



Commission scolaire English-Montréal

English Montreal School Board

Minutes of the meeting of the
ADVISORY COMMITTEE ON SPECIAL EDUCATION SERVICES (ACSES)
Tuesday, September 20, 2016 in the William Dawson Room of the
English Montreal School Board at 7:00 PM.

PRESENT:

Parent Members:

Elizabeth Arnot
Isabelle Baas
Serena Capplette
Joanne Charron
Cynthia Dudley
Giovanni Goffredo
Andrea Morrison
Mubeenah Mughal
Rinku Vardi

Non-Teaching Professionals:

Susan Waite, Speech-Language Pathologist

Support Staff:

Paul Robichaud, Special Education Technician

Teachers:

Gail Bernstein, Teacher
Peter Sutherland, Teacher

In-School Administrator:

Patrizia Ciccarelli, Alt. Principal

Outside Agency:

Rosemary Short, Jewish General Hospital

Non-Voting Members:

Lew Lewis, Director, Student Services
Julie René de Cotret, Assistant Director Student Services
Brigida Sellato, Communications Consultant

REGRETS:

In-School Administrator:

Anna Sanalidro, Principal

Commissioner:

Sylvia Lo Bianco, Commissioner

Observers:

Filomena Trindade, RPC West

1. WELCOME

The outgoing Chair welcomed everyone and called the meeting to order at 7:10 pm.

2. APPROVAL OF AGENDA

It was moved by Isabelle Baas, seconded by Susan Waite that the agenda be accepted as presented.

Vote: 13-0-0 (A. Morrison & M. Mughal not present) Motion Carried

3. ELECTIONS:

3.1 PRESIDENT OF ELECTIONS

Lew Lewis would preside over the election portion of the agenda.

7:13 pm Andrea Morrison arrived

3.2 CHAIR

Serena Capplette nominated Joanne Charron, seconded by Gail Bernstein, Accepted.

There were no more nominations.

Peter Sutherland ceased nominations, seconded by Cynthia Dudley.

Joanne Charron was acclaimed Chair.

3.3 VICE-CHAIR

Giovanni Goffredo nominated Cynthia Dudley, Declined.

Joanne Charron nominated Serena Capplette, seconded by Giovanni Goffredo, Accepted.

There were no more nominations.

Peter Sutherland ceased nominations, seconded by Rosemary Short.

Serena Capplette was acclaimed Vice-Chair.

3.4 DELEGATE MEMBER FOR CPC

Joanne Charron nominated Isabelle Baas, seconded by Paul Robichaud, Accepted.

There were no more nominations.

Joanne Charron ceased nominations, seconded by Rosemary Short.

Isabelle Baas was acclaimed Delegate to CPC.

7:20 pm Mubeenah Mughal arrived

3.5 ALTERNATE MEMBER FOR CPC

Serena Capplette nominated Rinku Vardi, seconded by Giovanni Goffredo, Accepted.

There were no more nominations.

Joanne Charron ceased nominations, seconded by Gail Bernstein.

Rinku Vardi was acclaimed Alternate to CPC.

3.6 DELEGATE FOR EDUCATION COMMITTEE

Isabelle Baas nominated Liz Arnot, seconded by Cynthia Dudley, Accepted.

There were no more nominations.

Peter Sutherland ceased nominations, seconded by Paul Robichaud.

Liz Arnot was acclaimed Delegate to Education Committee.

3.7 DELEGATE TO FCPQ (FOR SPECIAL NEEDS COMMITTEE)

Liz Arnot nominated Isabelle Baas, seconded by Rinku Vardi, Accepted.

There were no more nominations.

Susan Waite ceased nominations, seconded by Rosemary Short.

Isabelle Baas was acclaimed Delegate to the FCPQ.

3.8 CANDIDATES FOR PARENT COMMISSIONER

Brigida Sellato informed the parent members that if they wish to run for parent commissioner they should forward their names to her and she would forward all candidates to the CPC chair. The candidates would then come to the October 13th General Assembly where they would present themselves and a vote would take place.

4. APPROVAL OF MINUTES OF MAY 26, 2016

It was moved by Isabelle Baas, seconded by Susan Waite and resolved to accept the minutes with minor corrections.

Vote: 15-0-0

Motion Carried

5. BUSINESS ARISING

5.1. UPDATE- SPECIAL EDUCATION POLICY

Lew Lewis informed the members that the policy was accepted at the Council meeting and now it will be posted on the website and presentations will be given to various groups.

5.2. INTERNAL RULES

The members reviewed the suggested modifications to the internal rules by the sub-committee. It was recommended that the members review the document and come to the next meeting with comments or suggestions.

6. NEW BUSINESS

6.1 DATES OF MEETINGS FOR 2016-2017

Proposed dates; *Monday November 21st, Monday January 23rd, Monday March 20th, Monday May 29th.*

It was moved by Peter Sutherland, seconded by Isabelle Baas and resolved to adopt the dates for the 2016-17 ACSES meetings;

Vote: 15-0-0

Motion Carried

6.2 ENTENTE HORS RESEAU SCHOOLS

The members were presented with the Entente between the EMSB and the Hors Reseau Schools.

6.3 GOVERNANCE PROFILE 2016-2017

ACSES ACTION PLAN for 2016-2017

- Letter to Ministry
- Implementation Special Education Policy and Follow up
- Update of Internal Rules
- Planning of virtual General Assembly
- Establishment of budget priorities/Detailed budget presentation.
- Ongoing update from Director of SSD re: Dept. Activities
- Creating/Promoting of Social Media Hub and website for ACSES and special needs schools
- Transportation issues
- Appropriate financing of services to special needs students by the MEES and the MSSS
- IEP Kit
- Accessible Buildings/Network Map

It was moved by Isabelle Baas, seconded by Paul Robichaud and resolved to adopt the 2016-17 ACSES Governance Profile.

Vote: 15-0-0

Motion Carried

8:17 pm Gail Bernstein left

6.4 OVERVIEW OF NEW STRUCTURE OF STUDENT SERVICES DEPARTMENT

Lew Lewis and Julie Rene de Cotret presented the members with the restructuring of Student Services.

It was moved by Serena Capplette, seconded by Cynthia Dudley and resolved to extend the meeting until 9:15 pm.

Vote: 14-0-0

Motion Carried

7. REPORTS

7.1. DIRECTOR OF STUDENT SERVICES

1) SPECIAL EDUCATION

- Student Services professionals are currently in the process of verifying the codes and regroupement numbers of students with special needs.
- The validation process will soon begin during which time students, who have either a handicap code or code 14 (severe behavioural disorders) and identified for the first time, will have their files compiled during the course of the next few months prior to them being submitted to the Ministry of Education. There seems to be a definite increase in the number of students with special needs particularly those addressed via the Form K process (i.e. not normally eligible for English education). Subsequent pressure will result in the need for additional resources.
- The self-contained classes: additional classes have been opened (e.g. Early Stimulation Classes at Dalkeith and Hampstead).

2) STAFF UPDATE

- There are currently 2.2 posts not filled in guidance services. We are presently advertising for a 100% and 40% replacement special education posts. Additional posts approved by the Council of Commissioners in June 2016, include posts for a psychologist, an occupational therapist, a special education consultant, and an autism spectrum disorder consultant.

3) SUMMER LANGUAGE CAMP

- The summer language camp, a two-week camp for those students with language disabilities, finished in early August. Feedback indicated very positive results. Many thanks are extended to our speech-language pathologists, including Susan Waite, a member of ACSES.

4) TRANSGENDER GUIDELINES

- A team of Student Services and Educational and Technology Services professionals as well as principals, led by Julie René de Cotret, are in the process of formulating guidelines with respect to the transgender student population.

7.2. EDUCATION COMMITTEE

Presentations on the allocation of resources in Student Services and a presentation on STEAM from Educational Services.

7.3. CENTRAL PARENTS' COMMITTEE (CPC)

General Assembly scheduled on October 13th.

7.4. QUEBEC FEDERATION OF PARENT COMMITTEES (FCPQ)

Conference and workshop. Presented the intervention plan and mesure 30810.

7.5. REPORTS FROM ACSES MEMBERS

None.

8. VARIA

None.

9. DATE OF NEXT MEETING

November 21st @ 7 pm.

10. ADJOURNMENT

It was moved by Isabelle Baas, seconded by Paul Robichaud to adjourn the meeting at 9:20 pm

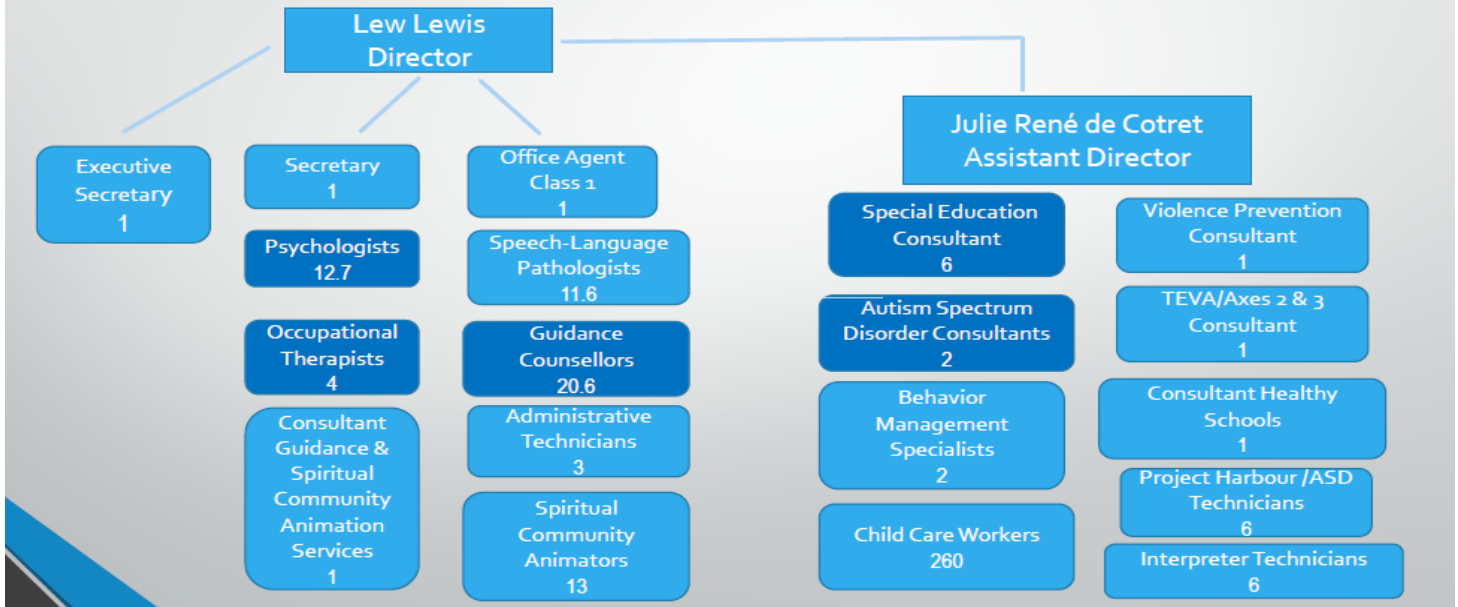
Vote: 14-0-0

Motion Carried

Joanne Charron
Chair

Brigida Sellato
Communications Consultant/Secretary

Organizational Chart – 2016-2017



Division of Responsibilities

Low Lewis

- Absenteeism Protocol
- Derogations
- Form K
- Guidance Services
- ISPJ
- Multi-Sectoral Entente
- Occupational Therapy Services
- Speech-Language Pathology Services
- Psychological Services
- Spiritual and Community Animation Services
- Traumatic Events Support Team Services
- Work Experience Program



Julie René de Cotret

- Child Care Workers
- Health and Social Services
- Home Tutoring (Special Education)
- Interpreter Technician Services
- Project Harbour and Autism Team
- Resource Literacy Teachers Network with ETS
- Special Education
- Validations
- TEVA Services
- Violence Prevention Services

Special Education Network

Early Stimulation

Dalkeith
Hampstead
Parkdale

Welcoming Classes

Elizabeth Ballantyne
Pierre de Coubertin
Parkdale
Westmount Park

Autism Classes

Coronation
Edward Murphy
Parkdale
Roslyn
Westmount Park

Learning Difficulties

Hampstead
Westmount Park

Language Classes

Edward Murphy
Parkdale

SEEDS

Pierre Elliot Trudeau
St-Gabriel
St-Monica

St-Raphael

Cycle one allongé

LaurenHill Academy
Marymount

Aim High

John F Kennedy

Re-Focus

Focus

John Grant

LINKS