Commission scolaire English-Montréal

English Montreal School Board

Meeting #03 2013-2014

MINUTES OF A MEETING OF THE CENTRAL PARENTS' COMMITTEE HELD IN THE LAURENCE PATTERSON ROOM OF THE ADMINISTRATION BUILDING, 6000 FIELDING AVE., MONTREAL ON THURSDAY, JANUARY 9, 2014 AT 7:00 P.M.

A meeting of the Central Parents' Committee held in the Laurence Patterson Room on Thursday, January 9, 2014 at 7:00 p.m.

Members of the Committee

Present:	Region 1:	Mario Bentrovato Pietro Mercuri Todd Roberts Laura Saragosa Jason Trudeau
	Region 2:	Eamon Egan Giovanni Goffredo Adriano Miele George Varelas Patricia Willis
	Region 3:	Nijad Dahdah Suzanne de Jonge Cynthia Dudley Hannu Jailos Andrew Ross
	ACSES:	Isabelle Baas

Also Present: Roma Medwid, Deputy Director General, EMSB
Brigida Sellato, Communications Consultant, EMSB
Mona Kamel, Executive Secretary, EMSB
Liz Arnot, Alternate Member ACSES

Regrets	Region 1:	Benny Berneti Ron Lee Latchman
	Region 2:	Teresa Gullo
	Region 3:	David Benoit Debra Fogel
Absent:	Region 2:	Lin Sok

1. OPENING REMARKS

The chair welcomed everyone and called the meeting to order at 7:05 pm.

2. APPROVAL OF THE AGENDA

It was moved by Isabelle Baas, seconded by Suzanne de Jonge and unanimously resolved that the agenda be approved with the following addition;

10.1Alternative Elementary School

Vote: 15-0-0 **Motion Carried**

3. First Public Question Period

There were no members of the public present.

4. Adoption of Minutes of the meeting held on December 5, 2103

It was moved by Nijad Dahdah, seconded by Jason Trudeau and unanimously resolved that the minutes be accepted as presented.

Vote: 15-0-0 **Motion Carried**

5. Business Arising from the Minutes

5.1 Budget Building Process (due February 7th)

The members agreed to table the item to February so that the responses from the regions could be reviewed.

5.2 Consultation-AEVS Action Plan II (due February 14th)

Roma Medwid explained the consultation for Phase II of the AEVS action plan.

It was moved by Jason Trudeau, seconded by Mario Bentrovato and resolved that the AEVS Action Plan Phase II be accepted as presented.

Vote: 14-0-1 **Motion Carried**

5.3 Consultation- Philip E. Layton-Mackay Centre Relocation

Roma Medwid explained the situation for the consultation to the members.
The members formed a sub-committee to prepare a brief on the consultation.

Volunteers to the committee are: Cynthia Dudley, Eamon Egan and Pietro Mercuri.

5.4 Transportation – R. Medwid (in response to the question from last month)

Roma Medwid clarified the concern from last month from the transportation question. She explained to members that the EMSB tries not to have children on the bus for more than one hour and by adding a lottery system to allocate spaces on the bus it would increase the bus route time. Many buses are twined for school with early and late start times.

5.5 Proposed dates for CPC/Council Meeting (Feb 4, Feb 11)

Two dates were suggested for the joint meeting. After a show of hands February 4th was the most favorable day for the majority of the members. The members discussed briefly what the topics could be for that meeting. Two topics were:

- development of programs within the network for schools to increase enrolment and retention of students, i.e. 240 status in region 2, sports etude, heritage programs.
- Development of programs within the special needs network, youth and adult

The chair asked that all topic ideas be emailed to him by Monday and a list will be compiled and sent to everyone.

8:52 Andrew Ross Arrived

6. New Business

6.1 Article 240 School Renewal

a) Vincent Massey

It was moved by Andrew Ross, seconded by Nijad Dahdah and unanimously resolved that the 240 Status for Vincent Massey be accepted as presented.

Vote: 16-0-0 **Motion Carried**

b) Royal West

It was moved by Andrew Ross, seconded by Nijad Dahdah and unanimously resolved that the 240 Status for Royal West be accepted as presented.

Vote: 16-0-0 **Motion Carried**

Patricia Willis left at 9:05 pm

6.2 Consultation -Renaming or Naming of Schools Policy (due January 17th)

The members briefly discussed the renaming or naming of schools policy.

It was moved by Nijad Dahdah, seconded by Laura Saragosa and unanimously resolved that the renaming or naming policy be accepted with the following recommendation;

On page 3 of DG-7P under item 1; procedures for naming new schools and centres, reinstate the deleted paragraph to its original state allowing the Central Parents Committee to submit possible names for new schools or centres.

Vote: 15-0-0 **Motion Carried**

6.3 School Uniforms

Mario Bentrovato informed the members that he is working on a proposal for Council asking that the Board establish guidelines for schools to follow when they go out to tender for school uniforms. Roma Medwid informed the members that the decision for uniforms are made at the governing board level. There are guidelines already for schools to follow regarding tendering processes but each school has different criteria which they look for in their uniforms.

6.4 Policy for school closures due to bad weather

Pietro Mercuri asked what constitutes bad weather for closing schools due to recent weather over the past week. Roma Medwid advised members that the decision comes primarily from the school bus companies and if they can get out of their lot, but it is the parents discretion to keep their children home during bad weather.

7. COMMITTEE REPORTS

7A. REGIONAL COMMITTEE REPORTS:

All three regions had their socials.

7B. PARENT COMMISSIONERS REPORT

Topics discussed were; the descion for St. Raphael and Mile End and the January meeting has been moved to the 22nd.

Eamon Egan left at 9:35 pm

7C. TREASURER'S REPORT

The current balance is 9630.90$.

7D. GREEN COMMITTEE

There was no meeting.

7E. FCPQ/QFPC REPORT
There has been no meeting as yet.

8. BOARD COMMITTEE REPORTS

8A. EDUCATION COMMITTEE
There were presentations from Pedagogical Consultants on their duties. There was also discussion on the math 406 and how the EMSB is still pursuing the issue with MELS.

8B. EDUCATIONAL POLICIES COMMITTEE
There was no report.

8C. FINANCE & LEGISLATION COMMITTEE
See written report attached.

8D. ADVISORY COMMITTEE ON ADULT EDUCATION & VOCATIONAL SERVICES (AEVS)
See written report attached.

8E. ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)
The committee is meeting next week.

8F. ADVISORY COMMITTEE ON TRANSPORTATION
There was no meeting.

9. CORRESPONDENCE
There was no correspondence.

10. VARIA

10.1 Alternative Elementary Schools
An article was shared about alternative elementary schools and how perhaps the EMSB could look into the topic to increase enrolment. It was suggested that this topic could also be discussed at the joint meeting between CPC and Council.
http://www.montrealpourenfants.com/

10.2 CPC & RPC Meeting dates on website
It was suggested that the dates for the regional and central parents be posted on the side bar under upcoming events on the EMSB website.

11. Second Public Question Period
No members of the public were present.

12. DATE OF NEXT REGULAR MEETING – February 6, 2014, Laurier Macdonald High School
DATE OF NEXT EXECUTIVE MEETING – To be determined

13. ADJOURNMENT
It was moved by Andrew Ross, seconded by Laura Saragosa, and resolved that the meeting be adjourned at 9:50 pm.

Vote: 18-0-0 **Motion Carried**

Pietro Mercuri Chairperson	Mona Kamel Secretary

Report to the CPC meeting of January 9, 2014. from Nijad Dahdah, Observer;
Finance and Legislation Committee (F&L) meeting of December 11, 2013

The items that were discussed are:

- Reduction in Quorum Requirement from 8 to 7 out of 14 voting members.
- CGTSIM (*Comité de gestion de la taxe scolaire de l'île de Montréal)* Cooperative Group Purchasing System for 2014-15 in the following product groups: Photocopy and printing paper, Toilet paper and paper hand towels, Garbage bags, Lighting products, Chemical and Sanitary products, Heating oil, Air filters, Computer supplies, Office supplies, Art supplies, and Envelopes. For 2014-2017 in the Travel Agency Qualification (educational trips)
- Budget Transfers over $20, 000: Request from Student Services for the Special Needs Students. The amount of $200,000 to be transferred to CCW (Child Care Worker) budget in order to pay for the CCW costs. The CCW budget for the current school year 2013-14 is $8,320,000. The number of handicapped and code 14 students in 2013-14 is estimated to be 1022 (5.15% of total students) compared to 947 (4.66%) students in the 202-13 school year.
- Budget Fluctuation Report Following is from the F&L documents:

  PREAMBLE
  The attached Financial Equilibrium Plan starts with the 2013-2014 Budget, as approved by Council in June 2013 and deposited with the MELS, which is a deficit of $3,140,685. This base applies for each of 2013-2014, 2014-2015,and 2015-2016. All adjustments are then made to this figure, as applicable, in each or all of the above years.
  Please note that items of an unusual nature are shown separately at the bottom of the report, and, while they do have an impact on the final annual results, should not be considered as determining factors in the achievement of a balanced budget. It is also to be noted that the MELS evaluates budgets and results each year, and that prior year results or accumulated surpluses are NOT taken into consideration.

  The attached Financial Equilibrium Plan reflects the following (excluding unusual items):
  2013-2014 will remain at approximately the same level as the initial budget deposited (i.e. A deficit of $3.1M)
  2014-2015 will see this amount be reduced by approximately half (i.e. A deficit of $1.4 M)
  2015-2016 reflects a balanced budget
  This plan does not factor in any additional future parametric compressions which may be imposed by the MELS and which are unknown at this time.
  This plan is presented for your review, recommendations, and approval.
  Respectfully submitted on behalf of the EMSB Management Table
  Livia Nassivera, Director, Financial Services

  The Financial Equilibrium Plan is shown on the next page.

Submitted by Nijad Dahdah, also on behalf of Suzanne de Jonge, CPC Observers

Report to the CPC meeting of January 9, 2014. from Nijad Dahdah, Observer;
Finance and Legislation Committee (F&L) meeting of December 11, 2013

ENGLISH MONTREAL SCHOOL BOARD
Financial Equilibrium Plan

December 6, 2013

	Resp.	Savings (additional costs) 2013-1014	2014-2015	2015-2016
		$	$	$
Annual deficit (ref: 2013-2104 Initial Budget)		(3,140,685)	(3,140,685)	(3,140,685)
a- Teacher Envelope	HR			
Teacher staffing		(800,000)		
Sept 30th enrolment		300,000		
EHDAA at Sept 30th		150,000		
Other envelopes - Teaching staff		350,000		
Total Teacher Envelope		–	–	–
b- Decrease in student enrolment - taxation	SE		(400,000)	(750,000)
c- Various revenues and expenditures				
Energy costs	MR	500,000	500,000	500,000
Building rentals - Nazareth	MR	(350,000)	(350,000)	(350,000)
Building rentals - Properties transferred from CSDM	MR	325,000	570,000	570,000
Fringe Benefits	FS	(412,500)	(412,500)	(412,500)
GST/PST rebates	FS	(360,000)	(360,000)	(360,000)
Departments - All - expense reductions	DEPT	150,000	150,000	175,000
Total Revenues and Expenditures		**(147,500)**	**97,500**	**122,500**
d- Additional areas identified by Modular Task Groups				
AEVS Revenue Generation	AEVS		1,000,000	1,500,000
Consolidation of Network, Twinning, Co-habitation	DG			500,000
International Students - Youth	SO	200,000	200,000	200,000
Print Shop	IT		50,000	100,000
MELS Daycares	SO		50,000	100,000
Total Additional Areas		**200,000**	**1,300,000**	**2,400,000**
e- Staffing				
Board Office	HR		202,150	404,300
Schools	HR		234,200	468,400
Caretaking - Compensation Days	MR		120,000	200,000
Caretaking - Staffing	MR		200,000	300,000
Total Staffing		–	**756,350**	**1,372,700**
Annual projected Surplus (deficit) before Unusual Items		**(3,088,185)**	**(1,386,835)**	**4,515**
f- Additional revenues (expenses) expected from unusual items				
Elections		50,000	(300,000)	100,000
Net gain from sale of Nazareth		6,200,000		
Net gain from sale of other properties - TBD				
Legal Liability - TBD Dec 10th				
Total Unusual Items		**6,250,000**	**(300,000)**	**100,000**
Annual projected Surplus (deficit)		**3,161,815 $**	**(1,686,835 $)**	**104,515 $**

Report to Central Parents' Committee

Adult Education and Vocation Services (AEVS) Meeting

December 11, 2013

This second meeting of the 2013-2014 school year discussed the following topics:

- **Budget Overview**: a detailed budget overview was presented, providing estimates for future revenues and expenses based on enrollment targets, including international recruitment. Projected surplus for the 2013-2014 school year is $4.4 million.
- **China Mission**: the committee was given an overview of the recent multi-city trip by an EMSB delegation to China, including trade shows in Shanghai and Beijing. The goal of the trip was to promote the school board and boost international student recruitment, both for adults and for youth. Results are very promising.
- **Shadd Business Centre Renovation**: a brief discussion took place on the status of this renovation project. the renovation is running under budget, with additional work being scheduled with leftover budget space. The facility is slated to reopen to students on February 14; a ribbon-cutting ceremony is being scheduled for reopening

The next meeting will take place in February at the Shadd Health & Business Centre in NDG, to coincide with reopening ceremony

Report submitted by
Ron Lee Latchman
Andrew Ross