

## **MINUTES OF THE MEETING OF THE GOVERNING BOARD**

September 26, 2023 (TEAMS)

### **Present**

Sam Servello (Principal), Eliane Shrybman, Carla Ponti (teachers), Melissa Robertson, Andrea Gruia, Lori Press, Louisa Jaslow, Stephanie St-Onge (parents), Kate Marien (support staff), Omar Hernandez (parent)

### **Regrets**

Scott Thompson (teacher), Joe Lalla (Commissioner),

#### **1.0 Adoption of the Agenda**

On motion duly made (L Press) and seconded (C Ponti), it was unanimously resolved to adopt the agenda as presented.

#### **2.0 Approval of the minutes of June 6, 2023**

On motion duly made (L Press) and seconded (M Robertson), it was unanimously resolved to approve the minutes of the meeting of June 6, 2023.

#### **3.0 Approval of the Annual General Meeting of September 7, 2023**

On motion duly made (L Press) and seconded (M Robertson), it was unanimously resolved to approve the minutes of the Annual General Assembly of September 7, 2023.

#### **4.0 Presentation of the roles and responsibilities of the members of the Governing Board**

Mr. Servello explained the roles and responsibilities of members of the Governing Board.

He also provided information regarding the English Montreal School Board Parents Committee (EMSBPC).

#### **5.0 Election/Appointments**

##### **5.1 Executive**

Chairperson – Omar Hernandez (by acclamation)

Secretary – Kate Marien (by acclamation)

Treasurer – Andrea Gruia (by acclamation)

## **5.2 EMSBPC Representative and Alternate**

Louise Jaslow volunteered to be representative, and Lori Press volunteered to be the Alternate Representative.

## **5.3 Community Representative**

It was agreed to extend the invitation once again to the Librarian of the Montreal West Children's Library, Ekaterina Valkova-Damova. S Servello will also contact the City of Montreal West to invite them to see if they would like to send a representative to sit on the Governing Board.

## **6.0 New Business**

### **6.1 Conflict of interest**

Please sign the distributed forms and return them to S Servello as soon as possible.

### **6.2 PPO resolution**

There was discussion regarding the history of the Home & School Association, and of the role of a Parent Participation Organization (PPO). A Gruia, L Jaslow, M Robertson and S St-Onge are all willing to volunteer, but there was no formal resolution to form a PPO. Tabled to the next meeting.

### **6.3 Fundraisers**

L Press has looked into selling gift cards, Fundscrip and School Start (school supplies). S Servello will send out the information regarding the Fundscrip program. Staff members will be organizing the pizza lunches and TCBY fundraisers, as in previous years.

#### **6.4 In House Fundraising/Field Trips**

##### **Fundraising**

*On motion duly made (L Press) and seconded (C Ponti), it was unanimously resolved to give S Servello the mandate to make decisions regarding fundraising activities without consulting the Governing Board.*

##### **Field Trips**

*On motion duly made (L Press) and seconded (A Gruia), it was unanimously resolved to give S Servello the mandate to make decisions regarding field trips. This mandate is limited to field trips that are during school hours and within the city.*

#### **6.5 Winter Field Trip**

S Servello explained that there is an annual winter trip that the students take, it usually involves 1 or 2 overnight stays. More details will follow at our next meeting.

#### **6.6 PELO Language Program**

S Servello explained that PELO is a program (free for parents) paid for by the Ministry of Education to offer language instruction during the lunch break. He will be sending out a questionnaire to parents to see if there is interest, and if so, in which languages.

*On motion duly made (S St-Onge) and seconded (L Press), it was unanimously resolved to give S Servello the mandate to pursue the possibility of offering a PELO program (Programme D'Enseignement des Langues d'Origines).*

### **7.0 Reports**

#### **7.1 Principal's report (S Servello)**

- School is in full swing with smiling faces and curious minds at every corner
- We have a full teaching staff, except for one substitute replacing a teacher who is on leave and will be returning soon.
- We are missing some CCWs but have all the right people in place to keep everyone on task and safe.
- The daycare is short staffed, and Melodie is currently on a leave of absence.

- Apple picking on the third day of school was a great success and a nice respite from the renovations that were ongoing at that time.
- Renovations have been progressing nicely, the priority being to get the new heating system up and running. The flooring is almost all done, student washrooms are 95% complete, new lighting is installed, new lockers are installed, and painting is ongoing. Sinks will be installed in all classrooms soon; we do have some time to wait for our new interior and exterior doors.
- Our school has been chosen to be part of a 'Math Success' project – school board consultants will be working with Math teacher, providing direct support and professional development
- Progress reports will be sent out next Friday.
- Picture day is October 12.

### **7.2 Teacher's Report (E Shrybman)**

- Oct 2 was Orange Shirt Day
- K4/K5 started the Kind Kids program to promote empathy
- Pet Therapy will be starting soon for Kindergarten

### **7.3 Daycare Report**

- Absent

### **7.4 Commissioner's Report**

- Absent

### **8.0 Question Period**

There were questions regarding school agendas, and homework. Discussion was tabled to the next meeting.

### **9.0 Adjournment and Date of Next Meeting**

There being no further business, the meeting was adjourned at 8:02 p.m. The next meeting will be held (on TEAMS) on Tuesday, October 24<sup>th</sup> at 6:30 p.m.

Respectfully submitted,  
Kate Marien  
Secretary