



Commission scolaire English-Montréal
English Montreal School Board

Minutes of Executive Committee

Meeting	Executive Committee		
Date	September 27, 2017	Time	3:15 p.m.
Meeting Room	Charles Bancroft Conference Room	Meeting Duration	30 minutes
Meeting Chairman	James Kromida	Report Author	Me N. Lauzière

Commissioners			
Members	Quorum: 4	Non Members	
Kromida, James, Chairman	X	Cannavino, Agostino	
Ortona, Rosario, Vice-Chairman	X	Charron, Joanne	
Antal, Mordechai	Regrets	Feldman, Julien	
Bentrovato, Mario	Regrets	Lalla, Joseph	
Lo Bianco, Sylvia	By Phone	Lattanzio, Patricia	
Mancini, Angela		Praw, Bernie	
Ortona, Joe	X	Gharibian, Norm	
		Trudeau, Jason	

Administrators			
Matheson, A. M.	X	Nguyen, D.	X
Duhême, B. Me	X		
Lauzière, N. Me	X		
Della Rocca C.			
Denommée, C.	X		
Furfaro, A.			
Hogue, D.	X		
Lewis, L.	X		
Nassivera, L.			

Item	Description
1.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT the Agenda be approved as presented.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-1</u></p>
2.	<p><u>Adoption of Minutes of June 14, 2017</u></p> <p>IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT the June 14, 2017 Minutes be approved as presented.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-2</u></p>
3.	<p><u>Business Arising Out of Minutes</u></p> <p>None.</p>



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4.	<p><u>Ratification of Contract</u></p> <p>4.1 <u>T-5017B - Westmount School – Auditorium Renovation – Ratification of Contract</u></p> <p>WHEREAS the Material Resource Department proceeded with a public call to tender at Westmount School for the Auditorium Renovation Project;</p> <p>WHEREAS the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than October 13, 2017;</p> <p>WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;</p> <p>WHEREAS the Director of Material Resource Department supports the recommendation;</p> <p>WHEREAS pursuant to resolution no. 17-07-3 -3 and to Article 14 of By-Law No. 5 - Delegations of Certain Powers and Functions of the Director General, the latter may award construction/renovation contracts for previously approved projects over \$25,000 in the month of July and August when it is not possible for the Executive Committee to meet;</p> <p>IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT, the contract awarding by the Director General that the Westmount School Auditorium Renovation Project be ratified to Atmosphère Inc., the lowest bidder who conformed to the tender documents in the amount of \$270,152.97 (plus taxes);</p> <p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-4.1</u></p>
5.	<p><u>Awarding of Contracts</u></p> <p>5.1 <u>T-3561/3948 - St. Raphael/St. John Bosco – Conversion of Boilers - Awarding of Contract</u></p> <p>WHEREAS the Material Resource Department proceeded with an invitational call to tender at St. Raphael/St. John Bosco School for the Conversion of Boilers Project;</p> <p>WHEREAS the bids received were opened at the appointed time;</p> <p>WHEREAS the timeline to complete the job is no later than May, 2016;</p> <p>WHEREAS the Director of Material Resource Services Department effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;</p> <p>WHEREAS the Director of Material Resource Department supports the recommendation;</p> <p>WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;</p> <p>IT WAS MOVED BY MRS. S. LO BIANCO AND UNANIMOUSLY RESOLVED THAT, the contract at St. Raphael/St. John Bosco School, Conversion of Boilers be awarded to Mécanique du Bâtiment Lanaudière, the lowest bidder who conformed to the tender documents in the amount of \$62,400.00 (plus taxes);</p>



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IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.1

5.2 T-3939 - Edinburgh School – Replacement of Lighting Fixtures - Awarding of Contract

WHEREAS the Material Resource Department proceeded with a public call to tender at Edinburgh School for the Replacement of Lighting Fixtures Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than January 30, 2017;

WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT, the contract at Edinburgh School, Replacement of Lighting Fixtures be awarded to Nordexco Inc., the lowest bidder who conformed to the tender documents in the amount of \$115,668.28 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.2

5.3 T-4112 - Marymount Academy – Renovation of the Music Class - Awarding of Contract

WHEREAS the Material Resource Department proceeded with a public call to tender at Marymount Academy for the Renovation of the Music Class Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than November 10, 2017;

WHEREAS the architect in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;



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IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT, the contract at Marymount Academy, Renovation of Music Class Project be awarded to Les entreprises Constructo, the lowest bidder who conformed to the tender documents in the amount of \$127,250.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.3

5.4 T-4117 - Maria Montessori Academy – Replacement of an Existing Boiler - Awarding of Contract

WHEREAS the Material Resource Department proceeded with a public call to tender at Maria Montessori Academy, (12,755 16th Ave.) for the Replacement of an Existing Boiler Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than November 3, 2017;

WHEREAS the engineer in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT, the contract at Maria Montessori Academy (12,755 16th Ave.), Replacement of an Existing Boiler be awarded to L'Heureux Mongeau JC Lauzon, the lowest bidder who conformed to the tender documents in the amount of \$54,000.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.4

5.5 T-5002B – Lester B. Pearson School – Renovation of Auditorium - Awarding of Contract

WHEREAS the Material Resource Department proceeded with an invitational call to tender at Lester B. Pearson for the Renovation of Auditorium Floor Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than October 4, 2017;

WHEREAS the Assistant Director in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Assistant Director of Material Resource Services Department supports the recommendation;



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WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MRS. S. LO BIANCO AND UNANIMOUSLY RESOLVED THAT, the contract at Lester B. Pearson School for the Renovation of Auditorium Floor Project; be awarded to Belair Nova (9261-3819 Québec Inc.), the sole bidder who conformed to the tender documents in the amount of \$ 37,995.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.5

5.6 T-5003B – Laurier Macdonald – Auditorium Floor Replacement - Awarding of Contract

WHEREAS the Material Resource Department proceeded with an invitational call to tender at Laurier Macdonald School for the Auditorium Floor Replacement Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than October 6, 2017;

WHEREAS the Assistant Director, Diana Nguyen, in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT, the contract at Laurier Macdonald School, Auditorium Floor Replacement Project be awarded to Le Group Unisol Inc. in the amount of \$33,065.00 (plus taxes);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-09-27-5.6

6. Change Orders

6.1 T-3709 – Administrative Building – Paving Phase 2 (Zone 1A Zone 1B) - Change Order

WHEREAS by virtue of Resolution #15- 06 -30 -2.4 the Board awarded the contract for the Paving Project Phase 2 (Zone 1A, Zone 1B) at the Administration Building to G. Giuliani Inc. for the amount of \$1,020,559.50 (plus taxes);

WHEREAS during the construction phase, the Board approved change orders totaling \$52,454.12 (plus taxes) that were required to proceed with the project;

WHEREAS the following additional change orders totaling \$4,919.72 (plus taxes) were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:



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<u>Change Order</u>	<u>Amount</u>
12.	\$3,139.50 (plus taxes)
13.	\$1,780.22 (plus taxes)

WHEREAS the revised cost of the Parking Repair Project at Administration Building is \$1,077,933.33 (plus taxes);

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT there be approved the change orders for a total amount of \$4,919.72 (plus taxes) for the Paving Project Phase 2 (Zone 1A, Zone 1B) at the Administration Building as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0

Resolution #E17-09-27-6.1

6.2 T-3906 - Roslyn School – Asphalt Paving - Change Order

WHEREAS by virtue of Resolution #E16-06-15-6.9 the Board awarded the contract for the Asphalt Paving Project at Roslyn School to Pavages D'Amour Inc. in the amount of \$680,536.00 (plus taxes);

WHEREAS during the construction phase, the Board approved change orders totaling \$42,644.27 (plus taxes), which were required to proceed with the project;

WHEREAS the following additional change orders totaling \$23,272.25 (plus taxes) were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:

<u>Change Order</u>	<u>Amount</u>
1.	\$ 5,290.00 (plus taxes)
5.	\$ 1,380.00 (plus taxes)
6.	\$ 4,895.00 (plus taxes)
7.	\$ 875.75 (plus taxes)
8.	\$35,050.90 (plus taxes)
9.	\$ 2,353.08 (plus taxes)
10	(\$ 5,557.83) (plus taxes)
11	(\$22,327.15) (plus taxes)
12	\$ 1,312.50 (plus taxes)

WHEREAS the revised cost of the Asphalt Paving Project at Roslyn School is \$746,452.52 (plus taxes);

IT WAS MOVED BY MRS. S. LO BIANCO AND UNANIMOUSLY RESOLVED THAT there be approved the change order for a total amount of \$23,272.25 (plus taxes) for the Asphalt Paving Project at Roslyn School as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0

Resolution #E17-09-27-6.2

6.3 T-4022 - Pierre de Coubertin – Gym Ceiling Project - Change Order

WHEREAS by virtue of Resolution #17-06-14-5.3 the Board awarded the contract for the Gym Ceiling Project at Pierre de Coubertin School to Construction Devlor for the amount of \$165,280.00 (plus taxes);



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WHEREAS the following change orders totaling \$12,293.96 (plus taxes) were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:

<u>Change Order</u>	<u>Amount</u>
1.	\$8,047.96 (plus taxes)
2.	\$4,246.00 (plus taxes)

WHEREAS the revised cost of the Gym Ceiling Project at Pierre de Coubertin School is \$177,574.86 (plus taxes);

IT WAS MOVED BY J. ORTONA AND UNANIMOUSLY RESOLVED THAT there be approved the change orders for a total amount of \$12,293.96 (plus taxes) for the Gym Ceiling Project at Pierre de Coubertin School as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0

Resolution #E17-09-27-6.3

6.4 T-4042 - Vincent Massey School – Floor Tiles, Ceiling and Lights Replacement - Change Order

WHEREAS by virtue of Resolution #17-06-14-5.6 the Board awarded the contract for the Floor Tiles, Ceiling and Lights Project at Vincent Massey School to Anjalec Construction for the amount of \$945,388.50 (plus taxes);

WHEREAS the following change orders totaling \$16,431.76 (plus taxes) were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:

<u>Change Order</u>	<u>Amount</u>
1.	\$1, 638.75
2.	\$ 907.50
3.	\$ 9,008.23
4.	\$ 137.78
5.	\$ 1,149.31
6.	\$ 1,020.80
7.	\$ 117.88
8.	\$ 2,451.52

WHEREAS the revised cost of the Floor Tiles, Ceiling and Lights Project at Vincent Massey is \$961,820.27 (plus taxes);

IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT there be approved the change orders for a total amount of \$16,431.76 (plus taxes) for the Floor Tiles, Ceiling and Lights Project at Vincent Massey School as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0

Resolution #E17-09-27-6.4

6.5 T-4089 – Gerald McShane – Bathrooms Renovation Project - Change Order

WHEREAS by virtue of Resolution #17-06-14-5.12 the Board awarded the contract for the Bathrooms Renovation Project at Gerald McShane School to Planicom Construction inc. for the amount of \$397,870.13 (plus taxes);

WHEREAS the following change orders totaling \$10,831.43 (plus taxes) were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources:



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<u>Change Order</u>	<u>Amount</u>
1.	in negotiation
2.	\$8,365.50 (plus taxes)
3.	\$1,218.25 (plus taxes)
4.	in negotiation
5.	in negotiation
6.	\$2,877.88 (plus taxes)
7.	in negotiation
8.	in negotiation
9.	(\$1,630.20) (plus taxes)

WHEREAS the revised cost of the Bathrooms Renovation Project at Gerald McShane School is \$408,701.56 (plus taxes);

IT WAS MOVED BY MRS. S. LO BIANCO AND UNANIMOUSLY RESOLVED THAT there be approved the change orders for a total amount of \$10,831.43 (plus taxes) for the Bathrooms Renovation Project at Gerald McShane School as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0

Resolution #E17-09-27-6.5

7. Agreement With Private Schools

WHEREAS it is desirable that agreements be concluded providing accommodation to students for the 2017-2018 school year, as requested by this Board and completed in accordance with the regulations of the Ministère de l'Éducation et de l'Enseignement supérieur (MEES), for the following private institutions –

- Giant Steps School (Institut canadien pour le développement neuro-intégratif)
- Montreal Oral School for the Deaf (MOSD)
- Peter Hall School
- Summit School
- Vanguard School
- Yaldei Developmental Centre

WHEREAS it is recommended that, for the 2017-2018 school year, the English Montreal School Board (EMSB) undertake to pay the institutions concerned a per capita grant, such that the total of said grants given by the EMSB shall not exceed the budgetary allocations granted by the MEES for the 2017-2018 school year;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT by virtue of the Education Act and the Act governing private institutions, the English Montreal School Board agree, for the 2017-2018 school year and in conformity with the Budgetary Rules of the Ministère de l'Éducation et de l'Enseignement supérieur and Law 101, to defray the cost of pupils within its territorial jurisdiction who attend the following private institutions by mutual agreement-

- Giant Steps School (Institut canadien pour le développement neuro-intégratif)
- Montreal Oral School for the Deaf (MOSD)
- Peter Hall School
- Summit School
- Vanguard School
- Yaldei Developmental Centre



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	<p>IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-7</u></p>
8.	<p><u>Director General's Report on Staff Changes For the Period of January 1, 2017 to March 31, 2017</u></p> <p>IT WAS MOVED BY MRS. S. LO BIANCO AND UNANIMOUSLY RESOLVED THAT, the Executive Committee approve the documentation submitted by the Director General pertaining to staff changes for the period of January 1, 2017 to March 31, 2017.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-8</u></p>
9.	<p><u>Loan of Service – N. Saltarelli</u></p> <p>WHEREAS “École Montréalaise pour tous” has requested the services of Ms. Nancy Saltarelli, Teacher, Nesbitt School;</p> <p>WHEREAS according to the customary arrangements governing the loan of service of personnel, Ms. Saltarelli be granted a 100% loan of service with salary to “École Montréalaise pour tous” for the period of August 24, 2017, to June 30, 2018;</p> <p>WHEREAS “École Montréalaise pour tous” will reimburse the Board the amount to cover the cost of a replacement including employees share of fringe benefits;</p> <p>WHEREAS the Director General and the Director of Human Resources be authorized to sign any documents related thereto;</p> <p>IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT the request for the loan of service for Ms. Nancy Saltarelli be granted from the English Montreal School Board for the period of August 24, 2017 to June 30, 2018, in order to be on loan of service as requested by “École Montréalaise pour tous”.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-09-27-9</u></p>
10.	<p><u>5655 Chambord – Lease Termination</u></p> <p>WHEREAS pursuant to resolution #E17-06-14-12.2 the English Montreal School Board (EMSB) authorized the Director General and/or Deputy Director General – Administration to negotiate an agreement with the Centre Canin de Montréal Inc. in order to terminate the lease agreement between the latter and the EMSB for the property located at 5655 Chambord Street in Montréal ;</p> <p>WHEREAS on June 22, 2017, the Centre Canin de Montréal Inc. agreed to terminate the lease agreement either on December 31st, 2017 or March 31, 2018;</p> <p>WHEREAS the Administration recommends to terminate the lease agreement with the Centre Canin de Montréal Inc. as of March 31, 2018, as long as all obligations under the lease are respected by the Centre Canin de Montréal Inc. until this date.</p>



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IT WAS MOVED BY MR. R. ORTONA AND UNANIMOUSLY RESOLVED THAT, as recommended by the Administration, the Board terminate the lease agreement entered into with the Centre Canin de Montréal Inc., as of March 31, 2018, for the rental of the property located at 5655 Chambord Street in Montréal, the whole conditional that the Centre Canin de Montréal Inc is not in default of paying the rent or of any other obligations under the lease agreement until the termination date.

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or the Deputy Director General – Administration be authorized to sign on behalf of the Board any document to give effect to the present resolution.

VOTE: 4-0-0

Resolution #E17-09-27-10

11. Other Business

None.

12. Adjournment

It was moved by MR. J. ORTONA and unanimously resolved to adjourn the meeting at 3:45 p.m.

Mr. James Kromida, Chairman

Me Nathalie Lauzière, Secretary General