



PARENT INFORMATION PACKAGE

2023–24 SCHOOL YEAR

DOCUMENTS INCLUDED IN THIS MAILING

- Dress Code Regulations
- End of the Year Newsletter
- MTransport Letter
- School Calendar
- School Fees Information
- Progressive Entry (Pre & Kindergarten Students)
- School Supply Lists
- Authorization Form
- IT Consent Form
- Lunch Registration Form (if applicable)
- Student Information Form

PAYMENT OF FEES & DOCUMENTS TO BE RETURNED

- Parents are kindly asked to pay the school fees directly at the school during the week of August 21 to August 25, 2023.
- Parents who choose to pay their lunch supervision fees through an annual payment by cheque care kindly asked to pay the school fees directly at the school during the week of August 21 to August 25, 2023.
- Parents are also asked to return the documents listed below at the same time. The school will be open to receive student fee payments and documents according to the following schedule.

Monday, August 21, 2023	09:00 to 11:00 & 13:00 to 15:00
Tuesday, August 22, 2023	09:00 to 11:00 & 13:00 to 15:00
Wednesday, August 23, 2023	13:00 to 18:00
Thursday, August 24, 2023	09:00 to 11:00 & 13:00 to 15:00
Friday, August 25, 2023	09:00 to 11:00 & 13:00 to 15:00

Please note that the only forms of payment that will be accepted are Personal Cheques (please inscribe your child's name and grade level written at the bottom of the cheque.)

Please note that due School Board accounting regulations, 2 separate checks must be issued if you are paying for both the school fees and the lunch supervision fee.

DOCUMENTS TO BE COMPLETED AND RETURNED

Please complete and return the following documents in the return envelop provided:

- Authorization Form
- Lunch Registration Form (if applicable)
- IT Consent Form
- Student Information Form

Please note that all the above documents are also available on our website.

Should you have any questions, please call the school at: (514) 494-3202