



École Primaire

East Hill

Elementary School

10350 Bd Perras, Montréal, QC H1C 2H1

Governing Board Meeting # 1

Monday, October 2, 2023 - 7:00 p.m.

MS Teams Meeting

Minutes

Members Present:

Parent Members	Staff Members	Administration	Guests
Ms. Agozzino	Ms. Andricciola	Mr. Rebelo	
Mr. Alessandrini	Ms. Barrafato	Ms. Excellent	
Ms. Di Iorio	Ms. Cirella		
Ms. Furfaro	Ms. Clarizio		
Ms. Gelfusa	Ms. Guarnieri		
Ms. Mendonca	Ms. Laberge		
Ms. Parry	Ms. Sanolus		

Member Regrets & Absences:

Parent Members	School Staff Members	Administration

1. Welcome

The meeting was called to order by Mr. Rebelo at 7:00 p.m. Mr Rebelo welcomed everyone to a new school year.

2. Introduction of New Members

All members are returning members.

3. Additions to the Agenda

No additions to the agenda.

4. Adoption of the Agenda (document attached)

MOTION TO: Approve the agenda as presented.

MOVED BY: Ms. Laberge

SECONDED: Ms. Barrafato

VOTE: unanimously approved

5. Adoption of Meeting Minutes of June 13, 2023 (document attached)

MOTION TO: Approve the minutes of the meeting held on June 13, 2023 as presented.

MOVED: C. Laberge

& SECONDED: A. Furfaro

VOTE: unanimously approved

6. Public Question Period

There were no members present from the public.

7. Business Arising from Minutes

There was no business arising from previous minutes.

8. Election of the Executive for 2023-24

8.1 Election of Chairperson:

Mr. Alessandrini nominated Ms. Di Iorio as chairperson for the 2023-24 school year.

There were no additional nominations.

Ms. Di Iorio agreed to serve as chairperson for the 2023-24 school year.

8.2 Election of Secretary:

A rotational system was adopted for the 2023-24 school year.

8.3 Election of Treasurer:

Ms. Di Iorio nominated Ms. Agozzino as treasurer for the 2023-24 school year

MOTION TO: Approve the nominations of the executive for the 2023-24 school year.

MOVED BY: Ms. Cirella

SECONDED: Ms. Furfaro

VOTE: unanimously approved

9. Operations

9.1 EH GB Rules of Internal Management 2023-24 (document attached)

Mr. Rebelo presented the main proposed changes pertaining to the rules of internal management.

MOTION TO: Adopt the EH GB Rules of Internal Management as presented for 2023-24.

MOVED BY: Ms. Clarizio

SECONDED: Ms. Cirella

VOTE: unanimously approved

9.2 Community Representatives

Mr. Rebelo volunteered to approach the school's community partners to solicit their participation in our governing board.

INFORMATION ITEM

10. Proposed Schedule of Meetings (document attached)

Mr. Rebelo presented the proposed calendar of governing board meetings for 2023-24.

MOTION TO: Adopt the EH GB Calendar as presented for 2023-24.

MOVED BY: Ms. Mendonca

SECONDED: Ms. Clarizio

VOTE: unanimously approved

11. New Business

11.1 East Hill GB Annual Report 2022-23 (document pending)

Mr Alessandrini will present it at the next meeting

11.2.1 GB Financial Statement 2022-23 (document attached)

Mr. Rebelo presented the GB Financial Statement for 2022-23. There were no expenditures for the 2022-23 school year.

MOTION TO: Adopt the EH GB Financial Statement for 2022-23.

MOVED BY: Ms. Cirella

SECONDED: Ms. Barrafato

VOTE: unanimously approved

11.2.2 Financial Operations 2022-23 (document attached)

Mr. Rebelo recommended the following financial operations be done through resolution:

- The creation of a fund 8 account for the purchase of equipment, materials and furniture
- The transfer of \$2793.95 from fund 3 to the newly created fund 8 equipment, materials and furniture account. The amount to be transferred represents the reimbursement from EX3 for the school portion of the \$8000 capital grant obtained last year's
- The transfer of \$2580,64\$ from Fund 3 to the exiting Fund 8 Electronic Devices Account. This amount is equal to the tax reimbursements for incurred expenditures by the Home & School.
- The transfer of \$1876.90 from 007-3-12000 to the exiting Fund 8 Electronic Devices Account. This amount is equal to the tax reimbursements for incurred expenditures.
- The transfer of the 250\$ balance from the GB allocation in Fund 3 to the Fund 8 Electronic Devices Account.

MOTION TO: Adopt the financial operations as recommended.

MOVED BY: Ms. Mendonca

SECONDED: Ms. Laberge

VOTE: unanimously approved

11.3.1 Field Trips Electronic Votes

Ms Excellent asked the following electronic votes be recorded in the minutes:

A) Soccer Play Day:

Grades: 5 & 6

Date: September 27, 2023

Location: Rosemount High School

Cost: no cost to parents

VOTE: 10 in favor – 4 abstentions

B) Cross Country Race:

Grades: 5 & 6

Date: October 5, 2023

Location: Mount Royal

Cost: no cost to parents

VOTE: 8 in favor – 6 abstentions

11.3.2 Field Trips

Ms. Cirella presented a field trip for daycare students during the pedagogical day of November 23, 2023.

A) Biodome

Daycare Students

Date: November 23, 2023

Costs: 33\$, including the 12\$ daycare fee.

MOTION TO: Approve the field trip as presented.

MOVED BY: Ms. Guarnieri

SECONDED: Ms. Laberge

VOTE: unanimously approved

11.4 Fundraisers

Ms Excellent presented two fundraisers for 2023-24:

A) MIRA Foundation

Students will be asked to collect ring tabs on aluminium cans. These will be given to the MIRA Foundation who in turn will sell the aluminium to fund their programs. There will also be a pedagogical component to this fundraiser.

MOTION TO: Approve the MIRA fundraiser as presented.

MOVED BY: Mr. Alessandrini

SECONDED: Ms. Parry

VOTE: unanimously approved

B) Sale of Poppies for the Canadian Legion

Students will have the opportunity to contribute a recommended donation of \$2 to fund the programs of the Canadian Legion. The contribution is done on a voluntary basis.

MOTION TO: Approve the Sale of Poppies fundraiser as presented.

MOVED BY: Mr. Alessandrini

SECONDED: Ms. Barrafato

VOTE: unanimously approved

11.5 Appointment of Replacement for Vacant Position

Mr Rebelo explained that we currently have seven parent members on governing board due to the vacancy left by the ineligibility of Ms. Rende to continue the second year of her two-year mandate. Consequently, the governing board must appoint a parent to complete the second year of Ms. Rende's mandate.

GB members who would like to suggest someone are asked to send the name of the candidate to Ms. Di Iorio before Friday, October 6, 2023.

A special meeting will be held to appoint a parent for this vacant position.

12. Reports

12.1 Commissioner

- The commissioner sent his regrets. No report was presented.

12.2 Chairperson

- No report was presented.

12.3 Principal

- Mentioned the progress report will be available on October 13, 2023.
- Thanked the Home & School for serving coffee to the pre-school parents during progressive entry days and for the welcome back activity.
- Happy to announce that animal therapy program will be introduced at the school.

12.4 Teachers

Ms. Laberge reported the following:

- Belle semaine de la vérité et de la réconciliation, belles activités et visite
- Toute l'équipe est motivée pour une autre année

12.5 Daycare

Ms. Cirella reported the following:

- Her team is ready for another great year.
- Thanked Home & School for the welcome back activity

12.6 Home & School

Ms Mendonca reported the following:

- Home & School appreciates the positive feedback on the welcome back activity.
- Ice cream and pizza fundraisers are working well.
- The Big box fundraiser just started.
- Les Supers Recycleur is a new fundraiser that will be introduced this year.
- First meeting to be held next week as well as planning for Halloween activities.

12.7 EPC

Ms. Di Iorio reported that no meeting was held at this point in time.

13. Adjournment

MOTION TO: Adjourn the meeting at 7:48 p.m.

MOVED BY: Ms. Laberge

SECONDED: Ms. Furfaro

VOTE: unanimously approved

Minutes taken by Ms. Gelfusa acting as secretary for the meeting.


Signatures:

Date:



Principal

2023-11-29



Governing Board Chair

2023-11-28

