



## Minutes of Executive Committee Meeting

<b>Meeting</b>	<b>Executive Committee</b>		
<b>Date</b>	April 26, 2017	<b>Time</b>	3:25 p.m.
<b>Meeting Room</b>	Charles Bancroft Conference Room	<b>Meeting Duration</b>	30 minutes
<b>Meeting Chairman</b>	Rosario Ortona, Vice-Chairman	<b>Report Author</b>	Me N. Lauzière

<b>Commissioners</b>			
<b>Members</b>	<b>Quorum: 4</b>	<b>Non Members</b>	
Kromida, James, Chairman		Cannavino, Agostino	
Ortona, Rosario, Vice-Chairman	X	Charron, Joanne	
Antal, Mordechai	X	Feldman, Julien	
Bentrovato, Mario	By Phone	Lalla, Joseph	
Lo Bianco, Sylvia		Lattanzio, Patricia	
Mancini, Angela		Praw, Bernie	
Ortona, Joe	X	Gharibian, Norm	
		Trudeau, Jason	

<b>Administrators</b>			
Matheson, A. M.	X	Nguyen, D.	X
Lauzière, N. Me	X		
Della Rocca C.			
Denommée, C.	X		
Duhême, B. Me	X		
Furfaro, A.			
Hogue, D.	X		
Lewis, L.			
Nassivera, L.			

<b>Minutes</b>	
<b>Item</b>	<b>Description</b>
1.	<p><u>Approval of Agenda</u></p> <p>IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT the Agenda be approved as presented.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-04-26-1</u></p>
2.	<p><u>Adoption of Minutes of March 29, 2017</u></p> <p>IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT the March 29, 2017 Minutes be approved as presented.</p> <p>VOTE: 4-0-0</p> <p style="text-align: right;"><u>Resolution #E17-04-26-2</u></p>



## Minutes of Executive Committee Meeting

### Minutes

3. Business Arising Out of Minutes

None.

4. DG Report on Staff Changes (January 1 to March 31, 2017)

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT, the Executive Committee approve the documentation submitted by the Director General pertaining to staff changes for the period of January 1, 2017 to March 31, 2017.

VOTE: 4-0-0

Resolution #E17-04-26-4

5. Awarding of Contracts

5.1 T-3818 - Royal West Academy School - Upgrade of Electrical Panels Project

WHEREAS the Material Resource Department proceeded with a public call to tender at Royal West Academy for the Upgrade of Electrical Panels Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 25, 2017;

WHEREAS the Director of Material Resource Services effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT, the contract at Royal West Academy, for the Upgrade of Electrical Panels Project be awarded to C.A.C. Entrepreneur-Electricien Inc. the lowest bidder who conformed to the tender documents in the amount of \$ 71,667.37 (all taxes included);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-04-26-5.1

5.2 T-3967 - St. John Bosco School - Removal of Oil Tank and Soil Decontamination Project

WHEREAS the Material Resource Department proceeded with a public call to tender at John Bosco School for the Oil Tank Removal and Soil Decontamination Project;



## Minutes of Executive Committee Meeting

### Minutes

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than June 30, 2017;

WHEREAS the Director of Material Resource Services effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT, the contract at John Bosco school be awarded to DDL Excavation (9039-3273 Québec Inc.) lowest bidder who conformed to the tender documents in the amount of \$44,782.76 all taxes included);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-04-26-5.2

#### 5.3 T-4072 - John F. Kennedy School - Access Ramp Project

WHEREAS the Material Resource Department proceeded with a public call to tender at the John F. Kennedy School for the Ramp Access Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job is no later than August 18, 2017;

WHEREAS the Director of Material Resources in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT the contract at the John F. Kennedy School, Ramp Access Project; be awarded to Trio Construction inc., the lowest bidder who conformed to the tender documents in the amount of \$192,776.08 all taxes included);

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0



## Minutes of Executive Committee Meeting

### Minutes

#### Resolution #E17-04-26-5.3

#### 5.4 Tender T-4074 - John F. Kennedy School - Air Damper Project

WHEREAS the Material Resource Department proceeded with an invitational call to, tender at John F. Kennedy School for the Air Damper Project;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job was no later than November, 2016;

WHEREAS the Commission solaria English Montréal is requesting from the ministere de education et de l'Enseignement (MEES) an addition for a project entitled Fresh Air Damper at John F. Kennedy School with the remaining money of \$16,001.00 under the mesure 50710 Résorption du déficit d'entretien 2009-2010;

WHEREAS MEES would authorize the Material Resource Service Department to use the balance of the money on approved project work which amounted to \$19,430.78 (taxes included);

WHEREAS the Director of Material Resource Services effected the bid analysis and recommended that the contract be awarded to the second lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation and has satisfied the conditions for the selected project as specified by MEES;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT, there be approved the project submitted by the Material Resource Department and approved by MEES through the allocation of the mesure 50710 Résorption du déficit d'entretien 2009-2010 for the contract at John F. Kennedy School for the Fresh Air Damper bidder who conformed to the tender documents in the amount of \$19, 430.78 (all taxes included) from which \$16,001.00 would be allocated to the remaining money from MEES and the balance be paid from the Material Resource Reserve 2016-2017;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

#### Resolution #E17-04-26-5.4

#### 5.5 T-4096 - 5 Schools (General Vanier, John Paul I, Our Lady of Pompei, Pierre Elliot Trudeau, St. Dorothy) - Ventilation Cleaning Project

WHEREAS the Material Resource Department proceeded with a public call to, tender at 5 Schools (General Vanier, John Paul I, Our Lady of Pompei, Pierre Elliot Trudeau, St. Dorothy) for the Ventilation Cleaning;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job was no later than October 31, 2017;



## Minutes of Executive Committee Meeting

### Minutes

WHEREAS the analyst in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. M. BENTROVATO AND UNANIMOUSLY RESOLVED THAT the contract at 5 Schools (General Vanier, John Paul I, Our Lady of Pompei, Pierre Elliot Trudeau, St. Dorothy) Ventilation Cleaning Project; be awarded to Service D' Entretien Carlos Inc., the lowest bidder who conformed to the tender documents in the amount of \$356,649.64 (all taxes included) ;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-04-26-5.5

5.6 PS17-0300 - The New Professional Centre, des Grandes Prairies - Supply on Demand of Gas and Rental of Gas Tanks Project

WHEREAS the Material Resource Department proceeded with a public call to, tender at the Professional Centre, des Grandes Prairies for the Supply on Demand of Gas and Rental of Gas tanks;

WHEREAS the bids received were opened at the appointed time;

WHEREAS the timeline to complete the job was no later than June 30, 2017;

WHEREAS the Director of Material Resources in charge of the project effected the bid analysis and recommended that the contract be awarded to the lowest bidder who conformed with the tender documents;

WHEREAS the Director of Material Resource Department supports the recommendation;

WHEREAS pursuant to Article 8 of By-Law No. 2, the awarding of a construction/renovation contract in excess of \$25,000 is subject to the approval of the Executive Committee;

IT WAS MOVED BY MR. M. BENTROVATO AND UNANIMOUSLY RESOLVED THAT the contract at the new Professional Centre des, Grandes Prairies Project; be awarded to Air Liquide Canada inc., the lowest bidder who conformed to the tender documents in the amount of \$173,399.55 (all taxes included) ;

IT WAS FURTHER UNANIMOUSLY RESOLVED THAT the Director General or a Deputy Director General be authorized to sign the pertinent documents on behalf of the Board.

VOTE: 4-0-0

Resolution #E17-04-26-5.6



## Minutes of Executive Committee Meeting

### Minutes

#### 5.7 Awarding of Contract for Banking Services

WHEREAS the EMSB proceeded with a public call for tender in March 2017 for Banking Services, for a three (3) year period plus two (2) optional years;

WHEREAS the Selection Committee met on April 24, 2017 and completed a qualitative analysis of the three (3) banking institutions that submitted bids;

WHEREAS the Selection recommended that the contract be awarded to the bidder who conformed to the tender documents and had the lowest adjusted price;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT:

- a) the contract for banking services be awarded to the lowest compliant bidder, the Royal Bank of Canada, as per our request for public tender #PS17-1250, for a three (3) year period beginning July 1, 2017, with an option to renew for two (2) additional one-year terms;

VOTE: 4-0-0

Resolution #E17-04-26-5.7

Mrs. Sylvia Lo Bianco joined the meeting at 3:40 p.m.

#### 6. Assignment of Professionals

##### 6.1 Replacement of Architectural Firm on Assigned Projects

WHEREAS December 2016 (Resolution E16-12-21-9), the assigned architectural firm Lemay Architects has desisted to work on the project of the gym ceiling at Pierre de Coubertin School and the architectural firm Heloise Thibodeau Architects is unable to execute the washrooms renovations projects at Leonardo Da Vinci and Pierre Elliot Trudeau Schools in the timeline requested due to their unavailability as per the documentation submitted;

WHEREAS February 2017 (Resolution E17-02-22-6), the assigned architectural firm Lemay Architects has desisted to work on the assigned project of washroom renovation at Gerald McShane School due to their unavailability as per the documentation submitted;

WHEREAS the Material Resource Department recommends replacing Lemay Architects and Heloise Thibodeau Architects by the architectural firm Un Architecture with whom the availability concord with the timeline requested to execute this project;

IT WAS MOVED BY MR. J. ORTONA AND UNANIMOUSLY RESOLVED THAT, there be approved the replacement of Lemay Architects and Heloise Thibodeau Architects by the architectural firm Un Architecture, as outlined in the documentation submitted to the meeting.

VOTE: 5-0-0 (S. Lo Bianco absent for the vote)

Resolution #E17-04-26-6.1

#### 7. Change orders

##### 7.1 T-3657 –Administration Building - HVAC Phase IV Project, - Change Orders



## Minutes of Executive Committee Meeting

### Minutes

WHEREAS by virtue of Resolution # E15-06-30-2.2 the Board awarded the contract for the HVAC Phase IV Project at the Administration Building to “Groupe Plombaction inc.” for the amount of \$3,459,712.73 (taxes included);

WHEREAS the Board previously approved change orders in the amount of \$120,238.29 which were required to proceed with the project

WHEREAS during the construction phase, additional change orders totaling \$19,978.27 (taxes included) were required to proceed with the project;

WHEREAS the following orders were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources;

<u>Change Order</u>	<u>Amount</u>
7	\$ 3,617.11
8	\$ 8,220.71
9	\$ 19,644.62
10	\$ 3,977.56
11	\$ 8,525.75
12	\$ 8,434.51
13	\$ 2,589.72
14	\$ (31,334.08)
15	\$ 4,995.66
16	\$ (8,693.29)

WHEREAS the revised cost of the HVAC Phase IV Project at the Administration Building is \$3,599,929.29 (taxes included);

IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT, there be approved the revised cost for the HVAC Phase IV Project at the Administration Building as outlined in the documentation submitted to the meeting.

VOTE: 5-0-0 (S. Lo Bianco is absent for the vote)

Resolution #E17-04-26-7.1

#### 7.2 T-3946 – Bancroft School –Renovation Phase 3 and 4 Project- Change Orders

WHEREAS by virtue of Resolution # E16-10-26-5.3 the Board awarded the contract for the Renovation Phase 3 and 4 Project at Bancroft School to “Consortium MR.” for the amount of \$5,822,334.00 (taxes included);

WHEREAS during the construction phase, the Board approved change orders which was a credit totaling (\$2,874.38) (taxes included);

WHEREAS during the construction phase, the Board approved another change order totaling \$22,995.00 (taxes included) which was required to proceed with the project;

WHEREAS during the construction phase, additional change order totaling \$38,631.60 (taxes included) were required to proceed with the project;

WHEREAS the following orders were recommended, estimated and accepted by the professionals and supported by the Director of Material Resources;



## Minutes of Executive Committee Meeting

### Minutes

<u>Change Order</u>	<u>Amount</u>
3.	\$ 30,583.35
4.	\$ 8,048.25

WHEREAS the revised cost of the Renovation Phase 3 and 4 Project at Bancroft School is \$5,881,086,22 (taxes included);

IT WAS MOVED BY MR. M. ANTAL AND UNANIMOUSLY RESOLVED THAT, there be approved the revised cost for the Renovation Phase 3 and 4 Project at Bancroft School as outlined in the documentation submitted to the meeting.

VOTE: 4-0-0 (S. Lo Bianco is absent for the vote)

Resolution #E17-04-26-7.2

8. Monthly Updates

8.1 Des Grandes Prairies Project

Update presented by Mr. D. Hogue.

8.2 Mackay/P.E. Layton Construction Project

Update presented by Mr. D. Hogue.

9. Other Business

None.

10. Adjournment

It was moved by Mr. J. Ortona and unanimously resolved to adjourn the meeting at 3:55 p.m.

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Mr. Rosario Ortona, Vice-Chairman

\_\_\_\_\_  
Me Nathalie Lauzière, Secretary General