

MINUTES OF PROCEEDINGS OF THE
ENGLISH MONTREAL SCHOOL BOARD

A meeting of the English Montreal School Board was held in the Laurence Patterson Room, 6000 Fielding Avenue, on Wednesday, November 23, 2016 at 4:55 p.m.

Commissioners Present:

Ms. Angela Mancini, Chairman
Ms. Sylvia Lo Bianco, Vice-Chairman
Mr. Mario Bontrovato, Parent Commissioner
Mr. Agostino Cannavino
Mrs. Joanne Charron, Parent Commissioner
Mr. Julien Feldman
Mr. Norm Gharibian, Parent Commissioner
Mr. Joseph Lalla
Me Patricia Lattanzio
Me Joe Ortona
Mr. Rosario Ortona
Mr. Bernie Praw

Commissioners Absent:

Mr. Mordechai Antal
Mr. James Kromida
Mr. Jason Trudeau, Parent Commissioner

Administrators Present:

Ms. A. M. Matheson, Director General
Mr. A. Marino, Deputy Director General, Administration Division
Me N. Lauzière, Secretary General
Mrs. E. Alfonsi, Regional Director, East
Ms. P. Nickoletopoulos, Regional Director, West
Mr. C. Della Rocca, Director of Adult Education and Vocational Services
Mrs. C. Denommée, Director of Human Resources
Me B. Duhême, Director of Legal Services
Mrs. S. Furfaro, Director of Educational and Technology Services
Mr. D. Hogue, Director of Material Resources
Mr. L. Lewis, Director of Student Services
Ms. L. Nassivera, Director of Financial Services
Mr. L. Di Filippo, Assistant Director of Educational and Technology Services
Ms. D. Nguyen, Assistant Director of Material Resources
Mr. A. Pitacciato, Assistant Director of Financial Services
Mr. M. J. Cohen, Communications and Marketing Specialist
Ms. C. Colasessano, Administrative Technician, Secretariat

Approximately 50 members of the public were in attendance.

1. Approval of Agenda

IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT the agenda be approved with the following additions:

- 7.1 Questionnaire for History Program
- 7.2 Expenditure of \$30,000 to Promote the Board
- Item #2 (Swearing-In of Newly Elected Parent Commissioners) is to be placed after In Camera.

	<p>VOTE: 7-0-0. Motion Carried. (Mr. J. Feldman, Ms. P. Lattanzio not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-11-23-1</u></p>
2.	<p><u>Swearing in of Newly Elected Parent Commissioners</u></p> <p>Item moved to 3A.</p>
3.	<p><u>In Camera Session</u></p> <p>3.1 <u>Motion to Move In Camera</u></p> <p>IT WAS MOVED BY MS. SYLVIA LO BIANCO AND UNANIMOUSLY RESOLVED THAT Council move in camera at 5:00 p.m.</p> <p>VOTE: 7-0-0. Motion Carried. (Mr. J. Feldman, Ms. P. Lattanzio not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-11-23-2.1</u></p> <p>The Chairman reconvened the meeting at 8:20 p.m.</p>
3A.	<p><u>Swearing in of Newly Elected Parent Commissioners</u></p> <p>The Director General introduced and congratulated the recently elected and previously sworn in Parent Commissioners: - Mr. Mario Bentrovato, Mrs. Joanne Charron, Mr. Norm Gharibian and in absentia, - Mr. Jason Trudeau, in the presence of the Chairman of the Board - Angela Mancini; Vice-Chairman – Sylvia Lo Bianco; and Secretary General – Me Nathalie Lauzière.</p>
4.	<p><u>Resolutions From In Camera</u></p> <p>3.2 <u>CNESST Retrospective Plan - Health and Safety in the Workplace – 2017</u></p> <p>WHEREAS the English Montreal School Board (EMSB) has advised the <i>Comité des normes, de l'équité, de la santé et de la sécurité au travail (CNEEST)</i> of the Board's choice of limit per claim regarding the maximum insurable annual salary of an employee for the period of January 1, 2016 to December 31, 2016 (#15-10-28-2.2);</p> <p>WHEREAS OPTIMUM CONSULTANTS AND ACTUARIES INC., after study of the CNESST documentation received in year 2016, the final assessment year of 2013, recommend in their report, an optimal choice of 900% for the yearly maximum insurable wage, for an insurance limit amount set to \$652,500 for year 2017;</p> <p>IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT:</p> <ul style="list-style-type: none"> ● <i>Comité des normes, de l'équité, de la santé et de la sécurité au travail (CNEEST)</i> be advised that the Board's choice of limit per claim in phase III of the CNESST Retrospective Plan for 2017, regarding occupational injuries and diseases, be set at 900% the yearly maximum insurable wage, for an insurance limit amount set to \$652,500 for year 2017; ● the Director General be authorized to sign on behalf of the Board the pertinent documents related to the CNESST Retrospective Plan. <p>VOTE: 9-0-0. Motion Carried.</p> <p style="text-align: right;"><u>Resolution #16-11-23-3.2</u></p>

3.3.1 Local Negotiations - APPA

WHEREAS the new provincial collective agreements for the unionized groups were signed and came into force on June 30, 2016;

WHEREAS the Board counts, amongst its employees, four unionized groups:

- *Association professionnelle du personnel administratif* (referred to as APPA)
- Montreal Teachers Association (referred to as MTA)
- *Syndicat des professionnelles et des professionnels du milieu de l'éducation de Montréal* (referred to as SPPMEM)
- Quebec Labour Federation (referred to as QFL)

WHEREAS the Board has received notices of intent to enter into local negotiations from two of its unions (APPA and MTA);

WHEREAS the QFL has opted not to enter into local negotiations;

WHEREAS the Board wishes to enter into local negotiations with SPPMEM;

WHEREAS the Board designates the Human Resources Department to lead the local negotiations' process with the various unions;

WHEREAS the Management of the Board needs to receive a mandate from the Council to enter into local negotiations with the *Association professionnelle du personnel administratif* (referred to as APPA)

IT WAS MOVED BY MS. PATRICIA LATTANZIO AND UNANIMOUSLY RESOLVED THAT the Council mandate the Management of the Board to enter into local negotiations with the *Association professionnelle du personnel administratif* (referred to as APPA), as per the supporting documentation submitted to the Council.

VOTE: 9-0-0. Motion Carried.

Resolution #16-11-23-3.3.1

3.3.2 Local Negotiations - MTA

WHEREAS the new provincial collective agreements for the unionized groups were signed and came into force on June 30, 2016;

WHEREAS the Board counts, amongst its employees, four unionized groups:

- *Association professionnelle du personnel administratif* (APPA)
- Montreal Teachers Association (MTA)
- *Syndicat des professionnelles et des professionnels du milieu de l'éducation de Montréal* (SPPMEM)
- Quebec Labour Federation (QFL)

WHEREAS the Board has received notices of intent to enter into local negotiations from two of its unions (APPA and MTA);

WHEREAS the QFL has opted not to enter into local negotiations;

WHEREAS the Board wishes to enter into local negotiations with SPPMEM;

WHEREAS the Board designates the Human Resources Department to lead the local negotiations' process with the various unions;

WHEREAS the Management of the Board needs to receive a mandate from the Council to enter into local negotiations with the Montreal Teachers Association (referred to as MTA);

IT WAS MOVED BY MR. JOE ORTONA AND UNANIMOUSLY RESOLVED THAT the Council mandate the Management of the Board to enter into local negotiations with the Montreal Teachers Association (referred to as MTA), as per the supporting documentation submitted to the Council.

VOTE: 9-0-0. Motion Carried.

Resolution #16-11-23-3.3.2

3.3.3 Local Negotiations - SPPMEM

WHEREAS the new provincial collective agreements for the unionized groups were signed and came into force on June 30, 2016;

WHEREAS the Board counts, amongst its employees, four unionized groups:

- *Association professionnelle du personnel administratif* (referred to as APPA)
- Montreal Teachers Association (referred to as MTA)
- *Syndicat des professionnelles et des professionnels du milieu de l'éducation de Montréal* (referred to as SPPMEM)
- Quebec Labour Federation (referred to as QFL)

WHEREAS the Board has received notices of intent to enter into local negotiations from two of its unions (APPA and MTA);

WHEREAS the QFL has opted not to enter into local negotiations;

WHEREAS the Board wishes to enter into local negotiations with SPPMEM;

WHEREAS the Board designates the Human Resources Department to lead the local negotiations' process with the various unions;

WHEREAS the Management of the Board needs to receive a mandate from the Council to enter into local negotiations with the *Syndicat des professionnelles et des professionnels du milieu de l'éducation de Montréal* (referred to as SPPMEM);

IT WAS MOVED BY MS. PATRICIA LATTANZIO AND UNANIMOUSLY RESOLVED THAT the Council mandate the Management of the Board to enter into local negotiations with *Syndicat des professionnelles et des professionnels du milieu de l'éducation de Montréal* (referred to as SPPMEM), as per the supporting documentation submitted to the Council.

VOTE: 9-0-0. Motion Carried.

Resolution #16-11-23-3.3.3

3.4 Allocations for Building Maintenance - Special MELS Measures for 2016-2017- Mesure 50621, Mesure 50622, Mesure 50625 and Mesure 50626

IT WAS MOVED BY MR. ROSARIO ORTONA AND RESOLVED THAT this item be TABLED.

VOTE: 8-0-1, Motion Carried. (Mr. J. Lalla abstained)

Resolution #16-11-23-3.4

5. First Question Period

No questions were asked.

6.	<p><u>Adoption of Minutes of October 26, 2016 Meeting</u></p> <p>IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED THAT the minutes of the October 26, 2016 Board meeting be approved as presented.</p> <p>VOTE: 9-0-0</p> <p style="text-align: right;"><u>Resolution #16-11-23-5</u></p>
7.	<p><u>Business Arising out of Minutes</u></p> <p>7.1 <u>Questionnaire for History Program</u></p> <p>The Chairman and Director General answered questions posed on the time-line for the survey.</p> <p>7.2 <u>Expenditure of \$30,000 to Promote the Board</u></p> <p>The Chairman answered questions posed on how the monies had been spent. Mr. A. Cannavino asked that a breakdown of expenditures be prepared.</p>
<p>The Chairman moved to RECESS at 8:45 p.m.</p> <p>Council returned to the meeting at 8:55 p.m.</p>	
	<p>7.3 <u>List of Contracts Exceeding Contract Value by Less than 10%</u></p> <p>It was agreed that for the next meeting, a list would be provided of contracts which have exceeded their contract value by less than 10%.</p> <p>7.4 <u>STEAM Program at Pierre Elliot Trudeau School</u></p> <p>The Chairman and Director General replied to questions posed on the school's disappointment that the Chairman and Vice-Chairman had not attended the STEAM event.</p> <p>7.5 <u>Mackay/Philip E. Layton</u></p> <p>The Director General, Deputy Director General and Director of Material Resources replied to questions posed on the waiting time for eligible students to attend the school and for staffing if/when the numbers increase dramatically.</p>
8.	<p><u>In Memoriam</u></p> <p>WHEREAS the Board values the contribution made by its employees;</p> <p>WHEREAS the Board wishes to take official cognizance of the passing of any member of its large family of employees;</p> <p>IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED that the Board note with regret the passing of David Engle, Teacher, High School of Montreal Adult Education Centre, on October 14, 2016, and that an expression of sympathy be sent to the bereaved family.</p> <p style="text-align: right;"><u>Resolution #16-11-23-8</u></p>
9.	<p><u>Parent Commissioners Representation on the Executive and Advisory Committees</u></p> <p>WHEREAS Mr. Mario Bentrovato, Mrs. Joanne Charron, Mr. Norm Gharibian and Mr. Jason Trudeau were elected Parent commissioners on October 13th, 2016 for the period of 2016-2018;</p> <p>WHEREAS at the first Central's Parent Committee meeting held on November 3rd, 2016, the parent commissioners agreed that Mr. Mario Bentrovato would sit on the Executive Committee, Jason Trudeau would sit on the Finance</p>

Committee, Norm Gharibian would sit on Education Committee and Joanne Charron on Educational Policies and Transportation Advisory Committees;

WHEREAS according art. 145 of the Education Act, all newly elected commissioners officially took office on November 6th, 2016;

WHEREAS on August 31st, 2016, Council kept status quo regarding the composition of commissioners on Advisory committee, as per resolution no. 16-08-31-15;

IT WAS MOVED BY MR. JOSEPH LALLA AND RESOLVED THAT all the newly elected parent commissioners represent CPC on the following committees:

- Mario Bentrovato: Executive Committee
- Jason Trudeau: Finance Committee
- Norm Gharibian: Education Committee
- Joanne Charron: Educational Policies Committee and Transportation Committee

The whole as designated by the Central's Parent Committee on November 3rd, 2016.

IT WAS MOVED BY MR. JOE ORTONA THAT the conclusion read -

“The whole as **recommended** by the Central Parents Committee on November 3rd, 2016”.

VOTE: 7-1-1, Motion Carried (Mr. J. Feldman voted against, Mr. A. Cannavino abstained)

A vote on the main motion, including Mr. Ortona's amendment, was then taken -

WHEREAS Mr. Mario Bentrovato, Mrs. Joanne Charron, Mr. Norm Gharibian and Mr. Jason Trudeau were elected Parent Commissioners on October 13th, 2016 for the period of 2016-2018;

WHEREAS at the first Central's Parent Committee meeting held on November 3rd, 2016, the parent commissioners agreed that Mr. Mario Bentrovato would sit on the Executive Committee, Jason Trudeau would sit on the Finance Committee, Norm Gharibian would sit on Education Committee and Joanne Charron on Educational Policies and Transportation Advisory Committees;

WHEREAS according art. 145 of the Education Act, all newly elected commissioners officially took office on November 6th, 2016;

WHEREAS on August 31st, 2016, Council kept status quo regarding the composition of commissioners on Advisory committee, as per resolution no. 16-08-31-15;

IT WAS MOVED BY MR. JOSEPH LALLA AND RESOLVED THAT the newly elected parent commissioners sit on the following committees:

- Mario Bentrovato: Executive Committee
- Jason Trudeau: Finance Committee
- Norm Gharibian: Education Committee
- Joanne Charron: Educational Policies Committee and Transportation Committee

The whole, as recommended by the Central's Parent Committee, on November 3rd, 2016.

VOTE: 8-0-1, Motion Carried (Mr. J. Feldman abstained)

Resolution #16-11-23-9

10.

Monthly Reports

10.1 ACSES (Advisory Committee on Special Education Services)

	<p>Mrs. J. Charron stated that the Committee had 2 well-received presentations.</p> <p>10.2 <u>CPC (Central Parents' Committee)</u></p> <p>Mr. N. Gharibian stated that the Committee had dealt with presentations, future affiliations and social media.</p> <p>Mrs. S. Lo Bianco asked that CPC organize a sit-down with Commissioners.</p> <p>10.3 <u>CGTSIM (Comité de gestion de la taxe scolaire de l'île de Montréal)</u></p> <p>Ms. P. Lattanzio informed Council that the monthly meeting had not yet been held.</p> <p>10.4 <u>EMSAC (English Montreal Student Advisory Committee)</u></p> <p>Mr. B. Praw stated that the Committee had discussed the Leadership Challenge, the No Smoking Policy, the Marketing Campaign and a writing opportunity.</p> <p>10.5 <u>QESBA (Quebec English School Boards Association)</u></p> <p>Ms. S. Lo Bianco stated that Bill 105 passed its 3rd reading and QESBA will meet to determine the powers of school boards.</p>
11.	<p><u>Recommendation from the Finance Committee</u></p> <p>11.1 <u>Budget Transfers – Material Resources</u></p> <p>WHEREAS in conformity with Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;</p> <p>WHEREAS there has been established a protocol whereby departments are to submit (via the Budget Control Committee) the appropriate form indicating such requests with supporting rationale, to the Finance Committee;</p> <p>WHEREAS Financial Services is to submit such department requests on a month-to-month basis as deemed warranted;</p> <p>IT WAS MOVED BY MR. JOE LALLA AND UNANIMOUSLY RESOLVED THAT, as recommended by the Finance Committee -</p> <ul style="list-style-type: none"> a) approval be given to the Director of Material Resources to transfer \$40,000 from the Material Resources Central Reserve budget to the St. John Bosco furnace conversion project budget as outlined in the documentation submitted to the meeting; b) authorization be given to Financial Services to take the appropriate action necessary to reflect the additional expenditures and the budget transfers. <p>VOTE: 9-0-0</p> <p style="text-align: right;"><u>Resolution #16-11-23-11.1</u></p>
	<p>11.2 <u>Budget Transfers – School Organization</u></p> <p>WHEREAS in conformity with Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;</p> <p>WHEREAS there has been established a protocol whereby departments are to submit (via the Budget Control Committee) the appropriate form indicating such requests with supporting rationale, to the Finance Committee;</p> <p>WHEREAS Financial Services is to submit such department requests on a month-to-month basis as deemed warranted;</p>

IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED THAT, as recommended by the Finance Committee

- a) approval be given to the Deputy Director General - Administration to increase the International Students budget by \$100,000, as outlined in the documentation submitted to the meeting;
- b) authorization be given to Financial Services to take the appropriate action necessary to reflect the additional expenditures and the budget increases.

VOTE: 9-0-0

Resolution #16-11-23-11.2

11.3 Creation of full-time or part-time positions – Secretary General

WHEREAS in conformity with Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;

WHEREAS there has been established a protocol whereby departments are to submit (via the Budget Control Committee) the appropriate form indicating such requests with supporting rationale, to the Finance Committee;

WHEREAS the Budget Control Committee also reviews all requests to create any full-time or part-time positions, whether permanent or temporary in nature;

WHEREAS by virtue of resolution #15-01-28-6.4 all requests to create non-teaching positions (regular or special project) that would increase the original budget as adopted yearly by the Council of Commissioners be approved by the Budget Control Committee;

WHEREAS Financial Services is to submit such department requests on a month-to-month basis as deemed warranted;

IT WAS MOVED BY MR. BERNIE PRAW AND UNANIMOUSLY RESOLVED THAT, as recommended by the Finance Committee

- a) approval be given to the Secretary General to increase the 2016-2017 SG budget by \$80,000, as outlined in the documentation submitted to the meeting;
- b) approval be given to the Secretary General to fill the temporary full-time position of Graphic Technician/Web Programmer with an increase to the 2016-2017 budget of \$18,500 to \$28,000 (including benefits) and an increase to the 2017-2018 budget of \$37,000 to \$56,000 (including benefits), as outlined in the documentation submitted to the meeting
- c) authorization be given to Financial Services to take the appropriate action necessary to reflect the additional expenditures and the budget increases.

VOTE: 8-0-0, Motion Carried (Mr. R. Ortona not present for the vote)

Resolution #16-11-23-11.3

11.4 Allocation to Schools and Centres \$1M Reserve in 2016-2017 Budget

WHEREAS in conformity with Operating Budget procedure, all requests to incur additional expenditures over and above the approved original Operating Budget, to reduce projected revenues from previous forecasts, and to transfer budgets in excess of \$20,000 must be approved by the Board;

WHEREAS an amount of \$1 M was approved and set aside in Corporate Reserves in the 2016-2017 Budget for distribution to the Schools and Centres;

WHEREAS the Management Table has reviewed the proposed method of distribution to Schools and Centres;

	<p>IT WAS MOVED BY MR. JOSEPH LALLA AND UNANIMOUSLY RESOLVED THAT, as recommended by the Finance Committee</p> <p>a) approval be given to the Director General to transfer \$1,000,000 from the Corporate Reserves Budget to the Schools and Centres Budget, as outlined in the documentation submitted to the meeting;</p> <p>b) authorization be given to Financial Services to take the appropriate action necessary to reflect the budget transfer.</p> <p>VOTE: 8-0-0, Motion Carried (Mr. R. Ortona not present for the vote)</p> <p style="text-align: right;"><u>Resolution #16-11-23-11.4</u></p>
12.	<p><u>Agreement for Police Presence in Educational Institutions</u></p> <p>The Director of Legal Services answered questions posed.</p>
13.	<p><u>Change Order Process</u></p> <p>The Deputy Director General answered questions posed on this item.</p>
14.	<p><u>Contracts Approved At The Executive Committee Meeting Of October 26, 2016</u></p> <p>Submitted for purposes of information.</p>
14A.	<p><u>In Camera</u></p> <p>The Chairman moved In Camera at 10:25 p.m.</p> <p>The Chairman reconvened the meeting at 10:50 p.m.</p>
14B.	<p><u>Continuation of Meeting</u></p> <p>It was moved by Mr. Joseph Lalla that the meeting continue after 10:30 p.m.</p>
15.	<p><u>Second Question Period</u></p> <p>On behalf of his family, and especially his daughter, Mr. Lombardi thanked Council for the decision rendered last month in her favour, and informed them that she is doing much better in school.</p>
16.	<p><u>Other Business</u></p> <p>None.</p>
17.	<p><u>Motion To Adjourn</u></p> <p>It was moved by Mr. Agostino Cannavino and unanimously resolved that the meeting be adjourned at 10:55 p.m.</p> <p style="text-align: right;"><u>Resolution #16-11-23-17</u></p>

Signed in Montreal,

(s) Angela Mancini

(s)Nathalie Lauzière,

Mrs. Angela Mancini, Chairman

Me Nathalie Lauzière, Secretary General