



Minutes of Executive Committee

Meeting	Special Executive Committee		
Date	November 28, 2019	Time	1:30 p.m.
Meeting Room	Charles Bancroft Room	Meeting Duration	25 minutes
Meeting Chairman	Trustee, Ms. M. Jennings	Report Author	Me N. Lauzière

Administrators Present			
Matheson, A. M.	X	Thomas, C.	X
Duhême, B.	X	Watson, A.	X
Alfonsi, E.	X	Raccio, V.	X
Lauzière, N.	X		
Nickoletopoulos, P.	X		
Lacroix-Maillette, N.	X		
Drouin, M.-C.	X		
Furfaro, A.	X		
Léveillé, S.	X		
Nassivera, L.	X		
René De Cotret, J.	X		
Roy, L.	X		

Item	Description
1.	<p><u>Proper Notice of the Meeting</u></p> <p>It was noted that the notice calling this special meeting had been forwarded by the Secretary General to the Trustee and to all Members of the Management team via email.</p>
2.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED that the agenda be approved as presented.</p> <p>Adopted</p> <p style="text-align: right;"><u>Resolution #E19-11-28-2</u></p>
3	<p><u>Adoption of Minutes of the Meeting held on October 30, 2019</u></p> <p>The Trustee, Ms. Marlene Jennings states that she is not comfortable adopting the minutes from the meeting of October 30, 2019, as she was not present nor the trustee at the time of the meeting.</p>



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4. Business Arising Out of Minutes

The Trustee, Ms. Marlene Jennings, states that when the Council of Commissioners approve the minutes of October 30, 2019, if there is any business arising, the Secretary General should bring these matters to the attention of the Trustee.

5. Agreements with Hors Réseau Schools 2019-2020

WHEREAS it is desirable that agreements be concluded providing accommodation to students for the 2019-2020 school year, as requested by this Board and completed in accordance with the regulations of the Ministère de l'Éducation et de l'Enseignement supérieur (MEES), for the following private institutions:

- Giant Steps School (Institut canadien pour le développement neuro-intégratif)
- Montreal Oral School for the Deaf (MOSD)
- Peter Hall School
- Summit School
- Vanguard School
- Yaldei Developmental Centre

WHEREAS it is recommended that, for the 2019-2020 school year, the English Montreal School Board (EMSB) undertake to pay the institutions concerned a per capita grant, such that the total of said grants given by the EMSB shall not exceed the budgetary allocations granted by the MEES for the 2019-2020 school year;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT by virtue of the Education Act and the Act governing private institutions, the English Montreal School Board agree, for the 2019-2020 school year and in conformity with the Budgetary Rules of the Ministère de l'Éducation et de l'Enseignement supérieur and Law 101, to defray the cost of pupils within its territorial jurisdiction who attend the following private institutions by mutual agreement:

- Giant Steps School (Institut canadien pour le développement neuro-intégratif)
- Montreal Oral School for the Deaf (MOSD)
- Peter Hall School
- Summit School
- Vanguard School
- Yaldei Developmental Centre

IT WAS FURTHER RESOLVED THAT the Director General or an Assistant Director General be authorized to sign the pertinent documents on behalf of the Board.

Adopted

Resolution #E19-11-28-5



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6. Director General's Report on Staff Changes for the period of July 1st, 2019 to September 30th, 2019

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT, the Executive Committee approve the documentation submitted by the Director General pertaining to staff changes for the period of July 1st, 2019 to September 30th, 2019.

Adopted

Resolution #E19-11-28-6

7. P-1951 – Appointment of Members to the Selection Committee – Professionals Firms

WHEREAS Material Resources Services will proceed with a public call for tenders (selection from the qualified list firms only) for external architectural and engineering firms in accordance with resolutions #E19-06-26-4 and #E19-06-26-5, the EMSB qualified a list of architect and engineering firms as required by by-law No. 2, Article 10 mandating administration to engage in a formal process to qualify professionals on a cyclical basis;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, the EMSB must establish a selection committee as per article 43, chapter V to evaluate the offers received for the qualification section of the public call for tenders;

WHEREAS in accordance with the regulations respecting certain service contracts of public bodies, as per article 45, chapter V of the of public bodies, every contract subsequent to the qualification of service providers is limited to qualified providers only and, if such a contract involves an expenditure equal to or above the public tender threshold, it must be awarded through a call for tenders open only to those providers;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT the following members be nominated to the Selection Committee to complete the evaluation process for the selection of qualified external architectural and engineering services:

- Tina Russo, Project Manager, Material Resources
- Zoheir Guechi, Project Coordinator, Material Resources
- Jacques Filion, External Member
- George Demos, Selection Committee Secretary

For the following projects:

- P-1932- Lauren Hill Junior School- Washrooms Renovation Project (architect)
- P-1937- Willingdon School- Paving and Granite Steps Repairs Project (Engineer)

Adopted

Resolution #E19-11-28-7



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8. Change Orders

8.1 T-4100 – Gerald McShane School – Asphalt Paving Project

WHEREAS by virtue of Resolution # **E18-04-25-4.3** the Board awarded the contract for the Exterior Landscaping and Paving Project at Gerald McShane School to Pavages D'Amour. in the amount of **\$1,373,764.00** before taxes;

WHEREAS the following orders were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources;

<u>Change Order</u>	<u>Amount</u>
1	\$ 27,647.73 before taxes
2	\$ 1,567.50 before taxes
3	\$ 2,287.00 before taxes
4	\$ 7,035.60 before taxes
5	\$ 8,493.20 before taxes

WHEREAS the revised cost of the Exterior Landscaping and Paving Project at Gerald McShane School is **\$1,420,795.03** before taxes;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT there be approved the change orders for a total amount of **\$47,031.03** before taxes (\$54,073.93 with taxes), for the Exterior Landscaping and Paving Project at Gerald McShane School, as outlined in the documentation submitted to the meeting.

Adopted

Resolution #E19-11-28-8.1

The Trustee, Ms. Marlene Jennings states that requiring a resolution for the Executive Committee for a total project budget of approximately 1.5 million dollars that requires a change order of 3.4% of the total cost is unjustified, unreasonable and makes for an ineffective and inefficient organization. Ms. Jennings says that the delegation of powers will be modified to empower managers to have direct involvement within the contracts.

8.2 T-4122 – James Lyng School – Cooling Tower, Generator and Roof Project

WHEREAS by virtue of Resolution #**E18-03-28-4.6**, the Board awarded the contract for the Cooling Tower, Generator and Roof Project at James Lyng School to Névé Réfrigération Inc. in the amount of **\$423,125.00** before taxes;

WHEREAS during the construction phase, the Board approved change orders totaling **\$21,922.99** before taxes, which were required to proceed with the project;

WHEREAS following change orders totaling **\$8,037.02** before taxes were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:



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<u>Change Order</u>	<u>Amount</u>
AM-05 (PM-05)	(\$ 244.00) before taxes
AM-06 adj (PM07)	\$8,281.02 before taxes

WHEREAS the revised cost of the Cooling Tower, Generator and Roof Project at James Lyng School is **\$453,085.01** before taxes;

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED THAT there be approved the change order for a total amount of **\$8,037.02** before taxes (**\$9,240.56 with taxes**), for the Cooling Tower, Generator and Roof Project at James Lyng School, as outlined in the documentation submitted to the meeting.

Adopted

Resolution #E19-11-28-8.2

The Trustee, Ms. M. Jennings, says that the comment she made at item 8.1 is applicable for item 8.2, as well.

9. Other Business

None

10. Adjournment

IT WAS MOVED BY THE TRUSTEE, MS. M. JENNINGS, AND RESOLVED to adjourn the meeting at 1:55 p.m.

Adopted

Resolution #E19-11-28-10

Ms. Marlene Jennings, Trustee

Me Nathalie Lauzière, Secretary General