



Commission scolaire English-Montréal

English Montreal School Board

Minutes of the meeting of the
ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)
Tuesday, September 25, 2018 in the William Dawson Room of the
English Montreal School Board at 7:00 PM.

PRESENT:

Parent Members:

Sophie Camard
Rosemarie Federico
Katherine Korakakis
Mubeenah Mughal
Rinku Vardi

Joanne Charron

Non-Teaching Professionals:

Susan Waite, Speech-Language Pathologist

Support Staff:

Paul Robichaud, Special Education Technician

Teachers:

Gail Bernstein, Teacher
Peter Sutherland, Teacher

In-School Administrator:

Sabrina Petrocco, Principal

Non-Voting Members:

Commissioner:

Joe Ortona, Commissioner

EMSB

Evelyne Alfonsi, Deputy Director General
Lew Lewis, Director, Student Services
Julie René de Cotret, Assistant Director, Student Services
Patricia Sansone, Coordinator, Student Services
Brigida Sellato, Communications Consultant

REGRETS:

Parent Members:

Serena Caplette
Maria Guarnieri
Betty Skagos
Viviane Zabbel

Outside Agency:

Isabelle Cormier, CIUSSS, Jewish General Hospital

In-School Administrator:

Patrizia Ciccarelli, Alt. Principal

Commissioner:

Sylvia Lo Bianco, Commissioner

1. WELCOME

The outgoing Chair, Joanne Charron welcomed everyone and thanked everyone as this is her last meeting with ACSES and called the meeting to order at 7:05 pm.

The members introduced themselves.

2. APPROVAL OF AGENDA

It was moved by Rosemarie Federico, seconded by Katherine Korakakis that the agenda be accepted as presented.

Vote: 10-0-0

Motion Carried

3. ELECTIONS:

3.1 PRESIDENT OF ELECTIONS

It was agreed by the members that Lew Lewis preside over the election portion of the agenda.

3.2 CHAIR

Mubeenah Mughal nominated herself and then withdrew her name.

Rosemarie Federico nominated herself, seconded by Mubeenah Mughal, Accepted.

There were no more nominations.

Rosemarie Federico was acclaimed Chair.

3.3 VICE-CHAIR

Peter Sutherland nominated Mubeenah Mughal, seconded by Rinku Vardi, Accepted.

There were no more nominations.

Mubeenah Mughal was acclaimed Vice-Chair.

3.4 DELEGATE MEMBER FOR EMSBPC

Serena Caplette sent her name by proxy to be the parent delegate.

Mubeenah Mughal nominated herself.

Following a ballot vote;

Mubeenah Mughal was elected as the delegate member for EMSB PC.

3.5 ALTERNATE MEMBER FOR EMSBPC

Peter Sutherland nominated Serena Caplette, seconded by Rinku Vardi.

There were no more nominations.

Serena Caplette was acclaimed as the alternate member for EMSB PC.

3.6 DELEGATE FOR EDUCATION COMMITTEE

Rosemarie Federico nominated Katherine Korakakis, seconded by Mubeenah Mughal, Accepted.

There were no more nominations.

Katherine Korakakis was acclaimed delegate to Education Committee..

3.7 CANDIDATES FOR ACSES PARENT COMMISSIONER

Any interested parent who would like to be considered for parent commissioner can give their name to Brigida Sellato and must present themselves at the parents committee AGA on October 11th to be elected.

4. APPROVAL OF MINUTES OF JUNE 4, 2018

It was moved by Rosemarie Federico, seconded by Mubeenah Mughal and resolved to accept the minutes as presented.

Vote: 10-0-0

Motion Carried

5. BUSINESS ARISING

5.1. INTERNAL RULES

It was moved by Katherine Korakakis, seconded by Mubeenah Mughal and unanimously resolved to accept the internal rules.

Vote: 10-0-0

Motion Carried

6. NEW BUSINESS

6.1 DATES OF MEETINGS FOR 2018-2019

It was moved by Katherine Korakakis, seconded by Sabrina Petrocco and resolved to adopt the dates for the 2018-19 ACSES meetings; *Monday November 19th, Monday January 21st, Monday March 25th, Monday May 27th.*

Vote: 10-0-0

Motion Carried

6.2 ENTENTE HORS RESEAU SCHOOLS

The members were presented with the Entente between the EMSB and the Hors Reseau Schools.

6.3 OVERVIEW OF STUDENT SERVICES

Low Lewis, Julie Rene de Cotret and Patricia Sansone presented the members with the structure of Student Services. See attached presentation.

6.4 PRESENTATION: NEW IEP

The item was tabled to the next meeting as there a few things that need to be added to the program.

6.5 GOVERNANCE PROFILE 2018-2019

ACSES ACTION PLAN

- Planning of virtual General Assembly
- Establishment of budget priorities/Detailed budget presentation.
- Ongoing update from Director of SSD re: Dept. Activities
- Transportation issues
- Appropriate financing of services to special needs students by the MEES and the MSSS
- IEP Module: Development
- Accessible Buildings/Network Map
- Student Services Presentations

It was moved by Katherine Korakakis, seconded by Sabrina Petrocco and resolved to adopt the 2018-19 ACSES Governance Profile.

Vote: 10-0-0

Motion Carried

7. REPORTS

7.1. DIRECTOR OF STUDENT SERVICES

1) SPECIAL EDUCATION

- Special Education professionals are currently in the process of verifying the codes and regroupement numbers of students with special needs
- The validation process will begin shortly during which time the students, who either have a handicap code or code 14 (severe behavior disorders) and identified for the first time will have their files compiled following which the Ministry of Education will request a 10% sample (e.g. about 30 files) which will then have to be sent to the Ministry. This sample could include students who were validated within the last three years
- IEP release monies will soon be sent to all elementary and high school principals
- CCW services are increasing as the number of handicapped and code 14 students continues to increase
- The Student Services Department has formulated guidelines with respect to the ASD interdisciplinary assessment process

2) STAFF UPDATE

- The Student Services Department is currently trying to fill the following posts:

- Guidance Counsellor-100% and 2 - 40% posts
- Speech-Language Pathologist - 100% and 80% posts
- Spiritual and Community Animator - 100% regular post
- Special Education Consultant - 40% post
- Psychologist - 40% post

3) SUMMER LANGUAGE CAMP

- The summer language camp, a two-week camp for students with language disabilities, finished in early August with very positive feedback again received from the SLP's servicing the camp. Many thanks are extended to our SLP's including Susan Waite., a member of our ACSES

4) PROFESSIONAL DEVELOPMENT

- Professional development activities have included CPI (Crisis Prevention Intervention), one-day training for the CCW's, plans with regard to training for resource teachers, etc

5) DRUG ABUSE PREVENTION SERVICES

- The EMSB is currently engaging in a partnership with Chabad Lifeline which is a non-sectarian service exclusively devoted to the English community. Services will include direct intervention with students, consultation with staff, professional development, presentations to principals, teachers, and parents, and referral to Chabad Lifeline for more intense treatment interventions

7.2. EDUCATION COMMITTEE

There has been no meeting.

7.3. EMSB PARENTS COMMITTEE (EMSBPC)

General Assembly scheduled on October 11th.

7.4. ENGLISH PARENTS COMMITTEE ASSOCIATION (EPCA)

The committee is working on short videos for parents on various roles and responsibilities.

8. VARIA

None.

9. DATE OF NEXT MEETING

Tuesday, November 19st @ 7 pm.

10. ADJOURNMENT

It was moved by Paul Robichaud, seconded by Susan Waite to adjourn the meeting at 8:47 pm

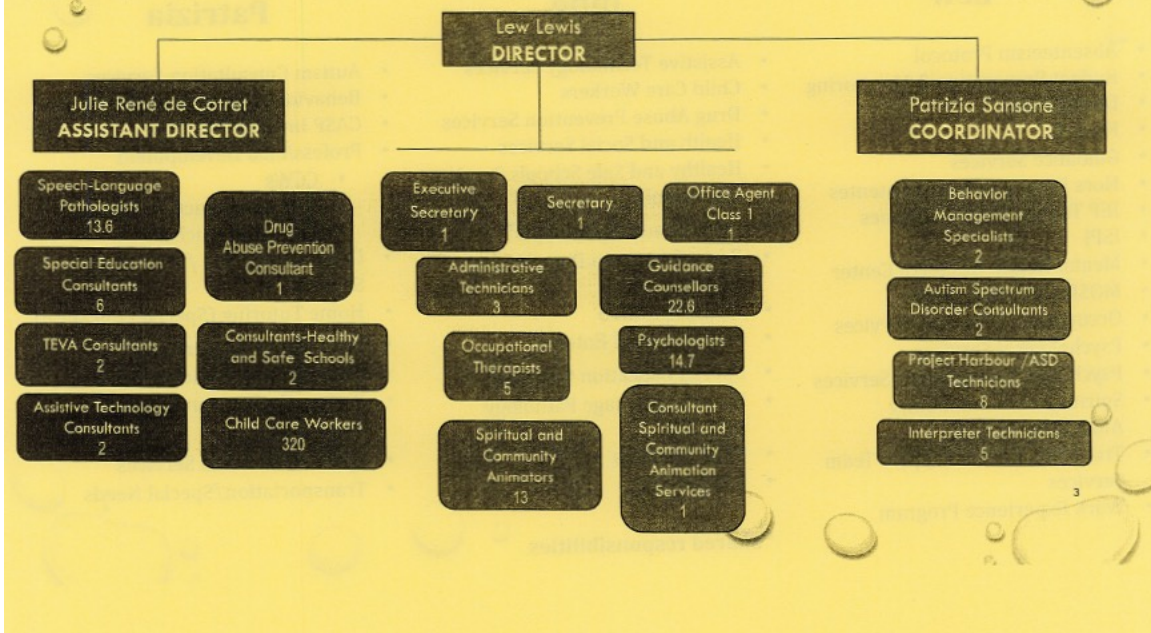
Vote: 10-0-0

Motion Carried

Rosemaire Federico
Chair

Brigida Sellato
Communications Consultant

ORGANIZATIONAL CHART - 2018-2019



DIVISION OF RESPONSIBILITIES

Lew

- Absenteeism Protocol
- Budget Preparation & Monitoring
- Derogations
- Form K
- Guidance Services
- Hors Réseau Network Ententes
- IEP Teacher Release Monies
- ISPJ
- Mental Health Resource Center
- MOSD Services Entente
- Occupational Therapy Services
- Psychological Services
- Psychiatric Consultation Services
- Spiritual and Community Animation Services
- Traumatic Events Support Team Services
- Work Experience Program

Julie

- Assistive Technology Services
- Child Care Workers
- Drug Abuse Prevention Services
- Health and Social Services
- Healthy and Safe Schools Services
- IEP Module
- Inter-Board Agreements*
- Key Information Data System (KIDS)
- Measure 30810
- Multi-Sectoral Entente
- Special Education Services*
- Speech-Language Pathology Services
- TEVA Services
- Validations

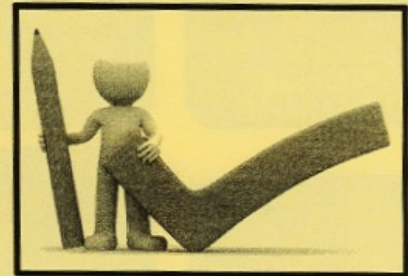
*Shared responsibilities

Patrizia

- Autism Consultation Services
- Behavior Management Services
- CASP Implementation
- Professional Development
 - CCWs
 - Resource Teachers Network
 - S.C. Class Teachers
- Crisis Prevention /Intervention Services
- Home Tutoring (Special Education)
- Inter-Board Agreements*
- Interpreter Technician Services
- Project Harbour and Autism Technicians
- Special Education Services*
- Transportation/Special Needs

VALIDATIONS

- SEPTEMBER 28TH DEADLINE DATE
- VALIDATION
 - Diagnosis
 - Academic and/or behavioural limitations
 - Services
 - Possibility to enter a new code throughout the school year



SPECIAL EDUCATION NETWORK

<p><u>Early Stimulation</u> Dalkeith (1) Hampstead (2) John Caboto (1) Parkdale (1) Coronation (1)</p>	<p><u>Welcoming Classes</u> Elizabeth Ballantyne (1) Pierre de Coubertin (1) Westmount Park (3) Nesbitt (1)</p>	<p><u>Autism Classes</u> Coronation (2) Edward Murphy (2) John Caboto (1) Parkdale (3) Roslyn (1) St. Monica (1) Pierre de Coubertin (1)</p>	<p><u>Learning Difficulties</u> Hampstead (2) Westmount Park (2)</p>	
<p><u>ROOTS</u> Dalkeith (1)</p>	<p><u>SEEDS</u> Gerald McShane (1) Honoré Mercier (1) Pierre Elliot Trudeau (1) St. Gabriel (3) St. Monica (1)</p>	<p><u>Language Classes</u> Edward Murphy (3) Parkdale (3)</p>	<p><u>St-Raphael</u></p>	
<p><u>Cycle One Allongé</u> LaurenHill Academy Marymount</p>	<p><u>Aim High</u> John F. Kennedy (3)</p>	<p><u>Re-Focus</u> Focus</p>	<p><u>John Grant LINKS</u></p>	<p><u>ASD - Resource</u> James Lyng</p>

* Reaching Optimal Opportunities To Succeed

HEALTH & SOCIAL SERVICES

- Presence in school or on call
- Plan of action with social worker and nurse
- If you have issues or require assistance with a case please contact Julie



IEP MODULE



- SCHOOL BOARD COMMITTEE
- 2017-2018 - SCHOOL YEAR - CREATION AND PILOT (DONE)
- 2018-2019 - PILOT SCHOOLS - WORK ON THE COMMUNICATION COMPONENT
- 2019-2020 - FULL IMPLEMENTATION

INTER-BOARD AGREEMENTS

Re: Special Needs Students

- Concerns students with special needs residing in the territory of another school board.
- Principal \longleftrightarrow Special Education Consultant
- Special Education Consultant \longleftrightarrow **Julie René de Cotret/Patrizia Sansone**
- Decision based on:
 - Nature of presenting difficulty
 - Space availability
 - Cost of services
 - Availability of resources

SSD PROFESSIONAL DEVELOPMENT WORKSHOPS

• Menu of Workshops

e.g. Coping with Anxiety e.g. Assistive Technology to Support Literacy e.g. Helping Students with Fine-Motor Difficulties

• Provided by SSD Professionals

- Psychologists
- Occupational Therapists
- Speech-Language Pathologists
- Special Education Consultants
- Assistive Technology Consultants
- Healthy and Safe School Consultants
- Drug Abuse Prevention Consultant
- Behaviour Management Specialists
- TEVA Consultants
- ASD Consultants

• Details

- Title
- Short Description
- Target Population
- Contact Professional

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