department proceeded with a public call to tender at Edinburgh School for the Washroom Renovation Project;</p> <p>WHEREAS the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than August 26, 2019;</p> <p>WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;</p> <p>WHEREAS the Director of Material Resource Department supports the recommendation;</p> <p>WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;</p>



Minutes of Executive Committee

IT WAS MOVED BY MR. P. MERCURI AND UNANIMOUSLY RESOLVED THAT the contract at Edinburgh School for the Washroom Renovation Project be awarded to Construction Hestia Inc., the lowest bidder who conformed to the tender documents in the amount of \$192,622.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-4.1

4.2 P-1806 – Gardenview- Washrooms Upgrade and Exterior Doors

WHEREAS the Material Resource Department proceeded with a public call to tender at Gardenview School for the Washrooms Upgrade & Exterior Doors Replacement Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 16, 2019;

WHEREAS the engineer in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. B. PRAW AND UNANIMOUSLY RESOLVED THAT, the contract at Gardenview School for the Washrooms Upgrade and Exterior Doors Project be awarded to **SOGENCO INC.**, the lowest bidder who conformed to the tender documents in the amount of \$333,737.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-4.2



Minutes of Executive Committee

4.3 P-1814 – Royal West Academy – Repairs to Interior Stairs

WHEREAS the Material Resource Department proceeded with a public call to tender at Royal West Academy for the Repairs to Interior Stairs;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 23, 2019;

WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. P. MERCURI AND UNANIMOUSLY RESOLVED THAT, the contract at Royal West Academy for the Repairs to Interior Stairs; be awarded to 9261-3819 Quebec Inc. (Belair Nova), the lowest bidder who conformed to the tender documents in the amount of \$68,860.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-4.3

4.4 P-1854 – Board wide – Lawn Maintenance Services

WHEREAS the English Montreal School Board (EMSB) is responsible for the maintenance and up keeping of its lawns at schools;

WHEREAS the EMSB requires the acquisition of external landscaping services to provide the maintenance and up keeping of its lawns at schools;

WHEREAS Procurement Services proceeded to place a public call for tender for these services on the SEAO (Système Électronique d'Appels d'Offres) on February 22, 2019;



Minutes of Executive Committee

WHEREAS the acquisition of goods or services between \$100,000 and \$500,000 requires approval by the Executive Committee;

WHEREAS three (3) firms have proposed to provide landscaping services for the five (5) sectors, as set forth in contract number P-1854, for a lump sum amount of \$88,973.83 (taxes excluded) per year and \$102,297.66 (all taxes included) per year;

WHEREAS Administration recommends that the service contract be awarded to the lowest compliant bidder by sector for the five (5) sectors as outlined in the following table;

Sector Supplier Cost/year (excl. taxes)

1	9142-5025 Québec Inc. (Les Entreprises Robert Bergeron)	\$18,599.90
2	9317-9083 Québec Inc. (Gestion Floracom)	\$17,875.00
3	Pelouse Verte L.M.J. Inc.	\$16,000.00
4	9142-5025 Québec Inc. (Les Entreprises Robert Bergeron)	\$20,599.93
5	9317-9083 Québec Inc. (Gestion Floracom)	\$15,899.00

IT WAS MOVED BY MR. B. PRAW AND UNANIMOUSLY RESOLVED that the service contract for the Boardwide Lawn Maintenance be awarded to the lowest compliant bidders by sector as per the following table, for a two year period commencing April 1, 2019, with a possible option to extend the contract for one additional year;

Sector Supplier Cost/year (excl. taxes)

1	9142-5025 Québec Inc. (Les Entreprises Robert Bergeron)	\$18,599.90
2	9317-9083 Québec Inc. (Gestion Floracom)	\$17,875.00
3	Pelouse Verte L.M.J. Inc.	\$16,000.00
4	(9142-5025 Québec Inc. (Les Entreprises Robert Bergeron)	\$20,599.93
5	9317-9083 Québec Inc. (Gestion Floracom)	\$15,899.00

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-4.4

5. Agreement Between Commission scolaire de la Pointe-de-l'Île and English Montreal School Board – Entretien et service automobile (AEP-4241)

WHEREAS the Commission scolaire de la Pointe-de-l'Île (CSPI) currently requires additional space to offer the Skills Training Certificate for Entretien et service automobile (AEP-4241) using the Alternance travail-études (ATE) model;



Minutes of Executive Committee

WHEREAS the CSPI is requesting to enter into an agreement with the English Montreal School Board (EMSB) for the use of the Laurier Macdonald Vocational Centre facilities;

WHEREAS the EMSB currently has the necessary required facilities available at the Laurier Macdonald Vocational Centre to accommodate the CSPI - Entretien et service automobile (AEP-241) program;

WHEREAS the AEVS Advisory Committee on February 27th, 2019 unanimously recommended approval of this agreement;

IT WAS MOVED BY MR. P. MERCURI AND UNANIMOUSLY RESOLVED THAT, as recommended by the AEVS Advisory Committee, the English Montreal School Board enter into an agreement with Commission scolaire de la Pointe-de-l'Île, to allow the use of the necessary facilities within the Laurier Macdonald Vocational Centre for a period of two (2) years, from July 1st, 2019 to June 30th, 2021, as designated in the agreement.

IT WAS FURTHER UNANIMOUSLY RESOLVED that the Director General and the Regional Director of AEVS be authorized to sign the agreement on behalf of the English Montreal School Board.

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-5

6. Authorization to Proceed for a Public Call to Tender - PS19-0327 - Courier Services

WHEREAS the *Act Respecting Contracting by Public Bodies* requires school boards to proceed by means of a public call for tender for the procurement of goods or services in excess of \$100,000;

WHEREAS the acquisition of goods or services in between 100,000 and 500,000 requires final Executive Committee approval;

WHEREAS Administration has assessed operational needs and recommends to proceed with the procurement of various goods or services in excess of \$100,000;

IT WAS MOVED BY MR. B. PRAW AND UNANIMOUSLY RESOLVED THAT authorization be given to Procurement Services to proceed to place a public call for tender on the SEAO (*Système Électronique d'Appels d'Offres*) for the following goods or services:

- i) Courier Services

VOTE: 4-0-0 Adopted

Resolution #E19-03-27-6



Minutes of Executive Committee

7.	<p><u>Authorization to Join Group Purchase Collecto: Tender for Servers and Storage Solutions</u></p> <p>WHEREAS the <i>Act Respecting Contracting by Public Bodies</i> requires school boards to proceed by means of a public call for tender for the procurement of goods or services in excess of \$100,000;</p> <p>WHEREAS the acquisition of goods or services in between 100,000 and 500,000 requires final Executive Committee approval;</p> <p>WHEREAS Administration has assessed operational needs and recommends to proceed with the procurement of various goods or services in excess of \$100,000;</p> <p>WHEREAS the Education and Technology Services department has a budget of \$240,000 approved by resolution #18-11-28-16.1;</p> <p>WHEREAS the Secrétariat du Conseil du trésor has mandated Collecto, under SAR135-2019, to carry out a public tender as part of a group purchase for server and storage solutions and related professional services;</p> <p>WHEREAS Collecto has set a deadline of April 9, 2019 to join SAR135-2019;</p> <p>IT WAS MOVED BY MR. P. MERCURI AND UNANIMOUSLY RESOLVED THAT the English Montreal School Board participate up to an amount of \$240,000 in the acquisition of Server and Storage solutions and related professional services with supplier(s) tendered by the Collecto Grouped Services for the next three (3) years and;</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>VOTE: 4-0-0 Adopted</p> <p style="text-align: right;"><u>Resolution #E19-03-27-7</u></p>
8.	<p><u>Report on Change Orders Approved During the Summer</u></p> <p>Information item presented by Mr. M. Cardin regarding the following change orders approved during the summer:</p> <p style="padding-left: 40px;">T-3883 – Carlyle – Exterior Landscaping and Paving T-4133 – Rosemount High/ Centre – Gymnasium Flooring and Courtyard</p>



Minutes of Executive Committee

9.	<u>Other Business</u> None.
10.	<u>Adjournment</u> It was moved by Mr. P. Mercuri and unanimously resolved to adjourn the meeting at 3:34 p.m.
<hr/> <p>Mr. James Kromida, Chairman</p> <hr/> <p>Me N. Lauzière, Secretary General</p>	