Commission scolaire English-Montréal
English Montreal School Board

*Meeting #06 2013-2014*

**MINUTES OF A MEETING OF THE CENTRAL PARENTS' COMMITTEE**
**HELD IN LIBRARY ROOM OF LAURIER MACDONALD HIGH SCHOOL, 7355 VIAU, MONTREAL**
**ON THURSDAY, May 1, 2014 AT 7:00 P.M.**

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A meeting of the Central Parents' Committee held in the Library on
Thursday, May 1, 2014 at 7:00 p.m.

Members of the Committee

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| **Present:** | Education Division 1: (RPC 1) | Mario Bentrovato<br>Pietro Mercuri<br>Todd Roberts<br>Laura Saragosa<br>Jason Trudeau |
| | Education Division 2: (RPC 2) | Richard Berger<br>Manon Belisle<br>Eamon Egan<br>Giovanni Goffredo<br>Adriano Miele<br>George Varelas |
| | Education Division 1: (RPC 3) | David Benoit<br>Nijad Dahdah<br>Suzanne de Jonge<br>Cynthia Dudley<br>Debra Fogel<br>Hannu Jailos<br>Andrew Ross |
| | ACSES: | Isabelle Baas |

**Also Present:**
Brigida Sellato, Communications Consultant, EMSB

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| **Regrets**: | Education Division 2: | Patricia Willis |

Roma Medwid, Deputy Director General, EMSB

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| **Absent**: | Education Division 1: | Benny Berneti |

**1. OPENING REMARKS**

The chair welcomed everyone called the meeting to order at 7:05 pm.

**2. APPROVAL OF THE AGENDA *(2 MIN)***

It was moved by Isabelle Baas, seconded by Manon Belisle and unanimously resolved that the agenda be adopted as presented.

**Vote: 14-0-0 (N. Dahdah, T. Roberts, J. Trudeau, E. Egan & A. Ross not present)** **Motion Carried**

**2A PRESENTATION: MELS/MSSS, DORA CESTA, ASSISTANT DIRECTOR, STUDENT SERVICES (30 MINS)**

The item was tabled to next meeting.

**3. FIRST PUBLIC QUESTION PERIOD**

There were no questions.

**4. ADOPTION OF MINUTES OF THE MEETING HELD ON APRIL 3, 2014 (2 MIN)**

It was moved by Suzanne de Jonge, seconded by George Varelas and resolved that the minutes be adopted with minor spelling corrections.

**Vote: 9-0-5 (N. Dahdah, T. Roberts, J. Trudeau, E. Egan & A. Ross not present)** **Motion Carried**

**7:10 PM J. TRUDEAU, E. EGAN AND A. ROSS ARRIVED.**

**5. BUSINESS ARISING FROM THE MINUTES**

**5.1 SOCIAL- INFORMATION**

The chair informed everyone that St Pius X Culinary are willing to accommodate CPC and RPC on Thursday June 5th instead of Friday. After a brief discussion it was decided move to June 5th and start the meeting at 6:30 pm. An email to all will go out confirming the date and time.

**7:15 PM NIJAD DAHDAH AND TODD ROBERTS ARRIVED**

**6. NEW BUSINESS**

**6.1 CONSULTATION- NEW POLICY TO PREVENT AND ADDRESS HARASSMENT (DUE MAY 14TH)**

Following a discussion on the Policy portion of the consultation;

It was moved by Pietro Mercuri, seconded by Andrew Ross and resolved that a recommendation be made to the Policy document page 3: item j) requesting that "*intimidation*" be defined.

**Vote: 8-6-5** **Motion Carried**

It was moved by Eamon Egan, seconded by Nijad Dahdah and resolved that a recommendation be made to the Policy document page 2: item 3 replace *defined as* with *may constitute*.

**Vote: 12-1-6** **Motion Carried**

Following a discussion on the Procedures portion of the consultation;

It was moved by Hannu Jailos, seconded by Manon Belisle and resolved that a recommendation be made to the Procedures document to add the words at the end of the sentence on page 2 item 1; "*their or immediate superior"*

In the case where the immediate superior is the HR director and the complain tent goes to immediate superior or the governing body they report to of the superior

**Vote: 15-0-4** **Motion Carried**

**6.2 CONSULTATION MAJOR SCHOOL CHANGES – OUTREACH NETWORK (DUE NOV. 10, 2014**

The members discussed the consultation which is due on November 10, 2014. There were questions to the document which will be sent to Ms. Medwid;

1- Why are the schools being combined now?
Originally, this proposal came from the Outreach community . The benefits for combining the programs are stated in the documentation presented in March for consultation and currently posted on the EMSB website.

2- Why were they separated to begin with?
Overtime, the needs have changed. The proposal believes this recommendation is more pedagogically sound that what the current situation provides the students.

3- Will there be any loss to the programs or services?
No. The documentation posted on the EMSB website provides the detail.

4- Are resources going with the students?
Yes. The documentation posted on the EMSB website confirms that.

The answers to the questions followed the meeting by email to all members.
The item was tabled.

**6.3 CONSULTATION- DRAFT REVISED BY-LAW NO. 3 – CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR MEMBERS OF THE COUNCIL OF COMMISSIONERS**

The chair read the recommendations that were made last year by CPC, which were incorporated into the document.

It was moved by Mario Bentrovato, seconded by Andrew Ross and unanimously resolved to accept the Code of Ethics and Professional Conduct for Members of the Council of Commissioners as presented.

**Vote: 19-0-0** **Motion Carried**

**6.4 CONSULTATION: THREE YEAR PLAN**

The members discussed the Three Year Plan consultation and proposed some questions regarding the information on the document.

Following the meeting answers to the questions posed were responded to the members.

1- What is the board negotiating for Vezina and the other negotiating properties?
The property on Vezina Street is currently used by the CSDM (École Des Nations). As an object of negotiation and as a possible exchange for properties, there is no definite answer as to what or when an eventual outcome will be reached at this point of time. You can be assured that once an agreement is reached, it will be reflected in the Three-Year Plan.

2- The vacant buildings, what is being or going to be done with them?
3- There is no note indicated for St. Raphael for 3 years what is the plan for the building? (on page 31)
The vacant buildings can be rented or sold. The Three-Year Plan will change when a party has formally indicated to the EMSB that they would like to enter a negotiation for its future use.

4- Current enrolment number indicated on the plan does not reflect the current numbers for the schools, why are they not the accurate numbers?

Enrolments constantly fluctuate within the school year. There is never a "correct" number. However, September 30 provides the "official" enrolment for 2013-14. It is that number that funding for the school from the Ministry is based. For all school boards, MELS uses only the "official" enrolment for their statistical analysis. Being consistent with MELS, the official enrolment figure is used for statistical purposes, including projected enrolments. When we review EMSB statistics with MELS, we know that the enrolment figures MELS use is the official enrolment. The statistics they provide reflect the same moment in time.

5- Does the school board get funds from MELS after September 30th (if a child registers after Sept 30th)?

Funding is based on September 30 official enrolment. If there is an increase in the school year, no additional funding from the Ministry is received. The funding does not follow the student should they transfer to another school.

6- Where do the enrolment projections come from?

The projections are **not** based on a community, on a borough or on an area specific to the island of Montreal. The data relates to students who currently live and who used to live at addresses within a catchment area of the EMSB. The official September 30 enrolment report of the EMSB is forwarded to Baragar (the projection software company) at the same time the enrolment is transmitted to the Ministry. Consequently, we are able to compare the projections from the Ministry and from Baragar.

7- How does the baragar system work and how accurate is it?

Baragar uses the following sources to determine the projections: birth registry from the Province of Quebec, Revenue Canada's Child Tax benefit data whether they are paid or not and Canada Family Allowance files of children ages 1 to 17. Migration and the participation rate (the percentage of total in-catchment enrolment from the total population of the catchment area) are reviewed and the net impact is compared from the current year to the past year. Housing statistics are taken into consideration with the migration rate. However, families that move to new housing may not be eligible to attend EMSB schools because of the conditions imposed by Laws 101, 104 and 115. Special education students are included in the grade totals for the September 30 enrolment.

The principals' March forecast with the official September enrolment is used to determine the projections to 2017/2018. Take note that only the cohort is carried forward to future years and not the registrations. Registrations will be carried forward to future years in cases where there is a forecast enrolment anomaly at Pre-K and/or at K, or when a school becomes a receiving school because of a school closure or a program change.

The item was tabled.

**6.5 ALLOCATIONS- (MOTION TO APPROVE MEETING ALLOCATIONS)**

It was moved by Hannu Jailos, seconded by Mario Bentrovato that the balance of the CPC budget be divided equally between the members.

**Vote: 18-0-0 (N. Dahdah not present)** **Motion Carried**

**6.6 INTERNAL RULES- REVISED (MOTION TO ADOPT)**

The members reviewed the internal rules and the new section for the new parent commissioners as of November 2014.

It was recommended to ad to 6.23: Reimbursement of committee members' through meeting allocations based on the number of meetings attended, provided that the member had attended at least four regular or special meetings.

If a member is replacing a resigned or vacant position on CPC, that new member will receive an allocation for their attendance regardless of how many meetings they attend.

It is at the discretion of CPC executive to wave the requirement for the allocation in exceptional circumstances.

It was moved by Nijad Dahdah, seconded by Isabelle Baas and unanimously resolved to adopt the internal rules with the proposed amendments.

**Vote: 19-0-0** **Motion Carried**

After a brief discussion it was recommended that item 5.14 be changed to;
**5.14: Criteria for Removal of a CPC member**
~~Three~~ Two absences ~~without notice of regrets to the chair or secretary~~ will result in a letter of notice from the CPC chairperson to the regional chairperson requesting clarification, a third absence will result in disqualification at the discretion of the CPC executive.

It was moved by Giovanni Goffredo, seconded by Jason Trudeau and resolved that the internal rules be amended with the change to item 5.14.

**Vote: 17-1-1** **Motion Carried**

## 7. COMMITTEE REPORTS

### 7A. REGIONAL COMMITTEE REPORTS

RPC 1-topics discussed were the social and a presentation on Bill 118.
RPC 2- topics discussed were bill 118
RPC 3- topics discussed was the MELS math. Nijad Dahdah asked if CPC could write a letter to MELS requesting that the English sector be able to receive the math results for French sector.

### 7B. PARENT COMMISSIONERS' REPORT

The main topic discussed was the Mackay Centre.

### 7C. TREASURER'S REPORT

Balance: 7,345.05$

### 7D. GREEN COMMITTEE

The green awards were discussed.

### 7E. FCPQ/QFPC REPORT

Topics discussed were the upcoming Commissioner elections and how the to solicit quality candidates, engage debates, representation and increase voter turnout. They also spoke on special education projects.

## 8. BOARD COMMITTEE REPORTS (PLEASE SUBMIT YOUR WRITTEN REPORTS)

### 8A. EDUCATION COMMITTEE

No report.

### 8B. EDUCATIONAL POLICIES COMMITTEE

No report.

**8C. FINANCE & LEGISLATION COMMITTEE**
See written report attached by Nijad Dahdah.

**8D. ADVISORY COMMITTEE ON ADULT EDUCATION AND VOCATIONAL SERVICES (AEVS)**
No meeting

**8E. ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)**
April workshop, busing, KIDS program, parent commissioner on ACSES

**8F. ADVISORY COMMITTEE ON TRANSPORTATION**
No meeting

**9. CORRESPONDENCE**
The chair received two letters of thanks for the donations to the Nicolas Roulez Fund and Volunteer event.

**10. VARIA**
It was moved by Pietro Mercuri, seconded by Debra Fogel and unanimously resolved that following and email to submit candidates for the CGTSIM (comite de gestion do taxe scolaire), Joseph Di Liello, the only person to submit a form, be accepted by CPC for candidacy.

**Vote: 19-0-0** **Motion Carried**

**11. SECOND PUBLIC QUESTION PERIOD**
There were no questions.

**12. DATE OF NEXT REGULAR MEETING** – Thursday, June 5, 2014 – St. Pius X Culinary
**DATE OF NEXT EXECUTIVE MEETING** – May 26, 2014

**13. ADJOURNMENT**
It was moved by George Varelas, seconded by Laura Saragosa and unanimously resolved that the meeting be adjourned at 10:10 pm.

**Vote: 19-0-0** **Motion Carried**

Pietro Mercuri
Chairperson

Brigida Sellato
Secretary

**Report to the CPC meeting of May 1st, 2014. from Nijad Dahdah, Observer;**
**Finance and Legislation Committee (F&L) meeting of April 9, 2014**

The following items were discussed:
☐ Cafeteria and Nutrition Education – Hot Lunch Service

It was explained to the committee that the EMSB Hot Lunch Service provided by Cafeteria and Nutrition Education Services is both profitable to the EMSB and beneficial to our schools.
☐ Summer School – Report for July 2013 Programs and Proposal for July 2014

The following reports were presented:
Summer School - Report July 2013
August supplemental examinations - Report 2013
Summer School - Proposal July 2014
☐ PELO 2013-14 – Budget Summary

The Heritage Language Program referred to as "Programme d'Enseignement des Langues d'Origine" (PELO) continues to be offered in four elementary schools as an “integrated” part of the curriculum. It is also offered in 20 other elementary schools as well as one high school as a “non-integrated” part of the curriculum. In 2013-2014, the EMSB offered eight languages which include; Italian, Hebrew, Tamil, Greek, Arabic, Portuguese, Spanish and Urdu. The PELO budget for 2013-2014 was $701,500.00
☐ Board Budget 2013-14 - Material Resources Department - Request To Transfer a budget amount of $55,100 from one category to another for a major capital project.
☐ Authorization to Proceed to Public Call for Tender re Insurance

Submitted by: Nijad Dahdah