



**Commission scolaire English-Montréal**  
**English Montreal School Board**

Minutes of the meeting of the  
**ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)**  
Monday, March 20, 2017 in the William Dawson Room of the  
English Montreal School Board at 7:00 PM.

**PRESENT:**

**Parent Members:**

Isabelle Baas  
Serena Capplette  
Joanne Charron  
Cynthia Dudley  
Rosemarie Federico  
Giovanni Goffredo  
Andrea Morrison  
Mubeenah Mughal  
Rinku Vardi

**Non-Teaching Professionals:**

Susan Waite, Speech-Language Pathologist

**Support Staff:**

Paul Robichaud, Special Education Technician

**In-School Administrator:**

Anna Sanalidro, Principal

**Non-Voting Members:**

**Commissioner:**

Sylvia Lo Bianco, Commissioner

Lew Lewis, Director, Student Services

Julie René de Cotret, Assistant Director Student Services

Brigida Sellato, Communications Consultant

**GUESTS:**

Lori Rubin, Behaviour Management Specialist, Student Services

**REGRETS:**

**Teachers:**

Gail Bernstein, Teacher

Peter Sutherland, Teacher

**In-School Administrator:**

Patrizia Ciccarelli, Alt. Principal

**Outside Agency:**

Rosemary Short, Jewish General Hospital

**Observers:**

Milan Cardone, RPC East

Marc Laforest, RPC West

**1. WELCOME**

The Chair welcomed everyone and called the meeting to order at 7:02 pm. She introduced Rosemarie Federico, new member to ACSES and there were round table introductions.

**2. APPROVAL OF AGENDA**

It was moved by Isabelle Baas, seconded by Anna Sanalidro that the agenda be accepted with the following additions;

*5.6 Transition Practice*

*8.1 Letter from Cynthia Dudley*

*8.2 TEVA Event*

**Vote: 11-0-0 (M. Mughal not present)**

**Motion Carried**

**3. APPROVAL OF MINUTES OF JANUARY 23, 2017**

It was moved by Isabelle Baas, seconded by Giovanni Goffredo and resolved to accept the minutes a minor spelling correction.

**Vote: 10-0-1 (M. Mughal not present)**

**Motion Carried**

**4. PRESENTATION: THE ROLE OF THE BEHAVIOUR MANAGEMENT SPECIALIST: LORI RUBIN**

Lori Rubin, Behaviour Management Specialist outlined to the members what her role is in Student Services and how the Project Harbour trauma team works when there is a situation at a school.

**7:27 pm M. Mughal arrived**

**5. BUSINESS ARISING**

**5.1 MODIFICATIONS/REVIEW: INTERNAL RULES**

The chair asked that the item go to the last meeting so all the time can be devoted to the rules. The chair will email everyone recommendations from the Secretary General and everyone should come prepared to go over the modifications.

**5.2 UPDATE: SOCIAL MEDIA HUB & WEBSITE FOR ACSES AND SPECIAL NEEDS SCHOOLS**

Brigida Sellato informed the members that the new website for the EMSB will start taking shape and there will be a separate page for ACSES, therefore the web master is asking what the members would like to see on their page so that a template can be made. If anyone has ideas please email them to Brigida Sellato and she will compile them for the webmaster.

**5.3 QUESTION: IEP KIT / ACCESSIBLE BUILDINGS/NETWORK MAP**

This topic can be discussed with item 5.2 together in the future. Information is being compiled and completed.

**5.4 UPDATE: MAY MEETING**

There was a conflict with Pius for the final dates in May and June therefore the last meeting will be on May 29<sup>th</sup> at the Head Office and will be catered.

**5.5 UPDATE: PARENT CONFERENCE**

The conference is scheduled for April 29<sup>th</sup> at St. Laurent Adult Centre. There will be topics for parents to pick from, a registration website and flyer will be ready shortly. It is open to all parents and is free. Some of the professionals in Student Services have offered to give workshops. Lew Lewis asked if the committee could let them know which were chosen so that they may begin preparing their topic.

**5.6 TRANSITION PRACTICE**

Serena Cappleto asked if the school board does any type of practice run for the students beginning high school. The chair will speak to the Regional Director and get information.

**6. NEW BUSINESS**

**6.1 WEBSITE INFORMATION**

Handled under item 5.2.

## **6.2 INFORMATION: PROTOCOLS AND IEP TEMPLATE**

The chair has some sample IEP's from other schools that she will share with the members via email. Julie Rene de Cotret advised the members that they are looking to the company that worked on KIDS to come up with the same type of program for the IEP's making them user friendly and accessible to all. Right now they are looking to create a business case to start the project.

## **7. REPORTS**

### **7.1. DIRECTOR OF STUDENT SERVICES**

#### **1) SPECIAL EDUCATION ITEMS**

- Plans are underway right now with respect to the Allocation of Resource Teachers as well as Child Care Workers for the 2017-2018 school year.

#### **2) STAFF UPDATE**

- The post of an 80% replacement guidance counsellor has just been filled.

#### **3) MENTAL HEALTH RESOURCE CENTRE COMMITTEE**

- The Mental Health Resource Centre Committee (MHRC) is now making plans for the program which will take place during Mental Health Awareness week at the beginning of May.

#### **4) PROFESSIONAL DEVELOPMENT**

- All psychologists, speech-language pathologists and occupational therapists will be provided with training on the ADOS (Autism Diagnostic Observation Schedule) which will be taking place on April 24 & 25, 2017.

#### **5) INTERNS**

- The Student Services Department is currently in the process of hiring psychology interns from the Doctoral Program at McGill to do their internship within the EMSB for the 2017-2018 school year.

### **7.2. EDUCATION COMMITTEE**

The meeting was cancelled.

### **7.3. CENTRAL PARENTS' COMMITTEE (CPC)**

Topics discussed in December were; internal rules, there was a meeting with the Council where topics were discussed and shared and information on the parent conference was shared.

### **7.4. ENGLISH PARENTS' COMMITTEE ASSOCIATION (EPCA)**

Isabelle Baas informed members that the major topic discussed was the funding for EPCA.

### **7.5. REPORTS FROM ACSES MEMBERS**

Joanne Charron shared with the members that she will be attending on behalf of the QESBA a press conference on Autism.

## **8. VARIA**

### **8.1 LETTER FROM CYNTHIA DUDLEY**

Cynthia Dudley read a heartfelt letter that was sent to her father from a student that he assessed thanking him.

### **8.2 TEVA EVENT**

There is a workshop for anyone interested on Friday March 24<sup>th</sup> at 2590 rue Jarry Est.

## **9. DATE OF NEXT MEETING**

May 29th @ 7:00 pm.

## **10. ADJOURNMENT**

It was moved by Mubeenah Mughal, seconded by Serena Caplette to adjourn the meeting at 9:07 pm

**Vote: 12-0-0**

**Motion Carried**

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Joanne Charron  
Chair

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Brigida Sellato  
Communications Consultant/Secretary