Commission scolaire English-Montréal
English Montreal School Board

Meeting #05 2013-2014

MINUTES OF A MEETING OF THE CENTRAL PARENTS' COMMITTEE HELD IN LIBRARY ROOM OF LAURIER MACDONALD HIGH SCHOOL, 7355 VIAU, MONTREAL ON THURSDAY, MARCH 13, 2014 AT 7:00 P.M.

A meeting of the Central Parents' Committee held in the Library
on Thursday, March 13, 2014 at 7:00 p.m.

Members of the Committee

Present:	Region 1:	Benny Berneti Pietro Mercuri Todd Roberts Laura Saragosa
	Region 2:	Giovanni Goffredo Adriano Miele George Varelas Patricia Willis
	Region 3:	David Benoit Suzanne de Jonge Cynthia Dudley Debra Fogel Hannu Jailos
	ACSES:	Isabelle Baas

Also Present: Roma Medwid, Deputy Director General, EMSB
Cosmo Della Rocca, Director, Adult Education & Vocational Services, EMSB
Cindy Yao, Representative for International Students
Brigida Sellato, Communications Consultant, EMSB

Regrets	Region 1:	Mario Bentrovato Jason Trudeau
	Region 2:	Eamon Egan
	Region 3:	Nijad Dahdah Andrew Ross
Absent:	Region 1:	Ron Lee Latchman
	Region 2:	Lin Sok

1. OPENING REMARKS

The Chair welcomed everyone and called the meeting to order at 7:02 pm

2. APPROVAL OF THE AGENDA (2 MIN)

It was moved by Suzanne de Jonge, seconded by Isabelle Baas and unanimously resolved to accept the agenda as presented.

Vote: 11-0-0 (P. Willis & C. Dudley not present) **Motion Carried**

2A INTERNATIONAL STUDENTS PRESENTATION- CINDY YAO- COSMO DELLA ROCCA

Cosmo Della Rocca presented Cindy Yao, representative for the Chinese International Students at the EMSB. Ms. Yao presented a new program for secondary 4 and 5 students for homestay. Currently she has a network in China but needs a good network of parents and families in Montreal to support her in finding homes for international students. Ms. Yao is currently looking for host families. She will forward the information an contact to Brigida Sellato who will forward to all CPC members. See information attached.

3. FIRST PUBLIC QUESTION PERIOD

There was no public present.

4. ADOPTION OF MINUTES OF THE MEETING HELD ON FEBRUARY 6, 2014 (2 MIN)

It was moved by George Varelas, seconded by Suzanne de Jonge and unanimously resolved to accept the minutes of February 6th as presented.

Vote: 10-0-1 (P. Willis & C. Dudley not present) **Motion Carried**

7:15 PATRICIA WILLIS ARRIVED

5. BUSINESS ARISING FROM THE MINUTES

5.1 CONSULTATION- PHILIP E. LAYTON/MACKAY CENTRE RELOCATION (BRIEF DUE MARCH 14TH)

The chair passed around the brief that was prepared for members to discuss and then pair together and make comments to include into the brief for approval in order to submit for March 14th.

7:55 PM CYNTHIA DUDLEY ARRIVED.

It was moved by Hannu Jailos, seconded by Pietro Mercuri that CPC authorizes Suzanne de Jonge to modify the brief with the comments made by the members present and verified by Laura Saragosa and Roma Medwid by early tomorrow in order to submit by the March 14th deadline.

Vote: 13-0-0 **Motion Carried**

8:19 PM PIETRO MERCURI AND BENNY BERNETI LEFT

Following the departure of the chair the vice-chair, David Benoit chaired the remainder of the meeting.

5.2 VOLUNTEER POLICE CHECKS

A question was asked regarding the time frame for police checks. Brigida Sellato explained that it may take a couple of months to receive them from the police and she cannot push them to get them faster.It was asked that principals get some information on police checks and how to proceed while they wait for confirmation.

Information from R. Medwid on Volunteer police checks

– done once. We are depending on the honour system. If we suspect something, certain people can be asked to repeat it in 3 years. Our checks are covered by the Board through a MELS grant.

5.3 QUESTION CALENDAR

A question was asked regarding the changing of pedagogical days at schools on their calendars and the approval of governing boards. Roma Medwid informed members that any changes come back to governing board for approval.

A question was asked regarding daycares being open before the first day of school in August as this year school will begin after Labor Day. Roma Medwid will inquire on the possibility of having daycare.

6. NEW BUSINESS

6.1 VOLUNTEER AD

Brigida Sellato asked if the CPC would continue this year to put an ad in the program book for volunteer night 2014.

It was moved by Patricia Willis, seconded by Isabelle Baas and unanimously resolved to place an ad in the program book for volunteer night for 500$.

Vote: 11-0-0 **Motion Carried**

6.2 CONSULTATION: LEAVE OF ABSENCE POLICY (DUE MARCH 28TH)

Following a brief discussion on the policy for the leave of absence for employees, it was moved by Patricia Willis, seconded by Suzanne de Jonge and unanimously resolved to accept the policy on the leave of absence without pay as presented.

Vote: 13-0-0 **Motion Carried**

7. COMMITTEE REPORTS

7A. REGIONAL COMMITTEE REPORTS

RPC 1- There was no meeting
RPC 2- There was no meeting
RPC 3- The main topic discussed was the calendar.

7B. PARENT COMMISSIONERS' REPORT

Topics discussed were ethics, some school business and there was a resolution to change the boundaries for busing for St. Monica and Willingdon which was defeated.

7C. TREASURER'S REPORT

Balance of $8,466.65.

7D. GREEN COMMITTEE

See attached report from Debra Fogel.

7E. FCPQ/QFPC REPORT

The chair passed out information for the FCPQ conference in May for everyone to take home. The item was tabled to next meeting to discuss participation.

At the last meeting Patricia Willis reported that the members discussed questions they would ask the parties during an election. Ten questions were compiled and submitted from all comments to ask the four parties.
They also discussed the Parent Commissioners role after the upcoming elections. Every Board that has more than ten commissioners will have three parent commissioners and one from ACSES appointed by CPC.

7F. MARKETING COMMITTEE

See attached report from Andrew Ross.

Information from R. Medwid on OPEN HOUSE:

Only one school did not have an open house. Everyone else has one. The last school will have an open house this spring.

8. BOARD COMMITTEE REPORTS (PLEASE SUBMIT YOUR WRITTEN REPORTS)

8A. EDUCATION COMMITTEE
The meeting was cancelled.

8B. EDUCATIONAL POLICIES COMMITTEE
Observer not present.

8C. FINANCE AND LEGISLATION
The meeting was cancelled.

8D. ADVISORY COMMITTEE ON ADULT EDUCATION AND VOCATIONAL SERVICES (AEVS)
There was no meeting

8E. ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)
No meeting
Currently working on brief via email.

8F. ADVISORY COMMITTEE ON TRANSPORTATION
Topics discussed were the budget, projecting cam pass surplus might increase allocation.

9. CORRESPONDENCE
The chair received a response from chairman on the letter sent by CPC on February 14th. He read the letter to the members.

10. VARIA
There was no varia.

11. SECOND PUBLIC QUESTION PERIOD
No public present.

12. DATE OF NEXT REGULAR MEETING – April 3, 2014 at Laurier Macdonald
DATE OF NEXT EXECUTIVE MEETING – March 24, 2014 at Laurier Macdonald

13. ADJOURNMENT
It was moved by Suzanne de Jonge, seconded by Debra Fogel and unanimously resolved to adjourn the meeting at 9:54 pm.

Vote: 11-0-0 **Motion Carried**

Pietro Mercuri Chairperson	Brigida Sellato Secretary

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English Montreal School Board
6000, avenue Fielding, Montréal, Québec H3X 1T4

Homestay Application Form

The **English Montreal School Board's International Student Program** welcomes students from all over the world to attend our schools, to further their studies and to experience Canadian culture.

In a homestay situation, international students have the opportunity to improve their English skills and to immerse themselves in Canadian family life and culture. In return for the homestay fee of $850.00/m, the student will be provided with:

- a comfortable private room, including a bed, dresser, desk, lamp and closet. The room shall have adequate heat, light and ventilation;
- access to a bathroom and bathing facilities;
- three nutritious meals daily and other reasonable snacks;
- access to laundry facilities; and
- a key to the home (including security codes if the home is equipped with a security system) and phone numbers to reach you during working hours.

Thank you for your interest in the International Education Program. Please review the Homestay Family Application and follow the instructions for completion and submission to Ms. Cindy Yao at cyao@emsb.qc.ca, call 514-5707718 or 514-4837200 #7504 if you have any question.

HOMESTAY FAMILY APPLICATION FORM

1. Complete all sections of the Homestay Family Application form.
2. Require all applicants and members of the household over the age of 18 to submit a Police Records Check.
3. At least one applicant must be a minimum of 25 years of age.
4. Upon acceptance, host families should consult with their insurance company to ascertain the level of insurance in their home with regards to liability.
5. The English Montreal School Board is not liable for any damages caused by the student during their stay in the host home and assumes no financial responsibility of any incident causing such damages.
6. The International Student Program of the English Montreal School Board reserves the right to decline any application at any time during the recruitment process and the duration of the student's stay. In the event of an emergency the International Student Program reserves the right to immediately remove the student without notice. All other removal notification is subject to approval by the English Montreal School Board contingent on circumstances.

HOMESTAY FAMILY APPLICATION FORM

Host Father *Personal Information*							
Surname/Last Name				Given Name		Age	
Occupation		Employer			Work Phone		
Mobile		E-mail			Languages		
Host Mother *Personal Information*							
Surname/Last Name				Given Name		Age	
Occupation		Employer			Work Phone		
Mobile		E-mail			Languages		

Other Family Members					
Name	Gender	Age	Relationship	Occupation	Languages

Home Information			
Current Address and Postcode		Home Phone	
Describe your home briefly:			
How many students can you host?			
Describe the room(s) for the international student(s):			
Does any family member smoke?			
Do you allow smoking in your home?			
Describe your family's activities and hobbies:			
List your pets if you have any:			
Transportation to the nearest school(s):			

Declaration

We or I understand and agree all the requirements above mentioned.

Host Father's Signature: _____ Date _____

Host Mother's Signature: _____ Date _____

Green Committee Meeting: January 14, 2014

Mr. Stocker updated members on the Action Plan:
- Zero iding policy for Board vehicles has been implemented
- regarding the Energy and Water Consumption Study, as water meters were not installed, that part of the study could not go forward, but the installation of new windows has reduced electricity consumption.
- green cleaning products are available to all caretakers, and all are encouraged to use them exclusively
- caretakers are being trained to replace air filters to increase efficiency of systems

Regarding the IT Department
- although there is a "Go Green" bulletin board, it is not being widely used
- a system to shut down all computers when not in use is being tested
- a study is being done on the usage of photocopiers/printers

A survey on the Best Practices resulted in over 50% response. Results of this survey show that the Zero Idling policy is eing implemented for school busses, more schools are using reusable water bottles, printer use is being reduced and recycling is being implemented.
There was some discussion of the Green Award, and a request was made for information as to how this money was spent.
The deadline for submissions to the Green Project is March 31.

Respectfully submitted
Debra Fogel

Report to Central Parents' Committee
Communications and Marketing Committee Meeting

February 17, 2014 John F. Kennedy High School Library submitted by A. Ross

At this meeting, the following topics were discussed:

1. **January Press Conference:** Held at James Lyng High School, the press conference focussed on student excellence in the arts. Marina Orsini, actress and James Lyng grad, was the media draw, generating positive promotion for the Board. Next year's topic will be Science and Technology.
2. **Proposed CTV advertising campaign:** Currently, AEVS runs a series of 15-second ads on CTV television; administration is looking to negotiate additional 15-second spots to promote EMSB high schools. The possibility of a similar radio campaign will also be explored.
3. **Families who applied for English eligibility at the EMSB:** The Board has a list of children who applied for English eligibility through the EMSB head office but did not enroll at our schools. Parents will be contacted to survey why they did not choose an EMSB school. A new promotional package will be developed for people who pick up eligibility certificates at the EMSB Bill 101 office.
4. O**pen Houses:** a mystery shopper analysis by Communications determined that some schools do not have open houses at all, while others hold theirs too late in the year. The dates of those in the same neighbourhoods often conflict and some schools are better organized with presentations, student ambassadors, publicity, etc. New guidelines will be provided to all principals by administration.
5. **School Websites :** Seven school websites have been redeveloped in 2013-2014 (Edward Murphy, General Vanier, Hampstead, James Lyng, John Paul I, Laurier Macdonald and St. Monica). With mobile technology becoming standard, a solution is needed to make websites mobile friendly and easier to maintain. Communications proposes to implement Bootstrap, a CSS/HTML open-source framework, as a base template for school websites. This would allow customized content and looks, but would also allow the standardization of common info. Further discussion with the Deputy Directors General, school representatives and ITS is still required.
6. **Social Media**: Interest in the EMSB Facebook and Twitter feeds continues to increase, while more schools are signing on. Communications offers assistance/tutoring for principals when needed.
7. **Grade 6 Exit Survey:** 115 Grade 5/6 families responded to a recent survey about their children's high school plans. Approximately 76 % will stay within EMSB at the following schools: LaurenHill Academy (30%), Royal West (16%), Westmount High School (15%) and Vincent Massey and Royal Vale (9% each). Despite a smaller sample size than the previous survey, concerns of parents remained similar, primarily the reputation of the prospective high school, need for a specialized curriculum, as well as language concerns.