

MINUTES OF PROCEEDINGS OF THE  
ENGLISH MONTREAL SCHOOL BOARD

A meeting of the English Montreal School Board was held in the Laurence Patterson Room, 6000 Fielding Avenue, on Wednesday, December 21, 2016 at 4:55 p.m.

Commissioners Present:

Ms. Angela Mancini, Chairman  
Ms. Sylvia Lo Bianco, Vice-Chairman  
Mr. Mordechai Antal  
Mr. Mario Bentreovato, Parent Commissioner  
Mr. Agostino Cannavino  
Mrs. Joanne Charron, Parent Commissioner  
Mr. Julien Feldman  
Mr. Norm Gharibian, Parent Commissioner  
Mr. James Kromida  
Mr. Joseph Lalla  
Me Patricia Lattanzio  
Me Joe Ortona  
Mr. Rosario Ortona (Present by telephone)  
Mr. Bernie Praw  
Mr. Jason Trudeau, Parent Commissioner

Administrators Present:

Ms. A. M. Matheson, Director General  
Mr. A. Marino, Deputy Director General, Administration Division  
Me N. Lauzière, Secretary General  
Mrs. E. Alfonsi, Regional Director, East  
Ms. P. Nickoletopoulos, Regional Director, West  
Mr. C. Della Rocca, Director of Adult Education and Vocational Services  
Mrs. C. Denommée, Director of Human Resources  
Me B. Duhême, Director of Legal Services  
Mrs. S. Furfaro, Director of Educational and Technology Services  
Mr. D. Hogue, Director of Material Resources  
Mr. L. Lewis, Director of Student Services  
Ms. L. Nassivera, Director of Financial Services  
Mr. L. Di Filippo, Assistant Director of Educational and Technology Services  
Ms. D. Nguyen, Assistant Director of Material Resources  
Mr. A. Pitacciato, Assistant Director of Financial Services  
Mr. M. J. Cohen, Communications and Marketing Specialist  
Ms. C. Colasessano, Administrative Technician, Secretariat

Approximately 10 members of the public were in attendance.

1. Approval of Agenda

IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED THAT the agenda be approved with the following additions:

- 2.8 Finance & Economics Course
- 2.9 Gerald McShane
- 19.1 Organigram
- 19.2 Satellite Schools

VOTE: 8-0-0. Motion Carried. (Mr. J. Feldman, Ms. P. Lattanzio, Mr. R. Ortona not present for the vote)

2. In Camera Session2.1 Motion to Move In Camera

IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT Council move in camera at 5:00 p.m.

VOTE: 8-0-0. Motion Carried. (Mr. J. Feldman, Ms. P. Lattanzio, Mr. R. Ortona not present for the vote)

Resolution #16-12-21-2.1

The Chairman reconvened the meeting at 8:15 p.m.

3. Adoption of Resolution(s) from In Camera2.2 Annual Report 2015-2016

WHEREAS Section 220 of the Education Act states that every school board shall prepare an Annual Report giving the population in the territory an account of the implementation of its strategic plan and results obtained with regard to the goals and measurable objectives set out in the partnership agreement with the Ministère de l'Éducation et de l'Enseignement supérieur (MEES);

WHEREAS the said report shall also give an account to the Minister of the results obtained with regard to the directions and objectives of the strategic plan and the partnership agreement established by the MEES;

WHEREAS the Annual Report includes the EMSB/MEES partnership agreement, service contracts (Bill 15) and Staffing Report (Bill 15);

WHEREAS the Board shall send a copy of the report to the Minister;

IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED THAT the 2015-16 English Montreal School Board Annual Report, including the EMSB/MEES partnership agreement, the service contracts (Bill 15) and Staffing Report (Bill 15), be approved by the Council of Commissioners on December 21, 2016 and that a formal presentation of this document be given on January 12, 2017 at 7 p.m. at 6000 Fielding Avenue;

IT WAS FURTHER RESOLVED THAT copies of the report be sent to the Ministère de l'Éducation et de l'Enseignement supérieur.

VOTE: 10-0-0. Motion Carried. (Mr. R. Ortona not present for the vote)

Resolution #16-12-21-2.2

2.5 Vincent Massey Collegiate Gym/Classes Project

WHEREAS on October 29, 2013, as per resolution #E13-10-29-2, the English-Montreal School Board awarded a contract to Axiome Construction Inc. for the New Gymnasium and Classes Project at Vincent Massey Collegiate (Project T-3590);

WHEREAS the Administration is seeking a mandate from the Council of Commissioners to negotiate a settlement with Axiome Construction Inc. in order to prevent litigation with the latter, its subcontractors and suppliers involved in the Project T-3590.

IT WAS MOVED BY MR. JOSEPH LALLA UNANIMOUSLY RESOLVED THAT the Director General and/or the Deputy Director General – Administration Division be authorized to negotiate a settlement with Axiome Construction Inc. in order to prevent litigation regarding the Vincent Massey Collegiate – Gymnasium and Classes Project (T-3590), the whole within the scope of the terms and conditions discussed in camera with the Council of Commissioners.

	<p>IT WAS FURTHER RESOLVED THAT the Director General or Deputy Director General – Administration Division be authorized to sign all the documents to give effects to a settlement that may be agreed by the parties.</p> <p>VOTE: 10-0-0. Motion Carried. (Mr. R. Ortona not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-12-21-2.4</u></p>
4.	<p><u>First Question Period</u></p> <p>No questions were asked.</p>
5.	<p>5.1 <u>Adoption of Minutes of November 16, 2016 Meeting</u></p> <p>IT WAS MOVED BY MS. PATRICIA LATTANZIO AND UNANIMOUSLY RESOLVED THAT the minutes of the November 16, 2016 Board meeting be approved as presented.</p> <p>VOTE: 8-0-2. Motion Carried. (Mr. A. Cannavino, Mr. J. Kromida abstained; Mr. R. Ortona not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-12-21-5.1</u></p>
	<p>5.2 <u>Adoption of Minutes of November 23, 2016 Meeting</u></p> <p>IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT the minutes of the November 23, 2016 Board meeting be approved with the following amendment:</p> <p>7.4 <u>STEAM Program at Pierre Elliot Trudeau School</u></p> <p>The Chairman and Director General replied to questions posed by Mr. A. Cannavino on the school's disappointment that the Chairman and Vice-Chairman would not be attending the STEAM event. The Chairman added that the STEAM event did not take place.</p> <p>VOTE: 10-0-0. Motion Carried. (Mr. R. Ortona not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-12-21-5.2</u></p>
6.	<p><u>Business Arising out of Minutes</u></p> <p><u>November 23, 2016 Minutes.</u></p> <p>The Deputy Director General answered questions on the tendering requirements. Mr. Cannavino asked that a list be provided of sole-sourcing contracts for the past few years.</p>
7.	<p><u>Monthly Reports</u></p> <p>7.1 <u>ACSES (Advisory Committee on Special Education Services)</u></p> <p>Mrs. J. Charron stated that there was no meeting held to report on.</p> <p>7.2 <u>CPC (Central Parents' Committee)</u></p> <p>Mr. J. Trudeau stated that alternate delegates were given the right to vote and elaborated on workshops for parents.</p> <p>7.3 <u>CGTSIM (Comité de gestion de la taxe scolaire de l'île de Montréal)</u></p> <p>Ms. P. Lattanzio informed Council that the 2015-2016 Annual Report was filed. The Auditors and Plastic Arts provider were confirmed.</p>

	<p>7.4 <u>EMSAC (English Montreal Student Advisory Committee)</u></p> <p>Mr. B. Praw stated that the Committee had discussed the use of smart phones in the classroom.</p> <p>7.5 <u>QESBA (Quebec English School Boards Association)</u></p> <p>Ms. S. Lo Bianco stated that the December meeting had been cancelled.</p>
8.	<p><u>Recommendation from the Finance Committee</u></p> <p>8.1 <u>Budget Increase – Material Resources - HVAC Cleaning</u></p> <p>WHEREAS in conformity with Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;</p> <p>WHEREAS there has been established a protocol whereby departments are to submit (via the Budget Control Committee) the appropriate form indicating such requests with supporting rationale, to the Finance Committee;</p> <p>WHEREAS Financial Services is to submit such department requests on a month-to-month basis as deemed warranted;</p> <p>IT WAS MOVED BY MR. JOSEPH LALLA AND RESOLVED TO RECOMMEND TO THE BOARD THAT:</p> <ul style="list-style-type: none"> <li>a) approval be given to the Director of Material Resources to increase HVAC cleaning expenses budget by \$165,000, as outlined in the documentation submitted to the meeting;</li> <li>b) authorization be given to Financial Services to take the appropriate action necessary to reflect the additional expenditures and the budget increases.</li> </ul> <p>VOTE: 10-0-1. Motion Carried. (Mr. A. Cannavino abstained)</p> <p style="text-align: right;"><u>Resolution #16-12-21-8.1</u></p> <p>8.2 <u>Budget Building Process 2017-2018</u></p> <p>WHEREAS Section 275 of the Education Act specifies that –</p> <p>“After consulting with the governing boards and the parents' committee, the school board shall establish objectives and principles governing the allocation of subsidies, school tax proceeds and its other income among its educational institutions.”</p> <p>WHEREAS in conformity with Section 275, a document entitled Budget Building Process for 2017-2018 has been created;</p> <p>WHEREAS Appendix A of the aforementioned document describes the Objectives, Guiding Principles, Criteria, and related Orientations proposed for 2017-2018;</p> <p>IT WAS MOVED BY MR. JAMES KROMIDA AND UNANIMOUSLY THAT the document entitled Budget Building Process for 2017-2018 be approved and forwarded to the school and centre governing boards, the Central Parents' Committee and the Regional Parents' Committees for purposes of consultation as per Section 275 of the Education Act, as outlined in the documentation submitted at this meeting;</p> <p>IT WAS FURTHER RESOLVED THAT the document entitled Budget Building Process for 2017-2018 be forwarded to ACSES, EMSAC, and CMAC for feedback, as outlined in the documentation submitted at this meeting.</p> <p>VOTE: 11-0-0. Motion Carried.</p> <p style="text-align: right;"><u>Resolution #16-12-21-8.2</u></p>

### 8.3 Request to Proceed for a Public Call to Tender – External Auditing Services

WHEREAS the *Act Respecting Contracting by Public Bodies* requires school boards to proceed by means of a public call for tender for the procurement of goods or services in excess of \$100,000;

WHEREAS the acquisition of goods or services between \$100,000 and \$500,000 requires Executive Committee approval;

WHEREAS Administration has assessed operational needs and recommends to proceed with the procurement of various goods or services in excess of \$100,000;

IT WAS MOVED BY MR. JAMES KROMIDA AND UNANIMOUSLY RESOLVED THAT, as recommended by the Finance Committee, authorization be given to Procurement Services to proceed to place a public call for tender on the SEAO (Système électronique d'Appels d'Offres) for the following goods or services:

1. Professional External Auditing Services

VOTE: 11-0-0. Motion Carried.

Resolution #16-12-21-8.3

### 8.4 CGTSIM Co-Operative Purchasing System

WHEREAS the *Comité de gestion de la taxe scolaire de l'île de Montréal* has invited School Boards to indicate whether they wish to participate in the Cooperative Purchasing System for the 2017-2018 fiscal year;

WHEREAS School Boards are required to indicate the specific product groups that they wish to participate in;

IT WAS MOVED BY MS. PATRICIA LATTANZIO AND UNANIMOUSLY RESOLVED that the English Montréal School Board participates in the *Comité de gestion de la taxe scolaire de l'île de Montréal* Co-operative Purchasing System for 2017-2018 in the following product groups:

- 1) Photocopy and printing paper
- 2) Toilet paper and paper hand towels
- 3) Garbage bags
- 4) Lighting products
- 5) Chemical and Sanitary products
- 6) Air filters
- 7) Computer supplies
- 8) Heating Oil
- 9) Office Supplies
- 10) Envelopes
- 11) Plastic Art Supplies
- 12) Travel Agency Qualification (educational trips)

VOTE: 11-0-0. Motion Carried.

Resolution #16-12-21-8.4

### 8.5 Allocations for Building Maintenance – Special Measures for 2016-2017 – Mesure 50621, 50622, 50625, 50626

WHEREAS on May 24, 2016, the Ministry of Education (MEES) confirmed funding for the 2016-2017 fiscal year via the following special measures:

- Mesure 50621 - Maintien des bâtiments \$6,958,250
- Mesure 50622 - Résorption du déficit d'entretien \$6,488,305;

WHEREAS the Material Resources Department has satisfied the conditions for the selection of projects as specified by the MEES;

WHEREAS, by virtue of resolution # 16-06-15-17, the list of projects submitted by the EMSB through the 2016-2017 allocations for Building Maintenance (Mesure 50621 and Mesure 50622) totaling \$13,446,555 were approved;

WHEREAS on June 27, 2016, the Ministry of Education (MEES) confirmed funding for the 2016-2017 fiscal year via the following special measures:

- Mesure 50621 - Maintien des bâtiments \$6,958,100
- Mesure 50622 - Résorption du déficit d'entretien \$7,097,380
- Mesure 50625 - Enveloppe Additionnelle Maintien des bâtiments \$7,464,205
- Mesure 50626 - Enveloppe Additionnelle Résorption du déficit d'entretien \$15,180,453;

WHEREAS the Material Resources Department has identified the following categories of projects to be completed with the additional funding of \$23,253,483:

- Architectural Elements (windows, masonry, roof, doors, washrooms, flooring, staircase)
- Civil Works (paving of playgrounds, parking areas, trench drain)
- HVAC (boiler system replacement)
- General Renovation

IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT as recommended by the Finance Committee there be approved the list of projects submitted by the EMSB through the additional 2016-2017 allocations for Building Maintenance (Mesure 50622, Mesure 50625 and Mesure 50626) totaling \$23,253,483, as outlined in the documentation submitted to the meeting.

VOTE: 11-0-0. Motion Carried.

Resolution #16-12-21-8.5

9. 2016-2017 Administrative Appointments

WHEREAS there is a need for the Board to appoint additional school and centre administrators in our schools and centre in light of increased enrolment figures of September 30, 2016 at Westmount Park and of other replacement needs:

WHEREAS the procedures highlighted in Articles 12.003 and 12.004 in the Local Agreement of the Association of Montreal School Administrators (AMSA) pertaining to school administrative appointments were followed;

WHEREAS the Director General is proposing the following regular and replacement administrative appointments in our schools and centres for the 2016-2017 school year;

Name	Current Position	New Assignment	Status of Position	Effective Date
IAMMARRONE, Giovanni	Teacher Laurier Macdonald High School	Vice-Principal Westmount Park	Regular	January 9, 2017

IT WAS MOVED BY MS. PATRICIA LATTANZIO AND RESOLVED THAT the list of proposed administrative appointments for school and centre administrators for 2016-2017 be approved, as per the proposed table above submitted to the Council.

VOTE: 11-0-0. Motion Carried.

Resolution #16-12-21-9

10. Consultation - Policy HR-9 School Administrative Appointments – Term Restriction

WHEREAS the Policy on School Administrative Appointment – Term Restriction (HR-9) was approved on November 28, 1990, and reflected practices implemented at that time;

WHEREAS the Policy on School Administrative Appointment – Term Restriction (HR-9) no longer meets the current needs and process to assign administrative appointments for school and centre administrators;

WHEREAS the Human Resources Committee recommends that the Policy on School Administrative Appointment – Term Restriction (HR-9) be rescinded;

WHEREAS the Central Management Advisory Committee (CMAC) needs to be consulted in regard to rescinding the Policy on School Administrative Appointment – Term Restriction (HR-9);

IT WAS MOVED BY MR. JOE ORTONA AND RESOLVED THAT the Central Management Advisory Committee be consulted in regard to rescinding the Policy on School Administrative Appointment – Term Restriction (HR-9).

VOTE: 10-1-0. Motion Carried. (Mr. A. Cannavino voted against)

Resolution #16-12-21-10

11. Change Order Exceeding 10% of Contract Value

11.1 T-3194R – Vincent Massey School – Masonry Project

WHEREAS by virtue of Resolution #16-06-28-5.1 the Board awarded the contract for the Masonry Project at Vincent Massey School to “Les Entreprises Verrecchia Inc” for the amount of \$161,915.84 (taxes included);

WHEREAS during the construction phase, change orders totaling \$29, 907.12 (taxes included) were required to proceed with the project;

WHEREAS the following orders were recommended, negotiated and accepted by the professionals and supported by the Director of Material Resources;

Change Order	Amount
1.	\$ 8,197.72
2.	\$ ( 657.14)
3.	\$ 3,269.84
4.	\$ 4,902.77
5.	\$ 14,193.95

WHEREAS the revised cost of the Masonry Project at Vincent Massey School is \$191,822.96. (taxes included);

IT WAS MOVED BY MR. BERNIE PRAW AND RESOLVED THAT, there be approved the revised cost for the Masonry Project at Vincent Massey School as outlined in the documentation submitted to the meeting.

VOTE: 7-4-0. Motion Carried. (Mr. A. Cannavino, Mr. J. Feldman, Ms. P. Lattanzio, Ms. S. Lo Bianco voted against)

Resolution #16-12-21-11.1

12. Governance Committee Profiles 2016-2017

WHEREAS all the members of the Board’s Advisory committees reviewed the current structure and composition of their respective governance committee;

WHEREAS proposed revisions to the current structure and composition of the Board’s various governance committees, as contained in submitted documentation under Annex 1, have been formulated and revised by all Advisory Committees with a view to both facilitating the participation of Council members on various governance committees and to improving the efficiency of committee structures;

IT WAS MOVED BY MS. PATRICIA LATTANZIO AND UNANIMOUSLY RESOLVED THAT there be approved for submission, the proposed revisions to the current structure and composition of the Board’s various governance committees, submitted in the documentation under Annex 1, and as presented at the meeting.

	VOTE: 11-0-0. Motion Carried.  <p style="text-align: right;"><u>Resolution #16-12-21-12</u></p>
13.	<u>New Secondary III and IV History Program</u>  IT WAS MOVED BY MR. JOE LALLA THAT the item be TABLED.  VOTE: 11-0-0. Motion Carried.  <p style="text-align: right;"><u>Resolution #16-12-21-13</u></p>
14.	<u>September 30th Enrolment Report with Teacher Resources</u>  Information item. (No presentation.)
15.	<u>2016-2017 Staffing Plan Update – APPA</u>  Information item. (No presentation.)
16.	<u>Criteria for Student Teachers to Substitute at the EMSB</u>  Information item. (No presentation.)
17.	<u>Marketing/Alumni</u>  Information item presented by Mr. Jason Trudeau.
18.	<u>Second Question Period</u>  No questions were asked.
19.	<u>Other Business</u>  19.1 <u>Organigram</u>  The Chairman answered questions posed on this item.  19.2 <u>Satellite Schools</u>  The Chairman and the Director General replied to questions that were posed on this item.
20.	<u>Motion To Adjourn</u>  It was moved by Mr. B. Praw and unanimously resolved that the meeting be adjourned at 10:10p.m.

Signed in Montreal,

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Mrs. Angela Mancini, Chairman

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Me Nathalie Lauzière, Secretary General