Commission scolaire English-Montréal
English Montreal School Board

Meeting #06 2013-2014

MINUTES OF A MEETING OF THE CENTRAL PARENTS' COMMITTEE HELD IN LIBRARY ROOM OF LAURIER MACDONALD HIGH SCHOOL, 7355 VIAU, MONTREAL ON THURSDAY, APRIL 3, 2014 AT 7:00 P.M.

A meeting of the Central Parents' Committee held in the Library on Thursday, April 3, 2014 at 7:00 p.m.

Members of the Committee

Present:	Education Division 1:	Mario Bentrovato Benny Berneti Pietro Mercuri Todd Roberts Laura Saragosa Jason Trudeau
	Education Division 2:	Eamon Egan Giovanni Goffredo George Varelas Patricia Willis
	Education Division 1:	David Benoit Nijad Dahdah Suzanne de Jonge Cynthia Dudley Hannu Jailos Andrew Ross
Also Present:	Roma Medwid, Deputy Director General, EMSB Brigida Sellato, Communications Consultant, EMSB	
Regrets:	Education Division 1:	Debra Fogel
	Education Division 2:	Adriano Miele
	ACSES:	Isabelle Baas
Absent:	Education Division 1:	Ron Lee Latchman
	Education Division 2:	Lin Sok

1. OPENING REMARKS

The chair called the meeting to order at 7:10 pm. While they wait for more members to achieve quorum they will begin with the presentation on the equilibrium plan.

2. APPROVAL OF THE AGENDA (2 MIN)

It was moved by Patricia Willis, seconded by Suzanne de Jonge and unanimously resolved to accept the agenda with the following additions;

5.2 PARENT COMMISSIONERS
5.3 BUDGET FUNDING FORMULA
5.4 LONG RANGE PLANNING COMMITTEE
6.2 YEAR END SOCIAL
6.3 DISCUSSION OF EVENTS ON COUNCIL MEETING
6.4 REGIONAL REPRESENTATIVES

Vote: 16-0-0 **Motion Carried**

2A PRESENTATION: EQUILIBRIUM PLAN, LIVIA NASSIVERA, DIRECTOR FINANCIAL SERVICES (30 MINS)

Ms. Livia Nassivera presented the equilibrium plan developed to recover the deficit budget which was presented to MELS which must be met by 2015.

See attached report.

2B PRESENTATION: MELS/MSSS, DORA CESTA, ASSISTANT DIRECTOR STUDENT SERVICES

Tabled to the May meeting.

3. FIRST PUBLIC QUESTION PERIOD

No public present.

4. ADOPTION OF MINUTES OF THE MEETING HELD ON MARCH 13, 2014 (2 MIN)

It was moved by Hannu Jailos, seconded by Patricia Willis and unanimously resolved to accept the minutes with minor corrections to spelling.

Vote: 12-0-4 **Motion Carried**

5. BUSINESS ARISING FROM THE MINUTES

5.1 FCPQ/QFPC CONFERENCE

After a brief discussion, it was moved by Hannu Jailos, seconded by Giovanni Goffredo and unanimously resolved to pay the registration fee for two members ($395 per person or $375 for double occupancy for 2 nights) to attend the FCPQ conference in May and allocate 100$ per member for travel expenses.

Vote: 16-0-0 **Motion Carried**

The chair asked for volunteers to attend the conference. Suzanne de Jonge and Patricia Willis volunteered. There were no other volunteers. Brigida Sellato asked the two members to register themselves and send the confirmation so they can be reimbursed.

5.2 PARENT COMMISSIONERS

The members were informed that as of November 2nd 2014 there will be 4 parent commissioners because of the new law following the new council which will be reduced to 10 commissioners plus the chairman.

There parent commissioners will be as follows: 1 elementary, 1 high school, 1 ACSES and 1 no designation.

It will be the CPC, who will vote for the parent commissioners at the general assembly in October.

It was discussed to give the information to the parents at the general assembly regarding the new rules for parent commissioners before the vote takes place.

Patricia Willis asked that the internal rules for CPC be reviewed to include the rules for the new parent commissioners.

5.3 BUDGET FUNDING FORMULA

The members discussed sending a suggestion to the Board for alternate formulas for the per capita allocation and if the Board could run a simulation on a new formula.

David Benoit will send a question to Mr. Stocker regarding this.

5.4 CPC LONG RANGE PLANNING SUB COMMITTEE

David Benoit asked if someone could take over the sub-committee. This sub-committee was supposed to come up with guidelines or suggestions for the Long Range Planning Committee for the reorganization of the network.

It was moved by Jason Trudeau, seconded by Mario Bentrovato that the committee be tabled to the general assembly in order to form the committee and include the committee in the internal rules as a standing committee for CPC

Vote: 16-0-0 **Motion Carried**

6. NEW BUSINESS

6.1 NICOLAS ROULEZ SCHOLARSHIP- INFORMATION / DONATION

After a brief discussion, it was moved by Hannu Jailos, seconded by Andrew Ross and resolved that CPC transfer 500$ to the Nicolas Roulez Scholarship Fund.

Vote: 11-3-2 **Motion Carried**

6.2 YEAR END SOCIAL

The members briefly discussed possibilities for an end of year social. A member suggested going to St. Pius X Culinary Institute. Dates will be verified with the Principal. It was also suggested that the regions go to Pius, perhaps on the same day as CPC and have a joint end of year social. The regional committee chairs will speak to their regions.

It was moved by Cynthia Dudley, seconded by Todd Roberts and resolved that St. Pius X be looked at for the social.

Vote: 16-0-0 **Motion Carried**

6.3 DISCUSSION OF EVENTS OF COUNCIL MEETING

The members discussed the events that occurred at the last council meeting.

6.4 REGIONAL REPRESENTATIVES

It has been noted that a few CPC members are consecutively absent for meetings and these members are also absent at their regional meetings. The chair will advise the regions to contact their delegates.

7. COMMITTEE REPORTS

7A. REGIONAL COMMITTEE REPORTS

No meeting.

7B. PARENT COMMISSIONERS' REPORT

Topics discussed were the 240 status schools, budget building process, the returning officer for elections and consultation for major school changes for the Outreach network.

7C. TREASURER'S REPORT

Approx. 5000$ left

7D. GREEN COMMITTEE
No report

7E. FCPQ/QFPC REPORT
Responses from the FCPQ questions to the parties during the elections were distributed.

8. BOARD COMMITTEE REPORTS (PLEASE SUBMIT YOUR WRITTEN REPORTS)

8A. EDUCATION COMMITTEE
See report by Giovanni Goffredo and George Varelas.

8B. EDUCATIONAL POLICIES COMMITTEE
Last meeting cancelled.

Roma Medwid gave the members an update on the IPADS. The Board is not allowed to purchase IPADS through the government. MELS is currently conducting a test run of tablets in different Boards. The Government choose the IPADS to test. The Board did not purchase anything, everything was done through the MELS.

8C. FINANCE & LEGISLATION COMMITTEE
See report by Nijad Dahdah.

8D. ADVISORY COMMITTEE ON ADULT EDUCATION AND VOCATIONAL SERVICES (AEVS)
No report.

8E. ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)
No meeting.

8F. ADVISORY COMMITTEE ON TRANSPORTATION
There was no meeting.

9. CORRESPONDENCE
None

10. VARIA
There was no varia.

11. SECOND PUBLIC QUESTION PERIOD
No public present

12. DATE OF NEXT REGULAR MEETING – May 1, 2014
DATE OF NEXT EXECUTIVE MEETING – April 22, 2014

13. ADJOURNMENT
It was moved by Hannu Jailos, seconded by George Varelas and unanimously resolved to adjourn the meeting at 10:15 pm.

Vote: 16-0-0 **Motion Carried**

Pietro Mercuri
Chairperson

Brigida Sellato
Secretary

ENGLISH MONTREAL SCHOOL BOARD
FINANCIAL EQUILIBRIUM PLAN

December 6, 2013

PREAMBLE

The attached Financial Equilibrium Plan starts with the 2013-2014 Budget, as approved by Council in June 2013 and deposited with the MELS, which is a deficit of $3,140,685. This base applies for each of 2013-2014, 2014-2015, and 2015-2016. All adjustements are then made to this figure, as applicable, in each or all of the above years.

Please note that items of an unusual nature are shown separately at the bottom of the report, and, while they do have an impact on the final annual results, should not be considered as determining factors in the achievement of a balanced budget. It is also to be noted that the MELS evaluates budgets and results each year, and that prior year results or accumulated surpluses are NOT taken into consideration.

The steps undertaken to prepare this report, with the main objective of presenting a balanced budget by 2015-2016, as required by the MELS, are as follows:

Step 1:
Revised the 2013-2014 Budget, prepared in the Spring of 2013, with updated information. This would include major elements such as the teacher staffing envelope, revenues based on enrolment at September 30, 2013, and any other elements that were identified in a review of the 2012-2013 actual results as major variances to the budget which would impact 2013-2014. This analysis was then extended to determine the impact on 14-15 and 15-16. Amounts were adjusted where required. Please note that at this time only known elements that would have a major impact have been included.

Step 2:
As the amounts identified above were insufficient to ensure that a balanced budget was achieved by 2015-2016, other areas of the budget were reviewed. This was done with particular focus on the Modular Task Groups recommendations deposited with and approved by Council in the Spring of 2013, and which are attached for your information. While certainly not all recommendations were retained at this time, a number of them have been reflected in this document.

Step 3:

While not pertinent to regular operations (structural) , unusual items were also considered and included as these WILL have a monetary impact on the budget and financial results.

The attached Financial Equilibrium Plan reflects the following (excluding unusual items):
2013-2014 will remain at approximately the same level as the initial budget deposited (i.e. A deficit of $3.1 M)
2014-2015 will see this amount be reduced by approximately half (i.e. A deficit of $1.4 M)
2015-2016 reflects a balanced budget

This plan does not factor in any additional future parametric compressions which may be imposed by the MELS and which are unkown at this time.

This plan is presented for your review, recommendations, and approval.

Respectfully submitted on behalf of the EMSB Management Table

Livia Nassivera, Director, Financial Services

ENGLISH MONTREAL SCHOOL BOARD
Financial Equilibrium Plan

December 6, 2013

		Resp.	Savings (additional costs) 2013-1014	2014-2015	2015-2016
			$	$	$
	Annual deficit (ref: 2013-2104 Initial Budget)		(3,140,685)	(3,140,685)	(3,140,685)
a-	**Teacher Envelope**	HR			
	Teacher staffing		(800,000)		
	Sept 30th enrolment		300,000		
	EHDAA at Sept 30th		150,000		
	Other envelopes - Teaching staff		350,000		
	Total Teacher Envelope		–	–	–
b-	**Decrease in student enrolment - taxation**	SE		(400,000)	(750,000)
c-	**Various revenues and expenditures**				
	Energy costs	MR	500,000	500,000	500,000
	Building rentals - Nazareth	MR	(350,000)	(350,000)	(350,000)
	Building rentals - Properties transferred from CSDM	MR	325,000	570,000	570,000
	Fringe Benefits	FS	(412,500)	(412,500)	(412,500)
	GST/PST rebates	FS	(360,000)	(360,000)	(360,000)
	Departments - All - expense reductions	DEPT	150,000	150,000	175,000
	Total Revenues and Expenditures		**(147,500)**	**97,500**	**122,500**
d-	**Addtional areas identified by Modular Task Groups**				
	AEVS Revenue Generation	AEVS	600,000	1,000,000	1,500,000
	Consolidation of Network, Twinning, Co-habitation	DG			500,000
	International Students - Youth	SO	200,000	200,000	200,000
	Print Shop	IT		50,000	100,000
	MELS Daycares	SO		50,000	100,000
	Total Additional Areas		**800,000**	**1,300,000**	**2,400,000**
e-	**Staffing**				
	Board Office	HR		202,150	404,300
	Schools	HR		234,200	468,400
	Caretaking - Compensation Days	MR		120,000	200,000
	Caretaking - Staffing	MR		200,000	300,000
	Total Staffing		–	**756,350**	**1,372,700**
	Annual projected Surplus (deficit) before Unusual Items		**(2,488,185)**	**(1,386,835)**	**4,515**
f-	**Additional revenues (expenses) expected from unusual items**				
	Elections		50,000	(300,000)	100,000
	Net gain from sale of Nazareth		6,200,000		
	Net gain from sale of other properties - TBD				
	Legal Liability - TBD Dec 10th				
	Total Unusual Items		**6,250,000**	**(300,000)**	**100,000**
	Annual projected Surplus (deficit)		**3,761,815 $**	**(1,686,835 $)**	**104,515 $**

Report to the CPC from Observers to the Education Committee
Meeting date: April 2nd, 2014
Education Committee Meeting of April 2nd, 2014 at 5:00 pm at EMSB.

The following items were discussed:

1. Convention on the Rights of the Child

How will the EMSB celebrate the 25th Anniversary of this event? Ideas were requested. To be discussed again at the Education Division meeting next month.

2. Working Committee on the Math results for sec 4

Discussions are under way in order to address the low scores of these exams in the past. Ideas include moving some topics to the sec 5 exam and or eliminating some topics altogether. There is also participation by the CEGEPs in order to meet their criteria for entrance into various programs. The solutions will be implemented in Sept. 2015.

3. Presentation by Pedagogical Services – ICT Consultants

Presentation was given on the various topics offered by ICT for school support. Staff of 3. One for each region.
Services offered include:

- ☐ Digital Citizenship – behavior on the net
- ☐ Smartboards support
- ☐ Creating websites through coding using HTML language
- ☐ Creation of eBooks, iMovies
- ☐ IPADs for special needs students
- ☐ ISIS – program through Concordia on how to research on the net more effectively.
- ☐ Using the EMSB portal to post everything from assignments to agendas.

4. Summer school

Available to all students including those who have financial difficulties in paying the fees. Runs for 4 weeks. Also, offers prep. for grade 6 students to make transition to high school. Usually held at Laurier Mac. This year will be held at JFK. Students can write as many exams as they like. MELS sets the dates for summer school. Reviewed the budget.

5. iPADs initiative

Preparedness to purchase:
Schools must be prepared with extra access points. Total cost $500 000. Work to be completed by October 2014. Survey was sent to all schools for ideas on how they would use the iPADs. The results to be published and studied by April 2014.
Ability to purchase:
30 iPADs purchased. A call to tender for the purchase of more iPADs will take place on June 9th through a public bid. The platform for the tablets still not chosen by MELS (IOS, webOS, or Microsoft). Compatibility issues have been raised by EMSB. Testing period of the platforms is going on now at 14 school boards and will be completed by May 19th. Toshiba tablets to be issued next week to Pierre de Coubertin School for the grade 5 level of one classroom. Embargo on Apple products still in place by MELS.

6. Heritage Language Programs (PELO)

Reviewed budget for 2013-14. There was a suplus of $83 000. PELO offers 5 language programs.

Submitted by Giovanni Goffredo and George Varelas, CPC Observers to Ed. Comm.

Report to the CPC meeting of April 3rd, 2014. from Nijad Dahdah, Observer;
Finance and Legislation Committee (F&L) meeting of March 19, 2014

The following items were discussed:
☐ Budget Transfer Request from Student Services – Validation Process 2013-14 and Inter-Board Agreements
☐ Banking Services Agreement for 2014-2016 as proposed by the Royal Bank for banking services. This agreement would take effect July 1, 2014.
☐Cafeteria and Nutrition Education Services – Second Quarter Financial Report
☐ Transportation Allocation for High School Students for 2013-14

Allocation in the amount of **$220** to approximately **6,000** EMSB students residing in excess of **2,4 kilometres** from their school and living inside EMSB territory.
☐ Transportation of EMSB Students for 2014-15 to Giant Steps School, Summit School, Vanguard School and Yaldei School.
☐ Transportation of Lester B. Pearson School Board Students to Elizabeth Ballantyne School (11 students) and Edinburg School (12 students). Note that the Lester B. Pearson School Board is currently transporting sixteen (16) students to Children's World School and thirty-two (32) students to Riverview School from EMSB territory (Pointe-St-Charles and Ville Emard).
☐ Financing of School Elections: It is recommended to submit a formal request to the MELS to fund the 2014 school elections via a specific supplementary allocation. (Estimated at $300,000).
☐ Board Budget 2013-14 - Quarter 2 review - to December 31, 2013

Second Quarter Review of Revenues and Expenditures
☐ 2013-2014 Operating Budget Fluctuation Report
☐ Information Technology and Pedagogical Services: Measure 50730-

Allocation to Schools- Allocations for N.T.I.C. GRANT for 2013-2014
☐ Quebec Entrepreneurship Contest Allocations

The Quebec Entrepreneurship Contest is a project that aims to foster entrepreneurial activity among students within the province. It encourages students to create projects and showcase their success while developing entrepreneurial values and skills in school. In the 2012-13 school year, the EMSB was allocated $4500 to be distributed for QEC projects. For 2013-14, EMSB was allocated $19,565 totalling $24,065 for both years. This total amount was divided and $11,500 was allocated to award 54 projects in 2012-13. The remaining $12,565 shall be allocated to the 2013-14 projects submitted to PSD by March 17th, 2014.
Following is a summary of the allocations: School (Number of projects): Amount allocated.
Elementary Schools:
Nesbit (5): $1,347.65 **Dalkeith** (2): $539.06 **Leonardo Da Vinci** (1): $269.53
High Schools:
Lauren Hill (15): $1,150.04 **John F. Kennedy** (18): $4,851.54 **LINKS** (1): $269.53 **Westmount** (8): $1,778.90 **John Grant** (1): $269.53 **Rosemont** (2): $539.06
Outreach/ Social Affairs Schools:
Prespective I (1): $269.53 **Prespective II** (1): $269.53
☐ Formula for Distribution of Per Capita Allocation to Schools
☐ Update of Revenue and Expenses for Special Needs Students
☐ Disbursements Over $5000- Reports for July to December 2013

Submitted by: Nijad Dahdah