



Admissions Policy

ABOUT CARLYLE

Carlyle School, built in 1920, is located at 109 Carlyle Avenue in the Town of Mount Royal. Our boundaries are delineated to the east by Papineau; to the south by the waterfront; to the west by Decarie Blvd. and to the north by Highway 40. As the school's territory is large, 14 school buses provide transportation services to our students. Approximately 47 students make use of daycare services throughout the day.

Our student population, including K4 to Grade 6, consists of 330 students for the 2023-2024 year. Fifty-three percent of the children in the school were born in Quebec and 65% use English as the main language spoken at home. Forty-seven percent of the student population is born out-of-province. Our foreign students come from various continents around the globe including Europe, Asia, Africa, and South America. Our school community reflects the multi-ethnic and multi-lingual community of Montreal, representing more than 30 different languages and cultures coming from various communities.

It is important to note that our school has a high turnover of students due to the number of out-of-province families registered at our school. We integrate special needs students in all our classes, while supporting them through a resource model. The passing of Bill 104 and Bill 96 have had the effect of limiting the number of new enrollments to our school. We continue to accommodate new families to Quebec from other provinces and countries as well as international families who are eligible to attend an English speaking school for a limited period. Our school offers an English core program in addition to a bilingual Preschool program. Students in K4 and K5 receive 50% of their instruction in English and 50% in French. Cycle 1, 2 and 3 receive 67% of their instruction in English and 33% of their instruction in French.

The population of the students in the school is quite varied in socio-economic status, behaviour and academic needs. Although we are no longer classified as a Category 3 inner city school, we continue to service students from low socio-economic as well as affluent backgrounds. The poverty index for the school is 7, with 10 being the maximum according to the IMSE Index issued by the Ministry of Education. Although our poverty category is 7, we continue to serve students who come from pockets of low socio-economic status that is not reflected by the index. Approximately one-third of students in the school receive additional support for learning, social or emotional challenges. The staff has a good overall understanding of how to support the growth of

the whole child. Students have access to a sensory room and our classrooms have kinesthetic materials and equipment available to meet the needs of our students with diverse learning styles.

Approximately 29% of our student population has an Individualized Education Plan (I.E.P.) with 62 coded students, 36 non-coded students and 14 students waiting to be assessed in the 2023-2024 school year. There are also currently 6 students who follow a modified program. These numbers do not include our newly arrived students nor our English Second Language (ESL) students. The challenges we face in the instruction of our curriculum include the differentiation required when teaching students with special needs and learning disabilities, as well as our ESL population. The acquisition of language, especially with our ESL population, varies from cycle to cycle.

Carlyle promotes an educational partnership involving parents, school staff, administration and community. Our parents are committed to excellence and are active through the Governing Board, English Montreal School Board Parents Committee (EMSBPC) and Parent Participation Organization (PPO). Carlyle School is fortunate to have a strong parental and community partnership. Parents assist with various events including Open House, Vaccination and Picture Day, library organization on a weekly basis and fundraising to name a few. Their fundraising efforts help in providing our students with a variety of activities and opportunities to enhance their school experience. Carlyle prides itself with its strong community volunteer initiative, which has proven to be an invaluable asset. In addition, this enhances our units of inquiry through guest speakers and author visits. We continue to encourage active involvement from all parents/guardians.

REGISTRATION PROCEDURES

All schools in the English Montreal School Board must register students following the rules of our enrolment policy. New students are registered on a first come, first served basis in order of priority.

All students must meet the requirements for a Certificate of Eligibility to attend a public English school in Quebec. In order to qualify for English instruction in Quebec public schools, students must meet certain criteria under the Charter of the French Language as set out by the Quebec government. All families must complete an application for a Certificate of Eligibility before registering for school.

CRITERIA FOR CERTIFICATE OF ELIGIBILITY:

- 1 - Children with Canadian parents or siblings who have completed the majority of their primary education in English in Canada.
- 2 - Families living in Quebec temporarily for employment, school, foreign representative on temporary diplomatic status or members of the Armed Forces.

3 - Exceptions that may allow children who would not normally be eligible for instruction to be exempt from law 101.

Public registration for the upcoming school year opens on the first week of February. However, siblings of students currently attending Carlyle school have priority to register one week prior. Registration for the current school year is ongoing. Parents must register their children at the school they wish to attend. Parents are asked to bring the following documents with them for registration:

- The Certificate of Eligibility or permanent code of the child, parent or sibling whose eligibility is being used.
- Proof of Canadian citizenship of the child, parent or sibling whose eligibility is being used.
- The child's long form birth certificate, showing both parents' names.
- Proof of residence (lease, driver's license, utility bill etc.)